

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF MAY 2, 2017

Committee Chair Vicki Allen called the meeting to order at 4:00 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Fannin, Mays, Slagel, Weber (arrived at 4:07 p.m.)

Absent: Goembel

Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director, Jon Sear (Network & Computer Systems Administrator), Superintendent Bill Cox

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Cohlman, second by Fannin to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 7, 2017 meeting. *Motion by Fannin, second by Cohlman to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Jon Sear reviewed his monthly department report with the Committee. Sear reported that the election was the biggest project for the month. Sear reviewed some of the issues with the live feed. Sear stated that the biggest issue occurred when the host's server went down. Sear stated that at that point there wasn't anything on our end that could be done. Sear stated that the final report was printed and sent to local media at the end of the night.

Sear reported that the Symantec anti-virus was upgraded. Sear stated that approximately 230 were upgraded as part of that process. Sear further reported that the new Financial Edge software has been installed on the server and they have begun installing the software on the computers. Sear stated that they are having some difficulty with the local non-administrator users. Sear reported that he had conducted an interview for a summer intern which went well. Sear reported that temperature sensors have been installed in the server rooms. Sear stated that he will receive an email if there is an issue with the temperature in the room.

The Committee reviewed the bills presented. *Motion by Fannin, second by Goembel to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

Motion by Goembel, second by Cohlman to adjourn. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 4:16 p.m..

Alina M. Hartley
Executive Director