

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF MARCH 7, 2017

Committee Chair Vicki Allen called the meeting to order at 4:01 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Goembel, Mays (arrived at 4:33 p.m.), Slagel, Weber  
Absent: Fannin  
Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director, Jon Sear (Network & Computer Systems Administrator)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Goembel, second by Allen to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 7, 2017 meeting. *Motion by Cohlman, second by Goembel to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Jon Sear reviewed his monthly department report with the Committee. Sear that he purchased and installed new Surface laptops for the States Attorneys last month, and set up new VPN's for them this month. Sear stated that one of them did have an issue, but was covered under warranty. Sear reported that the board office had requested a conference line, and he discovered that our phone system does have one built into it. Sear reported that he has listed some of the access toner for sale on Ebay in hopes of getting some salvage value. Sear reported that the Superintendents would like each of the Correction Officers to have an email address. Sear stated that he is looking at possible resolutions since the cost to adding them will be significant. Sear reported that the server for the Circuit Clerk is being installed on Thursday. Sear anticipates a 1-2 day install time.

**Firewalls / Capital** - Sear reported that the Firewalls will be retired as of March 2018. Sear stated that he is currently working on obtaining quotes for their replacement. Sear stated that there is \$17,000 in the capital budget that was originally allocated for the PSC door software, however that project was completed in 2016 in order to obtain the discount. Sear questioned the possibility of utilizing those funds to complete the Firewall project. Discussion took place. Consensus of the Committee was to have Sear complete the process of quoting the project and bring the information back for consideration by both IT and Finance.

The Committee reviewed the bills presented. *Motion by Slagel, second by Cohlman to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

*Motion by Goembel, second by Cohlman to adjourn. MOTION CARRIED WITH ALL AYES.* Meeting adjourned at 4:36 p.m..

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Alina M. Hartley  
Executive Director