

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF SEPTEMBER 4, 2018

Committee Chair Ron Kestner called the meeting to order at 5:00 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Kestner, Mays, Yoder, Young (serving as alternate)

Absent: Ingles, Heath, Ritter, Weller

Also Present: Chairman Bob Young, County Board Members: Linda Ambrose and John Slagel, Alina Hartley (Executive Director), Ginger Harris (Human Resources Director), Chief Dutko, Superintendent Cox, County Clerk Kristy Masching, Probation Director Ron Baker, Coroner Danny Watson

Kestner called for any additions or corrections to the agenda with none requested. *Motion by Mays, second by Yoder to approve the agenda. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed minutes of the August 7, 2018 meeting. *Motion by Mays, second by Yoder to approve the minutes of the August 7, 2018 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Probation Quarterly Report** – Ron Baker was present to provide a quarterly update to the Committee. Baker reported that the workload has been consistent. Baker reported that they have been working with IHR on risk establishment. Baker reported that community service hours are up, but could use more work sites. Baker reported that the State reimbursement will see a 15% cut for FY 2019. Baker reported that the department is fully staffed with nine probation officers, two support staff, and two managers.

**Temporary Liquor License Application – Mugshots** – The Committee reviewed an application for a temporary liquor license for Mugshots. Masching stated that the application is for a wedding that will be held south of Pontiac. Masching stated that she had spoken with State’s Attorney Yedinak and they will be looking to amend the liquor ordinance in regards to temporary liquor licenses because there isn’t a lot there. Masching stated that they have worked through what’s required and once the background check comes through everything will be in order. *Motion by Yoder, second by Mays to approve the temporary liquor license application for Mugshots contingent upon successful completion of background check and final State’s Attorney review and approval. MOTION CARRIED WITH ALL AYES.*

**Liquor License Application – Dam Tavern** – N/A

**Monthly Department Report** – A copy of the monthly department statistics was provided to the Committee for review. *Motion by Yoder, second by Mays to accept the monthly department report. MOTION CARRIED WITH ALL AYES.*

**Cook County / Federal Report** – Cox reported that the financials are not yet complete. Cox reported that there are currently 44 federal northern district detainees, 33 federal central district, 17 from Cook County and 50 Livingston County detainees for a total of 144.

**Animal Control Report** – A copy of the animal control report was distributed for the Committee’s review. *Motion by Yoder, second by Mays to approve the monthly animal control report.* **MOTION CARRIED WITH ALL AYES.**

**Pro-Active Report** – A brief report was provided by Chief Dutko.

**Raffle License Applications – Pontiac Rotary Club** – The Committee reviewed an application for raffle license submitted by the Pontiac Rotary Club. *Motion by Mays, second by Yoder to approve the Class B raffle license submitted by the Pontiac Rotary Club.* **MOTION CARRIED WITH ALL AYES.**

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Yoder, second by Mays to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Yoder, second by Mays to adjourn.* **MOTION CARRIED WITH ALL AYES.** The meeting adjourned at 5:26 p.m..

---

Alina Hartley  
Executive Director