

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF FEBRUARY 9, 2017

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer (arrived at 5:26 p.m.), Allen, Arbogast, Bunting, Fannin, Ingles, Kestner, Steichen

Absent: Holt

Also Present: Executive Director Alina Hartley, Finance Director John Clemmer

Young called for any additions or corrections to the agenda with none being requested. *Motion by Steichen, second by Kestner approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the January 5, 2017 meeting. *Motion by Fannin, second by Bunting to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Comments from the Chairman – Chairman Young reported that he hopes to keep board members appraised of things going on within the office. Young stated that some items are of a sensitive or confidential nature, but that if any board members had questions they could feel free to reach out to him. Young reported that he's planning to keep regular office hours on Tuesday and Thursday mornings.

Young reminded board members of the upcoming auction at Livingston Manor to be held on February 18th at 10 a.m.. Young stated that due to the type of sale both employees and elected officials will be allowed to purchase from the auction.

Young reported that the Ag & Zoning Committee has recommended the County Board approve an extension of the moratorium. Young stated that Heyl Royster has been hired to provide guidance on the WECS ordinance issues and how to incorporate the results of the referendum, as well as represent the County in regards to the Invenergy lawsuit. Young asked for patience from board members as the attorneys bring themselves up to speed. Young stated that if the moratorium extension is not approved, the prior ordinance will go back into effect, which he anticipated would cause a lot of angst among citizens.

Comments from Committee Chairman –

On behalf of the Personnel Committee, Arbogast reported that the Early Retirement Incentive Package will be presented to the full board for approval. Arbogast stated that the Committee recessed its meeting to consider an amendment regarding PRN employment with the States Attorney and Human Resources to offer proposed language. Discussion took place regarding the amendment and limiting the number of hours to 100.

On behalf of the Property Committee, Ingles stated that in regards to maintenance a tentative agreement has been reached and is awaiting ratification by the membership.

On behalf of the Elections Committee, Fannin reported that the Committee is recommending an amendment to the Standing Rules, whereby public comment would be limited to 30 minutes and 3 minutes per individual. Fannin stated that the Chairman could always allow for more time if needed. Fannin also reported that the Elections Committee will be seeking guidance regarding the continuation of the invocation at the next county board meeting. Should the Board wish to continue the invocation, a policy will be forwarded for consideration at next month's meeting.

On behalf of the Highway Committee, Bunting reported that a recommendation to temporary amend the fee schedule is being forwarded to the full board for consideration. Bunting stated that the Highway Committee held a special meeting to hear the concerns of local livestock producers in regards to the resolution and fee schedule that was adopted in November. Bunting stated that the temporary agreement allows transportation up to 72,380 for livestock, milk, eggs, etc, as opposed to the 52,000 originally proposed. Bunting stated that he did hear back from several of the individuals expressing appreciation for the compromise.

On behalf of the VAC Committee, Steichen reported that the numbers are up as the local VA is closed a couple days per week resulting in overflow to the county office. Steichen stated that budget wise, the department is in good shape.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the Probation Department obtained new software that has improved efficiency. Kestner stated that the Sheriff's Semi-Annual and Annual Reports were presented. Kestner further reported that the pro-active unit is looking to work with other agencies once again. Kestner noted that the new vinyl ("In God We Trust") added to the patrol vehicles was purchased through donation, and not with tax payer funds.

On behalf of the Finance Committee, Shafer reported that the biggest topic was the vehicle replacement policy and the need to increase the annual funding to that account.

Motion by Fannin, second by Allen to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:01 p.m..

Alina Hartley
Administrative Resource Specialist