

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS
JOINT AUTHORITY

VERMILION VALLEY REGIONAL E.T.S.B.

**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**

MEETING OF AUGUST 16, 2017

Chairman Woolford called the meeting to order at 11:01 a.m.

Roll call showed the following present, Jim Woolford, Al Metzke, William Flott, Mark Travis and Mike Ingles. Absent were Paul Johnson, Robert Turner, Jerry Causer and Scot Wrighton. Alternates filling in for Causer was Chief Runyon, for Wrighton was Bird and for Johnson was Henson. Also present were Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the Board Minutes had been presented from the July 18th meeting and he would entertain a motion to approve. A motion was made to approve the July minutes by Metzke with a second by Bird. Voice vote was unanimous with all ayes. Motion carried.

Woolford asked for a motion to approve the consent agenda for bills and financial reports, items a. through b., which was made by Travis with a second by Flott. A roll call vote was unanimous with all ayes. Motion carried.

OLD BUSINESS:

Dwight Tower Update – Wittenberg reported everything has been ordered and are on target to get started sometime mid to late September. Flott inquired how long this will take with Wittenberg estimating 2 – 3 weeks.

Travis reported that Wittenberg had gone to Fairbury and they did testing with repeaters and it had went well. Wittenberg stated if the Dwight issue gets resolved then Dwight's repeaters could go to Fairbury to fix their issue.

Auditor Selection – Wittenberg reported he had contacted Mac and Associates about the audit quote last month and only contracting for 1 year at this time for \$6,000 as previously quoted for 2017. He reported they had agreed.

NEW BUSINESS:

Spillman Update – Wittenberg reported they are still waiting for them to install software they bought. He said it is in the queue for some time in September and cannot be moved up. Wittenberg explained about how Motorola bought Spillman and how they are starting to buy up quite a few other companies. A discussion was held on Motorola and the software they had purchased. It was also discussed how they need to keep an eye on the buy-out and keep watching their current contract/maintenance agreements. Wittenberg stated he will be very aware of this and will keep on it. Woolford reported he talked with Motorola about Spillman at a user's conference he attended. He explained a little about what Motorola was trying to do. A discussion was held on this topic.

Meeting Discussion – Wittenberg brought up a discussion on meeting every month. He stated they don't always have a lot to discuss every month. However, he thought that November, December, and January they should meet monthly because these are finance months where they work on budget/financial issues. He then stated he felt once they were past January, they could possibly then meet in March, May, July and September. Then go back to monthly starting with November. He asked the board to think about this and they could discuss it again next month. Ingles suggested perhaps they could publish an update in-between months once a budget is in place. He also suggested staff to condense down the stack of financial papers so they could have one or two. A discussion was held on possible quorum problems and how they should not be as big an issue as before due to having alternates. Woolford discussed a few projects yet to be done and how they could go about getting them done.

Coordinator's Report – Bradshaw reported they have about 3 outages over the past month and all have been corrected.

Director's Report – Wittenberg reported the tower outages they have had at Chatsworth. He reported they seem to be taken care of at this time. He reported other than that they have not had any tower issues. He stated he is going to do tower checks within the next couple of weeks.

He stated he went around with Travis in Fairbury to do testing of repeaters. He stated they do work in buildings and schools. Wittenberg listed the projects they continue to work on, including with Motorola on Dwight tower, Dwight and Pontiac fire purchasing radios and then getting them on line, working with probation to get their radios up and running. He also stated he finished up the fire policies with the help of Bradshaw. He also stated they have a proposal from the union ICOP for the dispatchers. He stated he will be giving Chief Woolford a copy and they will be going through this in the next month. They have a meeting set for September 27th for the first negotiation session with them. Woolford stated he would like Wittenberg and himself to go through the proposal and then at the next board meeting have an executive session to discuss it with the board and see what parameters they would like to set going forward.


Closing comments from the public – None.

There was no need to go into executive session.

Closing comments from Chairman or board members – Flott inquired about how many part-timers they have and how that is working. Wittenberg reported he felt this is working well. He explained how the part-timer system is working. A long discussion was held on a few issues to be worked on.

There being no further business a motion to adjourn was made by Flott with a second by Travis. Voice vote was unanimous. Meeting adjourned at 11:35 p.m.

Respectfully submitted by Candi Bradshaw

A handwritten signature in cursive script that reads "Candi Bradshaw". The signature is written in dark ink and is positioned to the right of the typed name "Candi Bradshaw".