

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF SEPTEMBER 5, 2018

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Fannin, Gerwin, Ingles, Slagel

Absent:

Also Present: Chairman Bob Young, County Board Member Linda Ambrose, Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, Treasurer Barb Sear, Network & Computer Systems Administrator Jon Sear, Superintendent Cox, Adam Dontz (GLCEDC)

Shafer called for any additions or changes to the agenda with none requested. *Motion by Bunting, second by Fannin to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 8, 2018 meeting. Gerwin noted a typo within the minutes and that Bunting should have been marked present. *Motion by Gerwin, second by Fannin to approve the minutes of the August 8, 2018 as amended. MOTION CARRIED WITH ALL AYES.*

FY 2019 Budget, Capital Requests & Levies – Diane Schwahn presented the first draft of the FY 2019 budget, along with the Readers Guide. Schwahn reported that the drafts had been sent back to the department heads to ensure accuracy. Schwahn stated that any of the funds that fall under a particular department official will be included within that department. Schwahn stated that all other levies and special revenue funds will be included separately. It was noted that not all of the funds are included within the first draft. Hartley indicated that while the first draft was being presented, the Committee should be aware that there will still be some minor changes made within. Hartley stated that the full draft of the budget will hopefully be ready by the end of September, but no later than the Committee meeting. Hartley noted that there should be no surprises within the budget as the Committee made final decisions at their August meeting. Discussion took place.

Finance Report – Schwahn reported that the monthly finance report was distributed for review. Schwahn noted that overages within the jail overtime and coroner's autopsy line items. Sear noted that the State has been consistent with payments.

Review and Approval of Bills – *Motion by Gerwin, second by Heath to approve the bills as submitted. MOTION CARRIED WITH ALL AYES.*

GLCEDC Property Tax Abatement Request – Adam Dontz was present to review a request for property tax abatement for Selig. Dontz stated that the company plans to build a 15,800 improvement, estimated at \$4,900,000. Dontz stated that the company plans to hire 8 new employees as part of the project. Dontz stated that they met and exceeded all the tax abatement requirements within the matrix. Dontz stated that the request is for a 100% tax abatement for 5 years. Discussion took place. *Motion by Bunting, second by Ingles to recommend approval of the tax abatement as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Ingles, second by Slagel to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:09 p.m.

Alina Hartley
Executive Director