

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS
JOINT AUTHORITY

VERMILION VALLEY REGIONAL E.T.S.B.

**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**

MEETING OF FEBRUARY 14, 2018

Chairman Woolford called the meeting to order at 11:03 a.m.

Roll call showed the following present, Jim Woolford, Al Metzke, William Flott, Mark Travis, Robert Turner; with Scot Wrighton arriving at 11:04 a.m. Absent were Paul Johnson, Mike Ingles and Jerry Causer. Also present were Alina Hartley, Executive Director Livingston County, Dave Iander, Supreme Radio; Doug Murray, Crime Stoppers; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the Board Minutes for January 9th and Finance Minutes for December 18th, January 17th, and January 24th were in their packets and asked if there were no comments he would entertain a motion to approve. A motion was made to approve the January board minutes and the Finance Minutes of December 18th, Jan 17th, & Jan 24th by Travis with a second by Metzke. A roll call vote was unanimous with all ayes. Motion carried.

Woolford asked for a motion to approve the financial reports and bills for January. Travis inquired about the overtime, which Wittenberg answered it was due to part-time people and the training. A motion to approve was made by Flott with a second by Wrighton. A roll call vote was unanimous with all ayes. Motion carried.

OLD BUSINESS:

Crime Stoppers - Turner introduced Doug Murray stating he is on the board with the current Crime Stoppers in Streator. He stated he thought he may be able to answer any questions our board may have regarding Crime Stoppers. Chairman Woolford asked Murray to walk them through the process for them and what it would entail. Murray walked them through the process. He also explained how it was an anonymous system. He explained money for tips depended on a conviction and how much they got was also dependent on what the crime the tip was for. Many questions were asked and answered. When asked how they finance the tips, he told them it was through donations and fund raising. Wittenberg asked the

chiefs if there was a way to help get this fund started through their drug fund for seed money. The both said yes. A long discussion was held. Murray said it was a 501C3. It was discussed on how they could take over Streator's Crime Stoppers Board into Vermilion Valley Crime Stoppers. Murray stated he would have to talk it over with his board. A discussion was held on the separation of funds. It was discussed who would be members of the Crime Stoppers board. Murray will let the board know when their next board meeting is. Chief Woolford and Deputy Chief Turner both stated they would be interested in attending the next meeting.

As brought up on the floor – Flott inquired about the time line mentioned at the last meeting. Woolford stated a number of things need to happen before they can address a time line. A discussion was held on this topic along with paging systems.

Wittenberg reported on his meeting with Dana Fire Department. He also reported on our current legacy radio system and discussed how we can no longer get parts for this system. He stated they scavenge any parts they can and put them away in case they need them. He also reported he fears if the legacy system goes down they won't have parts to fix it or if they could find them, they would be very costly. A discussion was held on this along with more discussion on the time line which was agreed by all that a time line date needs to be set. Metzke stated they also need to realize another cost to this would besides a paging system would be the outdoor warning sirens.

Lander's reported on what they have for pagers (P25) and stated they could probably hand out a 1 or 2 pagers out for different agencies to test on. He stated there was no cost to put pagers on the Star Com System. He also reported he thought it would be a very limited cost to V-Com. Woolford stated once Dwight Tower is done they would be a good test area. Wittenberg thought Fairbury would also be a good test area along with Streator Fire.

NEW BUSINESS:

Reappointment of Board members – Fairbury City Council reappointed Mark Travis and Streator City Council reappointed Scot Wrighton each for a 3 year term. Livingston County will appoint a member tomorrow night at their board meeting.

Approval New Financial Policies – Wittenberg stated included in this was also the IGA with the county. Wittenberg stated the first page was the policies the finance committee came up with. He asked if there were any questions or comments. Travis gave a summary on the financial policies presented by the Finance Committee. Wittenberg also helped Travis with the summary. A discussion was held on the IGA with the Big 5 and whether a specific increase amount was put in the IGA / By-Laws. A motion was made to adopt the 3 Financial Policies presented by the Finance Committee by Wrighton with a second by Flott. A roll call vote was unanimous with all ayes. Motion carried.

Flott inquired about what was decide to increase the Big 5. Wittenberg stated his direction coming from the Finance Committee, they were going to increase them

with what the CPI rate was (which is what they had been doing in the past), which is 2.1%.

Woolford stated he thought they needed to have another Finance Committee Meeting to look at the IGA and By-Laws see what amendments need to be brought.

Flott stated they do not have a capital fund and he thought they need one. He gave his idea on how to do that. A discussion was held. Wittenberg stated he agreed with Flott but thought it was a further conversation for the Finance Committee. Woolford stated they need to add to the finance agenda to establish the Big 5 policy prior to the April 1st deadline. The Finance Committee Meeting was scheduled for Tuesday, February 27, 2018 at 10:00 a.m. to address the by-laws on how we are increasing fees for the big 5 and to also to determine the need of a capital improvement fund. It was also discussed the Reserve Fund needs to be addressed.

A long discussion was held on the IGA between Livingston County and Vermilion Valley. A breakdown of the costs was discussed. Wittenberg will bring a breakdown to the next Finance Committee Meeting. A motion to approve the IGA between the Livingston County and Vermilion Valley included in the financial policies was made by Wrighton with a second by Travis. A roll call vote was unanimous with all ayes. Motion carried.

As brought up on the floor – Travis brought up the interest rates on CD's. He asked what interest rate we are getting on the Money Market Account right now. Bradshaw stated she didn't know right off but could find out.

Coordinator's Report – Bradshaw reported nothing further than what was in her report.

Director's Report – Wittenberg reported around the first of the year he had a resignation and added a position so he took 2 part-timers to full-time. This left him down to 1 part-timer. He had been notified this part-timer also works part-time for Ladd Police Department. Wittenberg started the hiring process through the facebook page and got over 20 applications. He hired 4 out of that group and has a list to go to now. He stated it would take until around the first of June to get them trained. He explained the procedure in which he is using the part-time people. He stated he has hired one and she is in training along with Sarah Cook from the county. A discussion was held on IMRF concerning the part-timers. He discussed the projects he has going on at this time. He also reported he thought financially they are in good shape. Woolford stated being on the Personnel Committee over several years he believes this last set of interviews he feels they are in the best shape they have been in a long time. A discussion was held on having part-timers to transition into full time is working out well.

Closing comments from the public – None

Closing comments from Chairman or board members – Woolford thanked Doug Murray for coming to the meeting and sharing his information on Crime Stoppers.

A Finance Committee Meeting was set for next Wednesday, February 27, 2018 at 10:00 a.m.

There was no need to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters.

There being no further business a motion to adjourn was made by Flott with a second by Turner. Voice vote was unanimous. Meeting adjourned at 12:25 p.m.

Respectfully submitted by Candi Bradshaw *Candi Bradshaw*