

LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
MINUTES OF NOVEMBER 7, 2018

Committee Chair Kathy Arbogast called the meeting to order at 5:00 p.m. in the Committee Room of the Historic Livingston County Courthouse.

Present: Arbogast, Vietti, Gerwin, Heath, Lovell, Runyon, Shafer

Absent:

Also Present: Chairman Bob Young, Human Resource Director Ginger Harris, Executive Director Alina Hartley, County Board Members John Slagel and Linda Ambrose, Chief Dutko and Sheriff Childress

Arbogast called for any additions or changes to the agenda with none requested. *Motion by Vietti, second by Runyon to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the September 5, 2018 and October 3, 2018 meetings. *Motion by Vietti, second by Gerwin to approve the minutes of the September 5, 2018 and October 3, 2018 meetings. MOTION CARRIED WITH ALL AYES.*

2 FT Deputies – School Resource Officer – Hartley stated that the topic was placed on the agenda due to the fact that the County’s policy is that all new staffing must be approved by the reporting committee and both the Personnel and Finance Committees. Hartley stated that the school contracts were approved by the full board last month, so what is being requested is just formal approval to proceed with the two new hires. *Motion by Runyon, second by Vietti to authorize the hiring of two new officers to support the school resource officer program. MOTION CARRIED WITH ALL AYES.*

Other Business – Ginger Harris provided the Committee with a draft letter to the Veterans Assistance Commission. Harris stated that she received a letter from the commission indicating that VAC employees should receive a 3% increase. Harris stated that following the policy, the Superintendent falls outside of the salary schedule and therefore is not eligible for an annual increase, but two lump sum payments equivalent to 2%. Discussion took place regarding the need to reiterate the budget process as well, and that salary requests should be submitted at that time. The Committee expressed support for the submission of the letter from the board chairman.

Executive Session – *Motion by Gerwin, second by Heath to go into Executive Session pursuant to 5ILCS 120/2 (c)(21) – Semi-Annual Review of Executive Session minutes. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

Executive Session began at 5:07 p.m..

Regular Session resumed at 5:13 p.m.

Action Resulting from Executive Session – *Motion by Gerwin, second by Heath to open the executive session minutes of the January 19, 2016, May 4, 2016 and October 4, 2017 meetings and leave all remaining minutes closed, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Motion by Vietti, second by Heath to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:14 p.m..

Alina M. Hartley
Executive Director