

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF JUNE 8, 2017

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer, Arbogast, Bunting, (arrived at 5:10 p.m.), Fannin, Holt, Ingles, Kestner, Steichen

Absent: Allen

Also Present: County Board Member John Slagel, Executive Director Alina Hartley, Finance Director John Clemmer

Young called for any additions or corrections to the agenda with none being requested. *Motion by Steichen, second by Ingles approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the May 4, 2017 meeting. *Motion by Fannin, second by Arbogast to approve the minutes. MOTION CARRIED WITH ALL AYES.*

**Comments from the Chairman** – Chairman Young reported that the annual UCCI conference would be held on July 23, 24, & 25. Young stated that he would like to see others attend over the years. Young reported that the Memorandum of Understanding with the Sheriff regarding the maintenance department has been signed, and the split has taken place. Ingles discussed some issues with the transition with the Committee.

Young reported that he and Holt has taken a road trip to the Whispering Oaks subdivision to look at the area. Young stated that he wasn't sure what could be done.

Young reported that there were two proposals received for the purchase and two proposals received for the lease of the Regions bank building in response to the RFP. The property committee will take the proposals under advisement and meet later this month to discuss.

A brief discussion took place regarding the status of negotiations.

**Comments from Committee Chairman** –

Holt reported on behalf of the Ag & Zoning Committee, that the Committee took a tour of the landfill. Holt stated that they are good on the present property for the next 20 years. Holt reported that the landfill will host an open house on July 21<sup>st</sup> for the public. Holt reported that the committee will be presenting an action item for the approval of the zoning case involving Dollar General, as recommended by the ZBA. Holt further reported that the ZBA will meet later in the evening to begin the review of the WECS ordinance amendments.

On behalf of the Finance Committee, Shafer reported that the prevailing wage ordinance will be presented for approval at the board meeting. Shafer further reported that the committee choose to meet the Coroner part of the way on his request. Shafer stated he felt that the salary budget given could be managed.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the Committee took a tour of the jail. Kestner reported that there are currently 143 detainees, with 56 of those being from Livingston County. Discussion took place regarding the relationship and communication issues with the Sheriff.

On behalf of the VAC, Steichen reported that the commission approved a budget to submit to the finance committee for approval, which included lowering the levy approximately \$4,000. Steichen reported that they had included the purchase of a van for the next budget year, but the 2008 van was wrecked the very next day and is likely totaled.

On behalf of the Highway Committee, Bunting reported that there will be two action items to be presented to the full board on Thursday, including the letting results of the June 6<sup>th</sup> letting and the quarterly report. Bunting reported that the committee discussed the maintenance foreman position. There were a total of seven applications received, two of which are internal candidates. Bunting reported that they received a demonstration on some new equipment and attempted a walk through.

On behalf of the Elections Committee Fannin reported that there would be several appointments on the consent agenda.

*Motion by Fannin, second by Arbogast to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:58 p.m..*

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Alina Hartley  
Executive Director