

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS
JOINT AUTHORITY

VERMILION VALLEY REGIONAL E.T.S.B.

**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**

MEETING OF FEBRUARY 15, 2017

Chairman Woolford called the meeting to order at 11:18 a.m.

Roll call showed the following present, Jim Woolford, Al Metzke, William Flott, Mark Travis, Mike Ingles, Robert Turner and Scot Wrighton. Scott Runyon for Jerry Causer, Gary Bird for Robert Turner and Tim Henson for Paul Johnson. Absent were Paul Johnson, Robert Turner and Jerry Causer. Also present were Alina Hartley, Livingston County Administrative Specialist; John Clemmer, Livingston County Financial Specialist; Ben DuBois, Supreme Radio; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford asked if there were any questions or corrections on the January 11th, 18th, 23rd, and February 2nd Minutes presented to the board. There were none. A motion was made to approve the January and February minutes by Wrighton with a second by Metzke. Voice vote was unanimous with all ayes.

Woolford reported there were no financial reports for January.

OLD BUSINESS:

Henson asked for clarification on what he thought he heard as a public member at a meeting that there was money in the budget for the tower in Dwight and that the tower was already FCC licensed. Wittenberg responded that it was already licensed with the FCC.

Metzke inquired if the municipalities would be getting a letter regarding the CPI increase in fees. Wittenberg stated yes they would. He stated the increase is 2.1%. Metzke thought it was 1.7% but Wittenberg stated he

had said that at the last meeting but it had been brought to his attention it was actually 2.1%. He stated he had looked at the wrong figure for the CPI. A discussion was held on how all of the entities pay, whether each month, quarterly or annually. It was also discussed if the multipliers would be set at January 1 of each year and Wittenberg stated it has always been set at April 1st due to most of the municipalities budgets kick in then. A discussion was then held on what new agreements had been done and which still needed to be done. Wrighton brought up a discussion on the committee Flott was keying to set up in the by-laws and the possibility of a new methodology being set up for fire districts and ambulance service districts would go through that committee. A long discussion was held on this along with sharing costs for the tower infrastructures. Ben DuBois of Supreme Radio explained to the board a couple different ways to page the rural fire departments without decimating their budgets. Cell phone text notification was also discussed with Metzke and Runyon stating they didn't think that was an option in their field due to the delays in getting the text. Metzke stated they use them as a secondary way of notification but saying they are on scene before they get the text. Ingles stated he would like to see 2 or 3 board members or users to work with DuBois to come up with a solution based on technology that is available today, mapped out saying here it is with costs for users. Then invite those users in, show it to them and explain the real costs. Another discussion was held on this topic. Woolford asked DuBois to help them with this issue, which he stated he would. Wittenberg reported that on March 6th at 7:00 p.m. he has a meeting with the rural fire departments. He asked Runyon if they could have it at Pontiac Fire Department and he agreed.

NEW BUSINESS:

Resolution for IMRF – Wittenberg reported the board has to pass a resolution and send it back to IMRF to be certified with them. He stated their rate came back at 11.34%. He stated they did fast track it for him. A discussion was held on the sick time issue which was discussed at the last meeting. Woolford stated his recommendation was to approve this one with the stipulation that they look into IMRF with what was discussed and then put on the agenda to get it done correctly. Wrighton stated they could bring over 6 weeks of sick time and the rest would go with the county and employees would get service credit with the county IMRF. A motion to approve the IMRF Resolution with the stipulation that IMRF agrees to the splitting of the accrued sick time so that Livingston County takes all of what they have accrued except for a maximum of 6 weeks which Vermilion Valley will take into their obligation by Wrighton a second by Metzke. Another discussion

was held. Wittenberg will contact IMRF and discuss this with them. A roll call vote was unanimous with all ayes.

Resolution for Insurance Pre-Tax – Wittenberg stated he has been informed they have to pass a resolution for insurance pre-tax in order for the employees to take their medical insurance as pre-tax rather than post-tax. A motion was made to pass the Resolution for Insurance Pre-Tax by Travis with a second made by Henson. A roll call vote was unanimous with ayes.

Liability Insurance – Wittenberg reported this was something that slipped through earlier and had to be done at the last minute but got it into effect before February 2nd. He stated we do have it and besides liability it includes workmen's comp, everything rolled into one. Wittenberg stated it cost \$18,000.00 for the year and it was with Diamond Brothers. He stated they have paid the first installment which came out of the LIV COM budget out of contingency and stated they have contingency money for the second payment. He reported they couldn't use the county's carrier and they suggested he use this carrier. He explained that Diamond Brothers is a broker and how that worked. He stated this was last minute so he was kind of limited as to what they could do. However, he reported that for next year he can sit down with them and try to put it out to other agencies to try to get a better deal. A discussion was held. A retro-active motion for approval of the Liability Insurance with Diamond Brothers was made by Flott with a second by Wrighton. A roll call vote was unanimous with all ayes.

Management Pay Package – Woolford stated he would put this on hold until the executive session.

Personnel Committee – Woolford reported at the Personnel Committee they discussed the Management Pay Package which they will discuss in executive session. He reported the other aspect to it was to make a recommendation to not make any movement yet on the supervisory position and first they appreciate the work Wittenberg has done to get that information to them, but would like to take some time to review and think things through on how the long term implications for Vermilion Valley will be impacted and where they need that to be in their structure. Wrighton added they will make a recommendation of the full board at a future meeting.

Coordinator's Report – Bradshaw stated she gave it at the meeting just before this one.

Director's Report – Wittenberg stated he met with Sam Schmidgall of MABAS (Livingston County Mutual Aid Assoc.). He felt he is starting to understand

this board is not going to be responsible for the infrastructure of a radio system they really don't have a need for at this point. He reported as he stated earlier he has a meeting scheduled on March 6th to move that forward to see where they can go and open those conversations. He stated he has started having conversations with EMS Agencies concerning what they pay and they are going to move forward with that. He stated he has had conversations concerning the Dwight Tower along with talks with the Mayor of Marseilles, Sheriff in Ford County with large political implications. Wittenberg stated employees have done a good job. He stated they are working 12 hour shifts and so far with no unplanned overtime for the month of February so far. A discussion was held on how many telecommunicators work on a shift and what the hours are for those shifts.

Closing comments from the public – None.

There was a motion made to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters by Metzke with a second by Travis. Roll call vote was unanimous with all members present voting aye.

Regular session suspended at 12:13 p.m.

Regular session resumed on February 15, 2017 at 12:39 p.m.

Action resulting from executive session – Woolford reported discussion revolved around salaries for the Director and 911 Coordinator. A motion was made to adjust the Director of Communication's salary to \$64,500.00 for salary, a \$3,000.00 car allowance, the rest of the benefits are equal to that of the rest of the employees and the 911 Coordinator salary of \$62,725.00, being paid mileage and the rest of the benefits equal to that of the rest of the employees was made by Wrighton with a second by Metzke. A roll call vote was unanimous with all those present voting aye.

Closing comments from Chairman or board members – Woolford stated he would be getting in touch with the Personnel and Budget Committees to put that together as they move forward as soon as they can.

Ingles suggested we send out notices to media on committee meetings and / or special meetings also.

There being no further business a motion to adjourn was made by Flott with a second by Henson. Voice vote was unanimous. Meeting adjourned at 12:43 p.m.

Respectfully submitted by Candi Bradshaw

