

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF MAY 10, 2018

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer (arrived at 5:21 p.m.), Bunting, Fannin (arrived at 5:27 p.m.), Holt, Ingles, Kestner, Steichen

Absent: Allen, Arbogast

Also Present: County Board Member John Slagel, Executive Director Alina Hartley, Human Resources Director Ginger Harris, Bill Flott

Young called for any additions or corrections to the agenda with none being requested. *Motion by Bunting, second by Steichen approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 5, 2018 meeting. *Motion by Holt, second by Ingles to approve the minutes. MOTION CARRIED WITH ALL AYES.*

**Resolutions of Acknowledgement & Appreciation – Garage Squad & PTHS Unified Basketball** – Hartley reported both the Garage Squad and PTHS Unified Basketball are set to attend the board meeting for the presentation of the resolutions. Discussion took place.

**Comments from the Chairman** – Chairman Young reported that the Elections Committee has been working on redistricting and combining committees. Young stated that the Committee is discussing reducing the number of committees down to five with liaisons being assigned for various other topics.

Young reported that there has been a meeting scheduled to discuss the upcoming changes to the Workforce Development Board as the State works to align the districts with the economic development districts.

Bob Young reported that he plans to recommend the appointment of Linda Ambrose to fill the District 3 vacancy left by Justin Goembel. Young reported that he had met with some of the primary winners to do somewhat of an orientation. Young stated that some had conflicts due to farming and were not able to make it, but he will meet with them later.

**Comments from Committee Chairman** –

On behalf of the Property Committee, Mike Ingles reported that Farnsworth was charged with investigating the options as to whether the county should renovate, build new or look at an existing building. Ingles stated that Farnsworth reviewed several buildings and

for one reason or another they did not work out. Ingles stated that he would be happy to discuss the buildings and the reasons behind them not working out with board members individually. Ingles stated that Farnsworth gave a presentation to the Property Committee and will present at the full board meeting as well. Ingles stated that renovation of the current building would be less costly than building new, but would not include making the building ADA compliant. Ingles stated that the Committee is recommending the county proceed with building new.

Ingles further reported that the Sheriff has come to an agreement to put the two maintenance units back together. Ingles stated that there will be a Memorandum of Understanding presented that will suspend the past agreement and can be cancelled by either party.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that there was a total housing billing of \$170,665. Kestner further reported the Committee approved applications for raffle licenses and a poker run.

On behalf of the Finance Committee, Shafer reported that the Committee is getting ready to begin the budget process and will be taking a fresh approach this year, which should be more informative.

On behalf of the VAC, Steichen reported that he wasn't present at the meeting, but the VAC is under budget and nothing else out of the ordinary was presented at the meeting.

On behalf of the Highway Committee, Bunting reported that the Committee approved a resolution setting fees for bridge inspections and engineering work. Bunting stated that the department will begin to more of the work for the townships in house as opposed to contracting them out.

On behalf of the Ag, Zoning and Emergency Services Committee, Holt reported that the Committee approved three items that will be presented to the full board for approval. Holt stated that he and the Chairman had received a letter from the Village of Campus requesting assistance with a port a potty business being run from a residence. Holt reported that the States Attorneys office has been contacted and will be pursuing.

On behalf of the Elections Committee, Fannin reported that there were several reappointments that were approved and will be on the consent agenda. Fannin stated that the Committee also discussed combining several committees bringing the number of Committees down to five, with meetings to be held over three days.

*Motion by Kestner, second by Bunting to adjourn the meeting.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:47 p.m..

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Alina Hartley  
Executive Director