

LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
Joint Meeting with Finance
MINUTES OF MAY 3, 2017

The meeting was called to order at 5:30 p.m. in the Committee Room of the Historic Livingston County Courthouse. The meeting was held in joint session with the Livingston County Finance Committee.

Personnel Committee Members Present: Arbogast, Vietti, Heath, Lovell, Shafer

Personnel Committee Members Absent: Gerwin, Runyon

Finance Committee Members Present: Shafer, Heath, Bunting, Cohlman, Ingles, Slagel

Finance Committee Members Absent: Gerwin

Also Present: Chairman Bob Young, County Board Member Marty Fannin, Human Resource Director Linda Daniels, Circuit Clerk Leann Dixon, Executive Director Alina Hartley, Finance Director John Clemmer, Coroner Danny Watson, Sergeant Hamilton

On behalf of Personnel there was a *motion by Shafer, second by Vietti to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

On behalf of the Finance Committee there was a *motion by Ingles, second by Bunting to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

Request for Replacement Secretary – Coroner – Coroner Danny Watson was present to request approval to replace his secretary who has chosen to take the early retirement incentive. The position is slated for reduction by attrition, so there is no funding within the Coroners budget for the replacement. Watson requested approval to hire a full time secretary at \$13.50 an hour who will work Monday through Friday from 8 a.m. till 4:30 p.m. Watson stated that eventually the secretary would be certified to cover him when he is away or in training. Watson stated that he currently has five Deputy Coroners, all whom work full time jobs. Watson stated that he felt Livingston County was unique due to its proximity to a number of highways, and that it has seven nursing homes.

On behalf of Personnel, there was a motion by Heath, second by Lovell to approve the replacement of a full time secretary. **MOTION CARRIED ON VOICE VOTE.**

Discussion continued with the Finance Committee. Fannin provided a brief history on why the position was slated for attrition. Data that was used to make that determination was provided for review. Hartley stated that reductions through attrition were done within the FY 2017 budget for a number of offices, each of who she felt could come and make the same type of claims. Hartley stated that non-personnel related items had

already been cut, by most of the departments, to a point where further reductions were not possible. Hartley stated that it would not be possible for the board to meet its budget reduction goals without reductions to personnel. Young discussed the possibility of an assistant being shared between offices. Watson stated that would not work. The finance committee continued discussion. It was felt that Watson should meet with Chairman Young to discuss the possibilities. *Motion by Ingles, second by Bunting to take the issue until the next meeting.* **MOTION CARRIED WITH ALL EYES.**

There being no further business to come before the Committees there was a motion on behalf of the Finance Committee by Bunting; second by Ingles to adjourn. **MOTION CARRIED WITH ALL EYES.**

On behalf of the Personnel Committee there was a motion by Heath, second by Vietti to adjourn. **MOTION CARRIED WITH ALL EYES.**

Meeting adjourned at 6:08 p.m..

Alina M. Hartley
Administrative Resource Specialist