

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF MAY 4, 2017

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Allen, Arbogast, Fannin, Holt, Ingles, Kestner, Steichen

Absent: Shafer, Bunting

Also Present: County Board Members Steve Lovell and John Slagel, Executive Director Alina Hartley, Finance Director John Clemmer

Young called for any additions or corrections to the agenda with none being requested. Young noted that he would call for Committee Chairs comments before giving his own. *Motion by Steichen, second by Ingles approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 6, 2017 meeting. *Motion by Ingles, second by Holt to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Approval of Travel Expenses – Hartley presented a request for approval of travel expenses related to the annual UCCI conference which would exceed the amounts within the travel policy. Hartley noted that although the expenses would be over the threshold, there would be reimbursements forthcoming from UCCI that would offset the cost. *Motion by Steichen, second by Holt to approve the expenses as outlined for the UCCI annual conference in Galena. MOTION CARRIED WITH ALL AYES.*

Comments from Committee Chairman –

On behalf of the negotiating team Holt reported that a tentative agreement with the Correctional Officers was reached yesterday. Holt stated that today however, they indicated that they don't think that they can get an agreement. Holt noted that there is a tentative agreement with Probation Officers.

Holt reported on behalf of the Ag & Zoning Committee, that the Committee reviewed a complaint regarding a property within Newtown Township. Holt stated that Schopp has sent the property owner a letter to correct the issues. Holt reported that there was a lengthy discussion regarding the need for a moratorium. Holt stated that the committee forwarded the item to the full board for consideration. Holt noted that the ZBA is reviewing zoning applications for the Dollar General and for a dog grooming business.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the Committee approved a liquor license for Good Luck Mart in Streator. Kestner stated that the Committee heard a report from Ron Baker, and the State is currently 35% behind in payments. Kestner reported that an executive session was held to discuss the collective bargaining agreement and specifically the uniform allowance reimbursement.

On behalf of the Elections Committee Fannin reported that the Committee will be meeting to review requests for appointments. Young stated that he will be making two recommendations for appointment, one for the replacement of John Vitzhum who recently resigned and one for William Gerber. Young stated that currently the board is heavy in district 2, so it is his intention to have 3 members from district 2, three members from district 3 and one member from district 1. Young reported that the ZBA will begin reviewing the additional amendments to the WECS ordinance in June.

On behalf of the IT Committee Allen reported that the department is running smoothly. Allen noted that Sear has interviewed someone for the summer intern position.

On behalf of the Personnel Committee Arbogast reported that the committee met in joint session with Finance to review the Coroners request for replacement of a full time secretary. Discussion took place regarding the position and possible solutions.

On behalf of the VAC, Steichen reported that the carryover for the VAC is getting to be a little high. Steichen discussed the possibility of an audit that he will review with the States Attorney, or possibly the purchase of a new van.

On behalf of the Highway Committee, Bunting reported that there will be one action item to be presented to the full board on Thursday, which will be an engineering agreement to inspect the bridges within the county. Bunting reported that there are three employees at the highway department that are taking the early retirement incentive. Bunting stated that two replacements have been hired and the third is pending. Bunting further reported that the Committee approved the purchase of a used truck with low miles for \$125,000.

On behalf of the Property Committee, Ingles reported that the committee will be meeting prior to the board meeting to approve the separation of the maintenance department into two units. Ingles discussed some of the reasons for the early separation with the Committee.

Comments from the Chairman – Chairman Young reported that Kelly Cohlman has submitted her resignation which will be effective May 31st. Young stated that he will be looking for a district one replacement. Young reported that he has a meeting scheduled with the judges to discuss the ADA issues within the courtrooms.

Motion by Fannin, second by Arbogast to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:14 p.m..

Alina Hartley
Executive Director