

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS
JOINT AUTHORITY

VERMILION VALLEY REGIONAL E.T.S.B.

**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**

MEETING OF JANUARY 9, 2018

Chairman Woolford called the meeting to order at 11:07 a.m.

Roll call showed the following present, Jim Woolford, Al Metzke, William Flott, Paul Johnson, Mark Travis; with Scot Wrighton arriving at 11:10 a.m. Absent were Robert Turner, Mike Ingles and Jerry Causer. Alternate filling in for Causer was Chief Runyon. Also present were Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the Board Minutes for November 28th and Finance Minutes for November 27th were in their packets and asked if there were no comments he would entertain a motion to approve. A motion was made to approve the November board minutes and the Finance Minutes of November 27th by Metzke with a second by Johnson. A roll call vote was unanimous with all ayes. Motion carried.

Woolford asked for a motion to approve the financial reports and bills for November. A motion to approve was made by Johnson with a second by Runyon. A roll call vote was unanimous with all ayes. Motion carried.

OLD BUSINESS:

Woolford asked for an update on the Dwight Tower. Wittenberg reported he just received an email yesterday stating they had done some preliminary work and Dwight board had to approve a variance which happened last night. He stated the person doing the work needed some things from Wittenberg and Wittenberg stated he sent those things off last night. He's hoping to have the project completed by March 1st.

NEW BUSINESS:

FY2018 Budget Final Approval – Woolford stated it is past its 30 day posting. A discussion was held on the reserve amount with Wrighton stating they either amend the budget now with a policy or amend it later. Wrighton stated they need

to also work on a funding formula for ambulances and a funding formula for rural fire protection districts. A discussion was held on this. Wittenberg stated he has had discussions with Long Point and Chatsworth. Wrighton made a motion to approve the budget with the understanding those policies need to be acted on as soon as possible and they are likely to impact the budget with the result of an amendment. A second was made by Flott. A roll call vote was unanimous with all ayes. Motion carried.

ICOP Agreement – Wittenberg stated the contract was approved in a 10 – 1 vote by the telecommunicators. Wittenberg stated the contract for all practical purposes started January 1st. A motion to approve the ICOP contract was made by Travis with a second by Runyon. A roll call vote was unanimous with all ayes. Motion carried.

Renewal of Liability Insurance - Wittenberg stated this was discussed at the last meeting. He stated it is the same company as last year with no increase. A short discussion was held. A motion was made to approve the liability insurance by Travis with a second by Metzke. A roll call vote was unanimous with all ayes. Motion carried.

As brought up on the floor – Woolford reported that he thought something they need to discuss as a board is Spillman administration. He said a couple issues have come up about module purchasing such as jail software and booking software which would involve police agencies in Livingston County but not involve Streator. He felt since it is housed here he thinks they need to put together a policy on how they want to administer Spillman on maintaining who is paying for what and splitting those items to ensure those not using those modules are not penalized or paying for a service they are not getting. A discussion was held on the Spillman system and Wrighton brought up some of the issues Streator Police is having with the system. It was discussed that this agency houses Spillman and has all the hardware and software and they need to make sure the system does not get overburdened for when they need to make hardware upgrades. Woolford stated that at some time in the future they may need to dedicate someone who is an expert at Spillman.

Travis stated they need to schedule a Finance Committee Meeting to work on user agency fees. A discussion was held. A Finance Committee Meeting was set for next Wednesday, January 17, 2018 at 1:00 p.m.

Coordinator's Report – Bradshaw reported other than her report she saw on line the Federal Government had an article on Governors sweeping 911 funds and what they can do about it. She said she would send the board members out the e-mail for them to read.

A discussion was held on cell phone surcharge. A discussion was also held on utility audits which Streator is doing and checking to see if you are getting all the money from telephones we should be.

Director's Report – Wittenberg reported he added Rafferty at the end of the year to go full time. Hughes told Wittenberg he was offered a job at Met Com. In the meantime Ohligschlager decided to take a job at the jail so Hughes was offered full time here to replace him and he accepted. Ohligschlager will remain part time. Wittenberg is trying to hire some new part time employees. Turner is still part time but will be working part time for the Ladd Police Department shortly. Sarah Cook came to him to ask to work part time for us. He stated he has been interviewing and trying to get the part time staff built back up. A discussion was held.

Wittenberg stated he has a meeting with the Mayor of Chatsworth tomorrow. A discussion was held on them getting their own police department. Wittenberg stated he is working on a formula for a part time department that he will make a recommendation to the finance committee for what they need to charge them. Wrighton discussed that a policy was needed to address these smaller towns and a population threshold. Another discussion was held. This task was delegated to the finance committee.

Closing comments from the public – None

Closing comments from Chairman or board members – Woolford informed the board that telecommunicator Snow's grandmother passed away. He wanted their condolences passed along to her. Wittenberg stated they will and have sent flowers.

There was no need to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters

There being no further business a motion to adjourn was made by Flott with a second by Runyon. Voice vote was unanimous. Meeting adjourned at 11:58 a.m.

Respectfully submitted by Candi Bradshaw

