

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF MARCH 8, 2018

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Allen, Arbogast, Bunting, Fannin, Holt, Kestner,

Absent: Shafer, Ingles, Steichen

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, County Board members Bob Weller and Paul Ritter

Young called for any additions or corrections to the agenda with none being requested. *Motion by Fannin, second by Bunting approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 8, 2018 meeting. *Motion by Allen, second by Arbogast to approve the minutes. MOTION CARRIED WITH ALL AYES.*

**FY 2018 Goals** – Hartley reviewed a draft of the FY 2018 Strategic Plan and Goals with the Committee. Discussion took place regarding what it means to be a cohesive team and the working relationship between the board, department heads and elected officials. Hartley stated that she had noticed some resistance to the concept. Hartley stated that while she acknowledged there would not be full cooperation amongst both parties, she needed to ensure that the majority of members supported the concept. Discussion took place. Minor formatting changes were made to the draft. *Motion by Fannin, second by Arbogast to forward to the full board recommending approval. MOTION CARRIED WITH ALL AYES.*

**Resolution Acknowledging – Garage Squad** – Paul Ritter was present to discuss with the Committee the contributions and activities of the Velocity Channel’s Garage Squad. Ritter stated that they have really fell in love with the community and have since done additional pilots for the show in Pontiac, Dwight and Chenoa. Ritter reported that they have also done work with the kids and the LACC. Ritter stated that he felt they were doing amazing work in the community and deserved to be acknowledged. Ritter stated that he has since been in discussions with the Chairman and Hartley to discuss the possibility of making a day of it and incorporating it into one of the cruise-ins. Discussion took place. Action will be delayed to work out details. The Committee expressed its support and consensus.

**Comments from Committee Chairman –**

On behalf of the Highway Committee, Bunting reported that there will be two action items presented to the board which will include the letting results and the quarterly report.

On behalf of the Ag, Zoning and Emergency Services Committee, Holt reported that the Committee received packets for two solar energy applications. Holt stated that there are couple more companies that have expressed interest. Holt further reported that the Committee received the solid waste report and the landfill is working on the replacement of some wells. Holt noted that the tonnage is currently down.

On behalf of the Elections Committee, Fannin reported that there will be a couple amendments to the Standing Rules that will be presented. Fannin stated that the amendments are meant to address recent issues with getting a quorum at the Committee meetings. Fannin stated that one solution will allow items to be forwarded to the full board without recommendation if the Committee cannot get a quorum. Another will allow the Chairman of the Board to serve as an alternate. Fannin reported that the changes will be presented for the Board's review with official action taking place in April. Fannin also reported that the Committee discussed reapportionment. Fannin stated that the Committee came to a consensus that they will recommend the board size be reduced to eighteen members during the next reapportionment cycle. Fannin stated that the Committee also discussed the districts and are looking to determine how to ensure equal representation for the smaller communities. Discussion took place.

On behalf of the IT Committee, Allen reported that Jon Sear has been attending a lot of meetings with department heads regarding the phone system change over.

Arbogast reported that the Personnel Committee did not meet and will not have a report.

Sheriff, Jail & License Committee, Kestner reported that the meeting was well attended. Cox reported to the Committee that they were current housing a total of 134 detainees with 94 of them being out of county. Kestner also reported that the Committee approved two raffle license applications.

Mike Ingles was not present at the meeting, but had provided a report via email that Hartley presented to the Committee. Ingles reported that many routine maintenance items were discussed. Ingles reported on the elevator issue at the Law & Justice Center. Ingles stated that in order to address the oil leak, the upper seals will be replaced and a load test done to determine if the seals solved the issue or if there are other issues that need to be addressed. Ingles reported that he had been in contact with Abraham on the masonry repairs and will be the point of contact. Ingles reported that the exact work to repair the masonry had not yet been determined, so he will work with Abraham and invite Committee members to join in the decision making process when it comes to that point. Ingles reported that there was a raccoon caught in the ceiling of the H&E building, and was later released.

In addition to the report provided by Mr. Ingles, Chairman Young reported that Smartwatt gave an update to the Committee about their work to date. Young stated that Regions and the Health and Education building accounted for the biggest portion of the estimate provided which may be a non-issue with the renovations to be completed by

Mosiac and the decision yet to come on the H&E building. Young also reported that there will be an amendment to the lease with Mosiac presented to the full board. Young reported that Mosiac has not yet sold their building, but wish to proceed with the renovations and lease.

In the absence of Tim Shafer, Young reported that there were approximate eight members of the community who were present to discuss their opposition to the termination of the community healthcare program. Young stated that the group requested to be able to address the full board and he has approved that request with one member being designated as a representative of the group.

**Comments from the Chairman** – Chairman Young reported that the Finance Committee voted to end the working relationship with the Finance Director. Young stated that it is his intent to notify remaining board members once staff is notified in the morning, and an update will be given to the full board in executive session.

*Motion by Fannin, second by Kestner to adjourn the meeting.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:59 p.m..

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Alina Hartley  
Executive Director