

**VERMILION VALLEY**  
**REGIONAL EMERGENCY COMMUNICATIONS**  
**JOINT AUTHORITY**

**VERMILION VALLEY REGIONAL E.T.S.B.**

**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY  
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**

**MEETING OF MARCH 21, 2018**

Vice-Chairman Metzke called the meeting to order at 11:05 a.m.

Roll call showed the following present, Al Metzke, William Flott, Scott Runyon filling in as alternate for Jerry Causer, Gary Bird filling in as alternate for Robert Turner, Randy Vedder filling in as alternate for Mark Travis. Absent were Jim Woolford, Paul Johnson, Mike Ingles, Scot Wrighton, Mark Travis, Robert Turner and Jerry Causer. Also present were Candi Bradshaw and Randy Wittenberg.

Metzke led the Pledge of Allegiance.

Metzke stated the Board Minutes for February 14th and Finance Minutes for February 7th were in their packets and asked if there were no comments he would entertain a motion to approve. A motion was made to approve the February finance minutes by Flott with a second by Bird. A roll call vote was unanimous with all ayes. Motion carried. A motion was made to approve the Board Minutes of February 14th by Runyon with a second by Flott. A voice vote was unanimous with all ayes. Motion carried.

Metzke asked for a motion to approve the financial reports and bills for February. A motion to approve was made by Bird with a second by Flott. A roll call vote was unanimous with all ayes. Motion carried.

**OLD BUSINESS:**

Crime Stoppers – Wittenberg reported Crime Stoppers in Streator will be dissolving and they will be picking that up in Livingston County. He stated they will have a Crime Stoppers in Livingston County and Streator. He is waiting for some information from Wrighton on how to move it over. He is hoping to have a proposal to bring to the next meeting. Wittenberg reported his proposal will consist of each one of the Police Chief's and Sheriff will appoint a citizen to the board and each department's head of their detective divisions will be a part of those meetings. He estimated that Crime Stoppers will meet every other month. The departments will

all be asked to participate from a financial prospective and use their drug funds along with the State's Attorney and asking participation from them.

As brought up on the floor –None.

#### NEW BUSINESS:

Approve 2018 UPS Maintenance Agreement – Bradshaw stated it is a \$140.93 more this year than last year. She stated it is for the big UPS system in the basement. It is already in the budget and Unified Power dose 2 maintenance checks a year, one major and one minor. A motion was made to approve the 2018 UPS agreement by Flott with a second by Bird. A roll call vote was unanimous with all ayes. Motion carried.

Approve Eventide Recorder Maintenance – Wittenberg stated it is \$3,100.00 for the maintenance. Wittenberg also stated it is also in the budget and he reported at a finance committee meeting yesterday he was given the direction to stop bringing these items under \$10,000.00 and is in the budget so it is already approved. A motion was made to approve the Eventide Recorder maintenance by Bird with a second by Metzke. A roll call vote was unanimous with all ayes. Motion carried.

Approve of Chatsworth Agreement – Wittenberg reported they have a new agreement in place to dispatch Chatsworth Police Department. He stated it was for about 40 hours a week and their annual fee will be \$3,542.70. A motion was made to approve the Chatsworth Agreement by Flott with a second by Bird. A roll call vote was unanimous with all ayes. Motion carried.

Approve of Long Point Agreement – Wittenberg stated this is actually for the Dana Police Department and they will be providing ordinance services for Long Point for approximately 10 hours a month for a fee of \$600.00 annually. A short discussion was held. A motion was made to approve the Long point Agreement by Bird with a second by Runyon. A roll call vote was unanimous with all ayes. Motion carried.

Approve Dana Fire Agreement – Wittenberg reported Dana Fire has asked us to dispatch them throughout their entire fire district. He stated their fee would be based on assessed valuation which would be \$1,885.22. A motion was made to approve the Dana Fire Agreement by Runyon with a second by Flott. A roll call vote was unanimous with all ayes. Motion carried.

Discuss Board Member Participation – Wittenberg stated he had a conversation with Chief Woolford this morning and he is working with the City Manager in Pontiac and it appears they are going to make some changes. He stated he didn't think they needed to do anything with this at this point.

Update on New Financial Policies – Wittenberg stated they could discuss the financial policies but could not take action on them as they need 6 affirmative votes to be able to pass a vote. A discussion was held on the topic.



As brought up on the floor – Metzke brought up getting a written report from Wittenberg and Bradshaw. A small discussion was held.

Coordinator's Report – Bradshaw reported nothing further than what was in her report. She stated they did the maintenance agreement already. She did report she is getting call handling agreements back from the entities. Flott asked when they would be getting the new amounts for the wireless surcharge. A discussion was held with Bradshaw and Wittenberg thinking it will be somewhere between June and August but it is actually unknown. The new surcharge was to start January 1<sup>st</sup> of this year on the bills.

Director's Report – Wittenberg reported he had a meeting with Spillman last week. He talked to them about some issues with mapping and in the jail. He stated they sent him back with some issues. Bradshaw she heard back from him and were told they needed case numbers for him to get anything done. Wittenberg said he will be calling them to talk to him.

Wittenberg talked to Motorola on the tower in Dwight and they are going to start installing equipment next week. He also asked about their involvement with Spillman and he explained he is upset with the service we are getting. He will be facilitating a meeting between them and Spillman. He reported he is working through the Crime Stoppers. He also is working on the Nixle project.

Wittenberg reported they have 3 people in training right now and had one start today. He reported Taylor Turner will be leaving for Bloomington PD. He reported Dusty Fowell is doing well. When everyone is trained they will have 6 part time employees.

He stated he is working with the Finance Committee and working through going forward with fees. He explained needing to fund a capital fund and a reserve fund along with needing to replace some furniture upstairs. He also reported on needing some new chairs.

Closing comments from the public – None

Closing comments from Chairman or board members – None.

There was no need to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters.

There being no further business a motion to adjourn was made by Runyon with a second by Bird. Voice vote was unanimous. Meeting adjourned at 11:45 a.m.

Respectfully submitted by Candi Bradshaw 