

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF NOVEMBER 7, 2018

Committee Chair Tim Shafer called the meeting to order at 6:02 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Fannin, Gerwin, Ingles, Slagel

Absent:

Also Present: Chairman Bob Young, County Board Members John Slagel and Linda Ambrose, Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, Treasurer Barb Sear, Treasurer Elect Nikki Meier, Supervisor of Assessments Shelly Renken, Public Health Administrator MaLinda Hillman

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Bunting, second by Ingles to approve the revised agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the October 3, 2018 meetings. *Motion by Fannin, second by Slagel to approve the both sets of minutes from October 3, 2018 as presented.* **MOTION CARRIED WITH ALL AYES.**

Appellate Prosecutor Resolution – The Committee reviewed the annual appellate prosecutor resolution. *Motion by Gerwin, second by Fannin to recommend approval of the appellate prosecutor resolution.* **MOTION CARRIED WITH ALL AYES.**

Resolutions: Authorizing Cancellation of Certificates & Conveyance of Deed – Barb Sear presented three resolutions from the sealed bid auction. Sear stated that two of the bids exceeded what was owed in back taxes, the third was short by around \$40. Sear stated that she is requesting approval to sell the properties and transfer the deeds. *Motion by Ingles, second by Fannin to recommend the full board approve the three resolutions approval of the resolutions for increase in fees and the predictable fee schedule.*
MOTION CARRIED WITH ALL AYES.

FY 2019 Budget, Capital Requests & Levies

Resolution: Approving Year End Transfers – Hartley reported that there was just one change in the budget that was submitted in October. Hartley stated that the insurance renewal came in just slightly higher than anticipated, so there was a need to increase the line item by \$5,000. Hartley stated that the increase changed the summaries by \$5,000 as well. Diane Schwahn reviewed the draft budget transfers with the Committee. Schwahn noted that everything will be very close. *Motion by Ingles, second by Heath to forward the budget and year end transfer resolution to the full board for approval.* **MOTION CARRIED WITH ALL AYES.**

Finance Report – Schwahn noted that the monthly report was emailed to the Committee for review.

Executive Session – *Motion by Fannin, second by Ingles to go into Executive Session pursuant to 5ILCS 120/2 (c)(21) – Semi-Annual Review of Executive Session minutes.*
MOTION CARRIED ON ROLL CALL VOTE. All voted Aye; none Nay.

Executive Session began at 6:32 p.m..

Regular Session resumed at 6:46 p.m..

Action Resulting from Executive Session – *Motion by Fannin, second by Ingles to open the executive session minutes of November 8, 2017 and keep all remaining minutes closed, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

Review and Approval of Bills – *Motion by Fannin, second by Ingles to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

Motion by Fannin, second by Heath to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:48 p.m.

Alina Hartley
Executive Director