

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS
JOINT AUTHORITY
VERMILION VALLEY REGIONAL E.T.S.B.
MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD
MEETING OF JUNE 13, 2018

Chairman Woolford called the meeting to order at 11:02 a.m.

Roll call showed the following present, Jim Woolford, Al Metzke, William Flott, Mark Travis, Scot Wrighton, and Scott Runyon filling in as alternate for Jerry Causer, Robert Turner, Paul Johnson and Mike Ingles. Absent was Jerry Causer. Also present was Diane Schwahn, Liv. Co. Director of Finance; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the Board Minutes for May 16th and May 23rd Finance Committee Minutes were in their packets and asked if there were no comments he would entertain a motion to approve. A motion was made to approve the Board Minutes of May 16th by Metzke with a second by Runyon. A voice vote was unanimous with all ayes. Motion carried.

A motion was made to approve the May 23rd Finance Committee minutes was made by Flott with a second by Johnson. A roll call vote was unanimous. Motion carried.

Woolford stated financials were in their packets and if no discussion he asked for a motion to approve the financial reports and bills for May. A motion to approve was made by Turner with a second by Travis. A roll call vote was unanimous with all ayes. Motion carried.

OLD BUSINESS:

Dwight Towers – Wittenberg reported it is up and running. A discussion was held on this. He stated he talked to Henson and the report is they are working at this time. He also stated we are done with our obligation on this project. Travis reported he talked with Wittenberg and the repeaters are getting worked out in respect to this in Fairbury as well.

A discussion was held on our Intergovernmental Agreements with the new name as we did in the past by Ingles. It was discussed the old agreements showed the amounts, increases and restrictions, etc. Woolford stated the consensus should it would be good to update the name on the agreements and have everyone sign off on them.

As brought up on the floor –None.

NEW BUSINESS:

Update on New Financial Policies – Wittenberg stated they had just had a finance meeting and they have a couple of new policies and Schwahn will take them to the auditor to make sure they meet the criteria. He hopes to have them to put on the agenda for the regular meeting next month.

Wrighton stated they also should have a 5 year capital improvement plan to vote on at the next meeting.

As brought up on the floor – Nothing.

Coordinator's Report – Bradshaw reported she had nothing other than what was in her report.

Director's Report – Wittenberg stated nothing additional from what was already discussed. He said he is working on a 5 year capital plan will continue to work with Grundy County.

Flott asked about the overtime with new dispatchers. Wittenberg responded it should go down a little bit. He stated he did have to relieve a part-time dispatcher due to her not getting to where she needed to be. He stated both girls in training should be out of training this week. He reported they have 4 part-timers, 2 are full part-timers and 2 that are working somewhere else also. Wittenberg stated he has a list and in about a month he will bring another one on for training. He stated he wanted to give the dispatchers a month break from training. A long discussion was held.

Wrighton asked if Wittenberg had given any more thought to how the additional training on EMD and developing of new protocols will affect his training. Wittenberg responded by stating it will not affect his training due to both of the new hires about ready to come out have taken Power Phone EMD class which is what the State of Illinois and OSF recognize as the proper EMD protocol. He has a phone call into the gentleman of OSF but he has not returned his call yet. He also stated that we have several dispatchers already registered with the state on EMD. He stated part of what they need trained is not the standard EMD protocols but the individualized protocols specific to Vermilion Valley. He also stated there is a planning meeting on this in Streator later this month and they would like Wittenberg to attend, which he stated he would.

Closing comments from the public – None.

There was a motion made to go into executive session for (5ILCS 120/2)(c)(21) Semi-Annual Review Executive Session Minutes by Ingles with a second by Wrighton. Roll call vote was unanimous.

Regular session suspended at 11:15 a.m.

Regular session resumed on June 23, 2018 at 11:38.m.

Action resulting from executive session – Woolford stated resulting from Executive Session they needed 2 motions from the board. A motion to approve for content and leave open for 1/11/17, 1/18/17(Vermilion Valley), 1/23/17, 2/15/17, 7/18/18 and 10/11/17as well as 03/16/16 (Liv Co) was made by Wrighton with a second by Ingles. Voice vote was all ayes. Motion carried.

A motion was made to approve for content and leave sealed and those already approved for content to remain sealed (12/12/00, 10/29/14, 11/19/14, 01/14/15, 02/18/15, 10/14/15) as well for the dates of and 9/14/16 was made by Ingles with a second by Travis. A voice vote was unanimous with all ayes. Motion carried.

Closing comments from Chairman or board members – None.

There being no further business a motion to adjourn was made by Flott with a second by Turner. Voice vote was unanimous. Meeting adjourned at 11:40 a.m.

Respectfully submitted by Candi Bradshaw

