

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF APRIL 2, 2018

Committee Chair Mike Ingles called the meeting to order at 6:00 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Ingles, Allen, Holt, Mays

Absent: Weber, Weller

Also Present: Chairman Bob Young, County Board Member Marty Fannin, Executive Director Alina Hartley, Sup. Bill Cox, Director of Maintenance Don Verdun, Network & Computer Systems Administrator Jon Sear, IHR Director – Joe Vaughn

Ingles called for any additions or changes to the revised agenda, with none being requested. *Motion by Mays, second by Holt to approve the revised agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 5, 2018 meeting. *Motion by Allen, second by Mays to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Maintenance Department Report – Don Verdun presented his monthly department report to the Committee, a copy of which is attached to these minutes.

PSC Trane Chiller Repair – Verdun reviewed an estimate for repairs needed to the chillers at the Public Safety Complex. Verdun stated that circuit #1 had a bad drive and one of the motors needed to be replaced. Verdun stated that there are seven motors within the unit, and estimated that five of those had already been replaced. Verdun noted that the cost of these repairs will likely go outside what has been allocated within his budget. *Motion by Mays, second by Holt to authorize Verdun to proceed with the Trane chiller repairs. MOTION CARRIED WITH ALL AYES.*

Building Alternatives & Directions – Ingles stated that he had met with Farnsworth and looked at three options including the renovation, building new or to renovate an existing vacant building. Ingles stated that six to seven facilities had been reviewed and for one reason or another, they weren't adequate to meet the needs. Ingles stated that unless there is objection, he would recommend the scope of work be narrowed to include just the renovation of the current building or to build new. Discussion took place. There was no objection to narrowing the scope of work.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Mays, second by Allen to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

Motion by Mays, second by Holt to adjourn. **MOTION CARRIED WITH ALL EYES.**
Meeting adjourned at 6:17 p.m..

Alina M. Hartley
Executive Director

Property Report for March 2018

ThyssenKrupp came and replaced the gasket and seals on the northwest elevator at the Law & Justice Center. The elevator weight capacity is 2500lbs, after repairs they added 2500lbs plus 70% more. After an hour and half the elevator only dropped 3/16 of an inch, no leaks, so the problem was the gasket and seals.

Illinois State Fire Marshal Inspected the Boilers at the Law & Justice Center this inspection is good for two years. Inspection went well, everything was in good shape.

Door Masters replaced the bottom seal on the middle overhead door of Law & Justice Centers Sally Port door. The seal also serves as part of the safety operation of the door.

After having the spring break on the center overhead door of the Law & Justice Center, I ordered an extra set of springs for that door and the South door as well.

Also at the Public Safety Complex we have had springs break on both the North Door and the South Sally Port overhead doors, I have an extra set of springs for those doors. These doors are used extensively and when we have the springs on hand the door company will come the next day and install them.

Caterpillar did their annual tune up on the generator at the Law & Justice Center per our service agreement.

And will be doing the Public Safety Complex in the next few days.

Installed two gun lockers in the Sally Port of the Public Safety Complex; these were gun lockers that were left over from the original Construction of the building.

The sewage pump was replaced in the basement of Public Safety Complex.

Trane completed the work and repairs on the evaporator side of the chillers.

Trane came back March 16th to work on the Condenser outside units. And found that one of the variable speed drives was not working on the South unit. These units have two compressors, two drives. Trane does not make this drive anymore, so we have to do an upgrade to the unit. The new upgrade will have one drive that will operate both compressors. The good drive we can keep and if needed used on the North condenser unit.

Trane has not gotten into the North unit yet.

Don Verdun