

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF OCTOBER 4, 2018

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer, Allen, Arbogast, Bunting, Fannin, Ingles, Kestner

Absent: Holt, Steichen

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, County Board Members Linda Ambrose and John Slagel

Young called for any additions or corrections to the agenda with none being requested. *Motion by Bunting, second by Ingles approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the September 9, 2018 meeting. *Motion by Kestner, second by Fannin to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Enhancing Governance Training – Learning Alliances – Hartley reviewed the proposed dates for the Enhancing Governance Training. Hartley noted that this is the training program for county board members that was previously reviewed and approved by the committee. Discussion took place regarding the need for commitment among board members. Consensus of the Committee was to provide a memo to board members outlining the dates and encouraging participation.

Comments from the Chairman – Chairman Young reported that Mike Cornale had resigned from the Zoning Board of Appeals, so he will be recommending a replacement at a recessed Elections Committee meeting and the full Board meeting.

Comments from Committee Chairman –

On behalf of the Personnel Committee, Kathy Arbogast reported that the committee met in joint session with the Finance Committee to approve the hiring of two full time transport officers.

On behalf of the Finance Committee, Shafer reported that the Committee is forwarding a recommendation for an amendment to the Streator Enterprise Zone. Shafer stated that the amendment will add areas within the communities of Dwight, Fairbury and Forrest to the zone, as well as, allow provisions for the areas within a mile and a half of the railroad crossings in both Streator and Dwight.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the meeting was well attended. Kestner stated that while no financial information was available, there

was a total of 129 detainees being housed, including 47 from Livingston County, and the remaining being split between Cook County, Federal Northern District, and the Federal Central District. Kestner further reported that the committee will meet prior to the board meeting to review and forward a recommendation concerning the Intergovernmental Agreement for School Resource Officer.

On behalf of Elections, Fanning reported that an amendment to the Standing Rules is being forwarded to the board. Fannin stated that the amendment will reduce the number of standing committees from ten to six. Fannin stated that many of these committees do not meet on a regular basis or if they do, the meetings are completed in less than fifteen minutes. Fannin further reported that the committee will be meeting prior to the board meeting to review a resolution regarding the committee's recommendation for reapportionment for 2021.

On behalf of the Information Technology Committee, Allen reported Sear has been trouble shooting the 911 phone system. Allen noted that this doesn't affect 911 calls, only the ability for the department to transfer administrative calls within the department. Allen further reported that Wilson has been working on updating the county's website.

On behalf of the Highway Committee, Bunting reported that the committee is forwarding a request for another temporary amendment concerning oversize/overweight vehicles.

On behalf of the Property Committee, Mike Ingles reported that the committee received proposals on the lease for the county farm ground, and will be recommending approval of the high bid of \$307.50 per acre. Ingles reported that the Property Committee will be meeting prior to the board meeting to discuss issues with the roof at the Regions Bank building. Ingles stated that because of the extent of deterioration, the roof will need to be replaced. Ingles noted that Farnsworth is assisting the County in developing the specifications so an RFP can be released for bids. Ingles stated that the department will be looking to fast track the work, so repairs can be completed prior to winter.

On behalf of the Ag, Zoning and Emergency Services Committee, Young provided a report submitted by Committee Chairman Holt, who could not be in attendance. Young stated that the Committee approved the addition of the DEVNET Zoning and Maintenance application. Young reported that McLean County has closed their landfill site, so some waste will be diverted to Livingston. Young reported that Soil & Water has completed their tests on two solar farm applications.

Motion by Kestner, second by Fannin to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:35 p.m..

Alina Hartley
Executive Director