

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF NOVEMBER 8, 2018

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer, Allen, Arbogast, Bunting, Fannin, Holt, Ingles, Kestner, Steichen

Absent:

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, County Clerk Kristy Masching, Network & Computer Systems Administrator Jon Sear, County Board Member John Slagel

Young called for any additions or corrections to the agenda with none being requested.

*Motion by Holt, second by Shafer approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the October 4, 2018 meeting. *Motion by Ingles, second by Holt to approve the minutes. MOTION CARRIED WITH ALL AYES.*

**Comments from the Chairman** – Chairman Young congratulated Kristy Masching on her receipt of the Athena award. Young stated that he felt it was quite the honor and well deserved. Young further commended Masching on the election and her ability to handle the large voter turnout. Masching reported on some of the issues that were experienced throughout the day. Masching stated that she and Sear had joined a consortium developed specifically to address cyber security in regards to the election. Masching stated that Sear was monitoring the system throughout the day. Sear stated that there was someone from China who was trying to access the system, so he reported it so all others knew to look out. Masching thanked both the IT and Maintenance Departments for their assistance with the election.

Young stated that he has scheduled a meeting with MaLinda Hillman to discuss the election results in regards to the community health program and the senior citizen social services tax. Young stated that there hasn't been time to look at the options.

Young briefly discussed the proposed amendments to the Standing Rules consolidating the Committees. Young stated that not only was the proposed change more efficient, it was more economical as well.

**Business to come before the Committee** – Hartley reported that the insurance renewal came in just slightly higher than anticipated. Hartley stated that the renewal came in at a 5.6% increase over last year. Hartley stated that industry wide average increases have ranged from 5-13%. Hartley stated that the current premiums are still less than they were in 2013 prior to the change to CIRMA.

**Comments from Committee Chairman –**

On behalf of the Highway Committee, Bunting reported that there were two action items being presented to the full board. The first was a bridge petition and the second was a resolution appropriating MFT funds for the County Engineers salary.

On behalf of the Ag, Zoning and Emergency Services Committee, Holt reported that the committee scheduled a special meeting and hopes to wrap up and be ready to present several solar farm applications and a re-zoning issue to the full board. Holt reviewed the status of several of the pending issues that he had hoped to have resolved prior to him going off the board.

On behalf of Elections, Fannin reported that the Committee discussed the redistricting vote of the County Board and determined not to proceed with any additional work on the issue. Fannin reported that the Standing Rules amendment was also discussed along with the potential cost savings to the County. There were no changes recommended.

On behalf of the Finance Committee, Shafer reported that the Committee is forwarding the budget along with the resolutions for appropriations and levies to the full board for consideration.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that there are currently 142 detainees being housed at the jail. Kestner reported a monthly income of \$188,190. Kestner reported that there will be two resolutions forwarded to the full board for consideration both for the coroner's office.

On behalf of the Personnel Committee, Kathy Arbogast reported that the committee met and approved the hiring of two new full time deputies for the school resource officer program.

On behalf of the Information Technology Committee, Allen reported that there were some issues with a couple cameras at the jail. Allen further reported that Sear is looking at doing a cyber security training for employees so they know what to look for.

On behalf of the Property Committee, Mike Ingles reported that the RFP for the roof repairs was issued for bid and the pre-bid was scheduled. Ingles stated that the work may not get done until spring due to inclement weather. Ingles further reported that the Committee will hold their recessed meeting on Tuesday, November 13<sup>th</sup> at 5:00 p.m. to hear Farnsworth's schematic design report and consider proceeding with design development.

*Motion by Bunting, second by Kestner to adjourn the meeting.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:38 p.m..

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Alina Hartley  
Executive Director