

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF FEBRUARY 7, 2019

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Arbogast, Allen, Bunting, Kestner, Lovell, Shafer, Vietti

Absent: Carley, Ingles

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, County Board Member John Slagel

Young called for any additions or corrections to the agenda with none being requested. *Motion by Vietti, second by Allen to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the January 10, 2019 meeting. *Motion by Kestner, second by Lovell to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Review & Approval of 2019 Goals – n/a

Comments from the Chairman – Young reported apologized to board members about recent postings on Facebook deemed abusive. Young stated that since the referendum was not approved, the Home Healthcare issue was a dead issue until next year. It was mentioned that the Public Health Department has a fund balance that could possibly cover the costs of the program without any increase in the levy and that maybe the issue should be directed to the Board of Health. Hartley stated that what has been budgeted for Public Health is the equivalent of approximately six months of operating cash. Hartley stated that six months is used as a target, because that's what has been recommended by the auditors. Hartley noted that the reason some are questioning the balances is because the account did not drop below \$600,000 during 2018. Hartley stated that this may be a good question to ask when the auditors come to present the 2018 audit, especially if Board Members are suggesting a reduction in the carryover. Hartley noted that even if there were some excess funds within the account, this would still not be a long term solution.

Young reported that there has been no change on the H&E Building. Young stated that Farnsworth will be at the March County Board Meeting to provide their design development report.

Young reported that a new labor attorney has been selected. Young stated that going into negotiations Ginger and Alina will work to towards reaching an agreement prior to bringing in the attorney, but will always be in consultation.

Comments from Committee Chairman –

On behalf of the Highway Committee, Lovell reported that the Committee is forwarding a few action items, mostly bridge participation agreements.

On behalf of the Ag, Zoning and Emergency Services Committee, Bunting indicated there was nothing to report.

On behalf of the Personnel Committee, Jack Vietti reported that the Personnel Committee met in joint session with Finance.

On behalf of the Finance Committee, Shafer reported the Committee discussed a request from the City of Pontiac regarding the transfer of a dilapidated property that is scheduled to go to tax sale. Shafer stated that the property was purchased previously at the tax sale, but was returned due to the condition.

On behalf of the VAC Committee, Kestner reported that the Committee handled routine business and welcomed new County Board Member Mike Kirkton.

On behalf of the IT Committee, Allen reported that the biggest issue was the server for the camera system at the Law & Justice Center went down, but Sear was able to repair. Discussion also took place regarding the replacement of the projection screens.

On behalf of the Sheriff, Jail & License Committee, Arbogast reported that the SJL Committee received the Sheriff's Semi-Annual and Annual Reports. Arbogast also noted that the Committee will have a special meeting to review a raffle license application.

Motion by Lovell, second by Vietti to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:34 p.m..

Alina Hartley
Executive Director