

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF AUGUST 9, 2018

Chairman Bob Young called the meeting to order at 5:02 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer (arrived at 5:29 p.m.), Arbogast, Bunting, Fannin, Holt, Ingles, Kestner, Steichen

Absent: Allen

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, County Board Members Linda Ambrose and John Slagel

Young called for any additions or corrections to the agenda with none being requested. *Motion by Fannin, second by Ingles approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the July 12, 2018 meeting. *Motion by Bunting, second by Fannin to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Home Healthcare Petition / Senior Citizens Social Services Tax Referendum – Hartley reported that the petition for advisory referendum regarding home healthcare had been filed with the County Clerk’s Office and will appear on the November ballot. Hartley reviewed the question to be presented with the Committee.

Shall the Livingston County Board maintain an adequate Public Health budget to provide county residents with the support they need to experience and maintain independent living?

Hartley stated that the question is pretty general, so it would be reasonable that the vote will come in overwhelmingly in support. Hartley stated that whether or not the question is already being achieved currently is to be determined by the Board of Health and the County Board. Hartley stated that there is a senior citizen social services tax that could be levied if the citizens want to support the program. Hartley reviewed two questions that could be added to the ballot should the board choose to do so. The two options were as follows.

1. Should the County Board Levy an annual tax, not to exceed 0.025%, for Senior Citizen Social Services?

Or

2. Should the County Board Levy an annual tax, not to exceed 0.025%, for a Senior Citizen Home Healthcare Program?

Hartley stated that option 1 would give the Board of Health the ability to change the program should the needs for senior citizens change. Hartley stated that if the board wanted to make it clear that the tax would be specifically for the home healthcare program, they should choose the second option. Hartley stated that even if the referendum passes, the board wouldn't necessarily have to levy the tax, but it would have the ability to do so if another funding source can't be found.

*Motion by Holt, second by Ingles to recommend approval of option 1. **MOTION FAILED ON ROLL CALL VOTE.*** Ayes: Holt; Nays: Young, Shafer, Arbogast, Bunting, Fannin, Ingles, Kestner, Steichen

*Motion by Bunting, second by Arbogast to recommend approval of option 2. **MOTION CARRIED ON ROLL CALL VOTE.*** Ayes: Young, Arbogast, Bunting, Fannin, Holt, Ingles, Kestner; Nays: Steichen

Comments from the Chairman – Chairman Young reported that there were five members who attended the UCCI annual conference in Galena in July. Young stated that UCCI is sponsoring a trip to Washington DC in September to meet with legislators about topics that affect county government. Young stated that UCCI will reimburse up to \$2,000 worth of expenses. Young stated that if anyone was interested, they should contact him as soon as possible.

Young reported that our legal counsel for the Law & Justice Center ADA issues has recommended that the County retain an architect to assist the county in reviewing some of the remaining issues.

Young reported that the Sheriff has worked hard to reduce the costs of the school resource officer program. Young stated that the program will be contingent on the school contributing \$50,000 towards the cost of the officer. Discussion took place regarding the two officers that had been slated for attrition.

Young stated that the Information Technology Committee is forwarding a question to the full board regarding video recording the committee meetings. Young stated that he doesn't feel that the current staff can take on the additional responsibilities and someone would need to be hired, so there will be ongoing cost. Young further stated that he felt broadcasting the meetings may inhibit some of the board members from expressing their opinions, and therefore would take away some of the openness of the meetings. Young stated that although he didn't support the recording and broadcasting of meetings, he welcomed and encouraged attendance at the meetings. Ambrose stated that she understood that recording some of the meetings does create a challenge, so she recommended just doing some that she felt were more important such as the Finance Committee, Ag & Zoning, Property and Zoning Board of Appeals. Ambrose stated that she also received a pledge of support that would cover some of the upfront costs. Ingles stated that while he is opposed to the recording of committee meetings he felt strongly that if you were going to do it, you should do it right. Ingles further stated that in

reviewing the results of the county board streams, there are currently less than one person per thousand actually viewing on average.

Comments from Committee Chairman –

On behalf of the Ag, Zoning and Emergency Services Committee, Holt reported that the committee reviewed a zoning case regarding the Fehr family parcel that will be subdivided to separate the house from the farming operation. Holt stated that there are some issues with the setback requirements, but ultimately are recommending approval. Holt reported that there is also a solar farm application being presented for approval. Holt reported that Chuck Schopp will be working on a small cell wireless ordinance.

On behalf of the Personnel Committee, Kathy Arbogast reported that the committee received an update on the early retirement incentive. Arbogast also reported that the committee discussed the need to appoint an ADA Coordinator. Arbogast stated that Hartley has been handling any complaints that come in, so her appointment is being recommended.

On behalf of the Elections Committee, Fannin reported that the Committee has two reappointments that are being presented. Fannin stated that the Committee reviewed a draft ADA Grievance Policy and Procedures. There was one appointment approved pending residency within the district and the county. Fannin also reported that the Committee has forwarded the 2nd Amendment resolution to the full board for approval.

On behalf of the Finance Committee, Shafer reported that the committee continues to work on the budget and things are going well. Shafer stated that some capital items were eliminated for the current year. Shafer reported that it appears there will be a reduction in the overall tax rate. Shafer commended department heads for their willingness to work with the office and the committee.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the committee meeting was well attended. Kestner stated that the Sheriff reviewed his proposed changes to the resource officer program. Kestner stated that he felt it was a good idea to have as much safety in the schools as possible. Kestner reported the current housing level at 143 inmates, 45 of which were Livingston County. Kestner reported a billing for July of \$215,096.30.

On behalf of the VAC Committee, Steichen reported things were going well and the department is still coming in under budget. Steichen reported that he met with the commission recently and noted that there will be a steak dinner at the Legion Hall in Chatsworth on August 29th.

On behalf of the Highway Committee, Bunting reported that the committee has two action items to come before the board. Bunting stated that the first is an agreement with Fehr Graham for the design of a new structure on 2800. Bunting stated that the second action item is for the letting of a backhoe on August 7th. Bunting noted that the Committee also approved the purchase of a used truck at \$120,000. Bunting stated that

since the purchases came in under budget, the Committee will look at the replacement of a pickup truck between \$25,000-\$27,000.

On behalf of the Property Committee, Mike Ingles reported that the report contained mostly routine maintenance. Ingles reported that the chillers are now running a little more and may begin to cause sound issues. Ingles stated that the department will monitor the issue closely. Ingles noted that the committee is recommending an agreement with Farnsworth Group to assist with the Law & Justice Center.

Motion by Bunting, second by Holt to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:01 p.m..

Alina Hartley
Executive Director