

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF SEPTEMBER 9, 2018

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer (arrived at 5:29 p.m.), Arbogast, Allen, Bunting, Holt, Ingles, Steichen

Absent: Fannin, Kestner

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, County Board Members Linda Ambrose, Steve Lovell, Jim Carley, Carolyn Gerwin and John Slagel

Young called for any additions or corrections to the agenda with none being requested. *Motion by Ingles, second by Steichen approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 9, 2018 meeting. *Motion by Arbogast, second by Holt to approve the minutes. MOTION CARRIED WITH ALL AYES.*

**Items as Needed – No Action to Be Taken** – Hartley updated the Committee on the status of the discussions with DOC and IFOR for the public use of the DOC grounds.

**Comments from the Chairman** – Chairman Young reported that he and Adam Dontz had attended a public relations event with Union Pacific. Young reported that there was a situation that was brought to his attention involving Soil & Water and a delay in payment through the zoning office. Young reported that the situation was resolved, but noted that the report did not come direct from Soil & Water but from an employee who was not authorized to do so. Young reported that he had a conference call with the workforce group regarding the consolidation. Young stated that there may be a waiver granted that will extend the need for the County to move to a larger group. Young reported that the UCCI is sponsoring a trip to Washington DC. Young stated that Fannin was the only board member that expressed interest and was able to make things work, so Fannin will represent Livingston County during the event. Finally Young reported that he spoke at both Kiwani's and the Thresherman's Reunion during the month.

**Comments from Committee Chairman** –

On behalf of the Information Technology Committee, Allen reported that things were moving along fine.

On behalf of the Personnel Committee, Kathy Arbogast reported that the committee approved the insurance renewal that came in at a 2.7% decrease for 2019. Arbogast

stated that approximately 65% of the employees take the \$1,000 deductible and 35% take the \$3,500 deductible.

On behalf of the Ag, Zoning and Emergency Services Committee, Holt reported that there are two solar farm applications pending before the ZBA. Holt reported that the Committee hasn't met yet, but he anticipates that the Committee will forward a recommendation for the extension of the Pontiac Host Agreement Amendment for a three year term. Holt stated that the Committee will discuss an amendment to the solar ordinance clarifying personal use. Holt further noted that Slagel is suggesting there be a limit placed on how big a solar farm can be.

On behalf of the VAC Committee, Steichen reported things were going well and the department is still coming in under budget. Steichen reported that the department has started to utilize the donated Enbridge van, leaving mileage off of the others.

On behalf of the Highway Committee, Bunting reported that the committee has recessed their meeting in order to seek clarification of a bridge petition. Bunting stated that they also received the quarterly report that will be forwarded to the Board. Bunting stated that the discussion has begun regarding upgrades to the query crossing south of Pontiac on Weston blacktop.

On behalf of the Property Committee, Mike Ingles reported that the committee is forwarding an amendment to the Mosiac lease to the full board for approval. Ingles stated that Mosiac had a change in the scope of work due to price, and had asked for a renewal option. Ingles stated that the Committee is recommending the amendment without the option. Ingles reported that the Committee approved the release of an RFP for a guaranteed energy savings contractor. Ingles further reported that the farm ground is also being released for bid.

On behalf of the Finance Committee, Shafer reported that the budget is approximately 94% done, with the product being a vast improvement over prior years. Shafer commended the staff on their work. Shafer further reported that the committee is forwarding a recommendation for tax abatement for Selig.

*Motion by Holt, second by Bunting to adjourn the meeting.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:40 p.m..

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Alina Hartley  
Executive Director