

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF MARCH 9, 2017

Chairman Bob Young called the meeting to order at 5:02 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Allen, Arbogast, Fannin, Holt, Kestner, Steichen

Absent: Shafer, Bunting, Ingles

Also Present: County Board Members Carolyn Gerwin and John Slagel, Executive Director Alina Hartley, Finance Director John Clemmer, Adam Dontz (GLCEDC), Brian Dukes (Pontiac 429)

Young called for any additions or corrections to the agenda with none being requested. *Motion by Holt, second by Arbogast approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 9, 2017 meeting. *Motion by Steichen, second by Fannin to approve the minutes. MOTION CARRIED WITH ALL AYES.*

STEM Program – GLCEDC – Adam Dontz and Brian Dukes (Dist. 429) were present to present the new STEM program being implemented at Pontiac District 429. Dontz stated that District 429 has done a lot of the leg work in developing this pilot program. Dukes stated that 429 has connected with Illinois State University and the business community in a collaborative effort to make the program happen. Dukes stated that they have hired a STEAM teacher (Science, Technology, Engineering, Arts, Mathematics) that will go off the ISU curriculum. Dukes stated that they have received a grant through the Regional Office of Education for professional development, which will be made available county wide to all the teachers interested in STEM. Discussion took place. Hartley stated that the GLCEDC has requested authorization to utilize the remaining funds from their initial \$500,000 in order to support the program. Hartley stated that Chairman Young and Finance Chair Shafer will sign off on the program (as required by the grant agreement), but they wanted to ensure that Committee members were in support of the program. There was no objection.

Comments from Committee Chairman –

On behalf of the VAC Committee, Steichen reported that he will be requesting a donated vehicle from Enbridge. Steichen stated that he discussed the matter with the Veterans Assistance Commission and they were in favor of saving money and moving forward with the request.

On behalf of the Ag & Zoning Committee, Holt reported that they received a solid waste report that indicated some issues with some wells at the landfill. Holt reported that the issue is being addressed. Holt further reported that the new attorneys, handling the

WECS issues, were present at the meeting. The Committee will meet on March 28th to go through the ordinance recommendations received from the ZBA and come up with a final recommendation. Holt stated that once that's done the attorneys can advise the Committee on how to move forward. Holt noted that the setback issues related to the referendum will be a separate issue. Holt reported that the Committee is recommending a three month moratorium extension to get through the process. Discussion took place.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the Committee received the usual monthly reports. Kestner reported that Sgt. Hamilton reported that a Dwight officer has been working with the Pro-Active unit at no cost to the County. Kestner noted that the Committee will be scheduling a jail tour in the near future.

On behalf of the Personnel Committee, Arbogast reported the Committee did not meet.

On behalf of the IT Committee, Allen reported that Jon Sear is currently working on updating the Firewalls.

In the absence of Tim Shafer, Young reported that staffing issues for both the Circuit Court and Circuit Clerk were discussed and ultimately approved.

On behalf of the Elections Committee, Fannin reported that the Committee is recommending the reappointment of Scott Cranford and the appointment of John Slagel to the Zoning Board of Appeals. Fannin reported that the Committee also amended the Standing Rules provision regarding public comment, adding the discretion to extend the public comment not only by the chairman, but also by a majority of members. Fannin further reported that the Committee has reviewed a draft of the invocation policy and is forwarding to the full board recommending approval.

In the absence of Jason Bunting, Young reported that the Highway Committee reviewed letting results.

In the absence of Mike Ingles, Young reported that we have advertised for the Assistant Manager position. Young reported that the majority of the meeting was spent reviewing the monthly department report. Young stated that there will be a resolution declaring excess property coming before the board this month. Young stated that the generator at the nursing home is going to take some funds to go through and since the County does not have a location for it, they felt it best not to spend the month and to sell it by sealed bid auction instead.

Steichen reported that the Public Health Board will be meeting next Monday at 6:00 p.m.. Steichen further reported that the Recreation Committee will be meeting next Tuesday at 9:30 a.m..

Comments from the Chairman – Chairman Young reviewed some of the action items coming before the board. Young stated that the UCCI meeting will be held on March 27th which will include an education seminar in the afternoon. Young questioned the

practice or policy on allowing board members to participate on Committees in which they were not members. It was noted that it is always at the Chairmans' discretion. Discussion took place.

Motion by Steichen, second by Kestner to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:12 p.m..

Alina Hartley
Executive Director