

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF DECEMBER 6, 2017

Committee Chair Tim Shafer called the meeting to order at 6:01 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Fannin, Gerwin, Ingles,

Absent: Slagel

Also Present: Chairman Bob Young, Executive Director Alina Hartley, Finance Director John Clemmer, Treasurer Barb Sear, States Attorney Randy Yedinak

Shafer called for any additions or corrections to the agenda with none requested. *Motion by Heath, second by Gerwin to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the November 8, 2017 meeting. *Motion by Bunting, second by Gerwin to approve the minutes of the November 8 meeting as presented. MOTION CARRIED WITH ALL AYES.*

Resolution Authorizing Additional End of Year Budget Transfers – Clemmer reviewed a proposed resolution authorizing the transfer of additional contingency funds to cover repairs approved by the Property Committee at their November 16th meeting. *Motion by Bunting, second by Ingles to recommend approval of the resolution authorizing additional end of year contingency transfers. MOTION CARRIED WITH ALL AYES.*

Resolution Authorizing Tort Immunity Working Cash Loan – Hartley reviewed a resolution authorizing the transfer of \$100,000 from the Working Cash Fund to the Tort immunity. Hartley stated that the loan is necessary to be able to pay the insurance premiums that will become due before the first tax distribution is received. Hartley stated that the loan will be repaid once the taxes are received. *Motion by Ingles, second by Fannin to recommend approval of a Working Cash Loan to Tort Immunity. MOTION CARRIED WITH ALL AYES.*

Intergovernmental Agreement Fiscal Agent Services – Vermilion Valley ETSB – The Committee reviewed a draft IGA for fiscal agent services provided to the Vermilion Valley ETSB. Hartley noted that the agreement is still under review by Randy Wittenberg and will be presented to Vermilion Valley in January. Hartley noted that there is a possibility that the amount will be reduced to cover services that Vermilion Valley provides to the Sheriff's Department. Discussion took place about the services and the possibility of the County taking those back over. *Motion by Fannin, second by Heath to recommend approval of the IGA at the rate outlined within the IGA. Ingles*

excused himself from the vote due to his being appointed to the VVJETS. **MOTION CARRIED ON VOICE VOTE.**

Finance Report – Clemmer reported that the expenses for FY 2017 are approximately 6% under budget, but noted that there are still adjustments and accruals to be done. Clemmer stated that he expected to be approximately 3% under budget for the year once everything was complete.

Clemmer reported that the department went live with the new Financial Edge software as of Friday. Clemmer stated that the other divisions will go live down the road. Clemmer reported that they have received notice from Zobrio that they have come dangerously close to using all of the hours that they have allocated for the project, so will be looking for additional compensation. Discussion took place regarding the additional request.

Treasurer Sear reported that although her final report may differ once adjustments are made, revenues thus far have come in approximately \$790,000 over budget for the year. Sear noted that a good portion of that amount is due to the jail housing.

The Committee reviewed the bills presented. Motion by Heath, second by Fannin to approve the bills as submitted. **MOTION CARRIED WITH ALL AYES.**

Executive Session – *Motion by Gerwin, second by Fannin to go into Executive Session pursuant to 5ILCS 120/2 (c) (11) – Pending Litigation.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:28 p.m.

Regular Session resumed at 7:04 p.m.

Action Resulting from Executive Session – N/A

Motion by Bunting, second by Fannin to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:05 p.m.

Alina Hartley
Executive Director