

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF SEPTEMBER 20, 2017

Committee Member Marty Fannin called the meeting to order at 6:06 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Heath (arrived at 6:14 p.m.), Bunting, Fannin, Gerwin, Ingles, Slagel

Absent: Shafer

Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director), Chad Carnahan, Chief Dutko, Sup. Bill Cox, and County Clerk Kristy Masching

Fannin called for any additions or corrections to the revised agenda with none requested. *Motion by Bunting, second by Ingles to approve the revised agenda as presented.*

MOTION CARRIED WITH ALL AYES.

Reconsideration of Purchase of Maintenance Vehicle – Hartley stated that she had received notice from Gerwin and Slagel requesting reconsideration of their vote on the purchase of the $\frac{3}{4}$ ton maintenance vehicle. Gerwin stated that after the discussion later in the last meeting, she had reconsidered and felt it would be best to go with the $\frac{1}{2}$ ton truck. Slagel concurred. *Motion by Gerwin, second by Slagel to reconsider the motion to approve the purchase of a $\frac{3}{4}$ ton pickup truck. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay. *Motion by Ingles, second by Gerwin to authorize the purchase of a $\frac{1}{2}$ ton pickup truck. MOTION CARRIED WITH ALL AYES.*

FY 2018 Budget, Levies and Capital Requests – Clemmer provided an update to the Committee on the status of the 2018 budget. Clemmer noted that the update was a snapshot in time and changes were still being made. Clemmer reported capital expenses at \$652,895, vehicle fund allocation of \$359,100 and a general fund shortfall of \$720,970.00, for a total of \$1,732,965 which met the Committee's goal for the year.

Clemmer noted that both Property and the Sheriff, Jail & License Committee approved the lower amounts recommended by administration; those amounts have been included in this update. Fannin stated that he felt that a 17% increase for the maintenance department was still too high. Fannin recommended that the amount be decreased to 10% and the remaining funds be included in contingency. Discussion took place. *Motion by Ingles, second by Bunting to approve an overall allocation for the maintenance department of \$274,858. MOTION FAILED ON ROLL CALL VOTE.* Ayes: Bunting, Ingles; Nays: Heath, Fannin, Gerwin, Slagel.

Motion by Fannin, second by Slagel to set the maintenance budgets at \$257,742, and the remaining \$17,116 be placed in contingency. MOTION CARRIED ON ROLL CALL VOTE. Ayes: Heath, Fannin, Gerwin, Slagel; Nays: Bunting, Ingles.

Ingles noted that the property committee is recommending that the trailers be placed back into the capital budget. Discussion took place. *Motion by Fannin to approve the capital requests as outlined, excluding the trailer.* The motion died due to lack of a second.

Motion by Bunting, second by Ingles to approve the capital expenses and add \$5,000 for the purchase of two utility trailers. **MOTION FAILED ON ROLL CALL VOTE.**
Ayes: Heath, Bunting, Ingles Nays: Fannin, Gerwin, Slagel

Motion by Ingles, second by Bunting to approve the capital expenses and add \$2,500 for the purchase of one utility trailer. **MOTION CARRIED ON ROLL CALL VOTE.**
All voted Aye; none Nay.

Superintendent Cox requested that the Committee reconsider the overtime allocation given to the jail. Cox stated that he felt strongly that \$150,000 would be needed for 2018. It was noted that although the overtime line was over budget, the difference in wages offset the overtime amount, indicating that the total budgeted was appropriate and did not justify an increase. Consensus of the Committee was to allocate \$85,000 for the overtime budget for the jail. Consensus of the Committee was that the jail should continue with business as usual.

Executive Session – *Motion by Ingles, second by Bunting to go into Executive Session pursuant to 5ILCS 120/2 (c)(1) Personnel Matters and (2) Collective Negotiating Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 7:30 p.m.

Regular Session resumed at 7:54 p.m.

Motion by Bunting, second by Fannin to authorize an amount of \$141,052 be allocated for the Superintendents Salaries. **MOTION CARRIED WITH ALL AYES.**

Finance Report – Clemmer noted that Financial Edge will go live on October 1st. Clemmer further noted that due to timing, the bookkeeping office will be processing the additional 1% for non-union employees on the next payroll. Clemmer stated that Chairman Shafer had authorized moving forward, but wanted to make sure the Committee was aware. Gerwin requested that Chris Walters be contacted to make sure he was okay with moving forward.

Motion by Fannin, second by Ingles to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:57 p.m.

Alina Hartley
Executive Director