

MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY COMMUNICATIONS JOINT AUTHORITY / ETS BOARD

SPECIAL MEETING OF FEBRUARY 2, 2017

Chairman Woolford called the meeting to order at 3:30 p.m. He stated it was a continuation from the recessed meeting.

Roll call showed the following present, Jim Woolford, Al Metzke, William Flott, Mark Travis, Paul Johnson, Robert Turner and Scot Wrighton. Scott Runyon is sitting in for Jerry Causer. Absent were, Mike Ingles and Jerry Causer. Also present were Alina Hartley, Livingston County Administrative Specialist; John Clemmer, Livingston County Financial Specialist; Tim Henson, Chief Dwight PD; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

BUSINESS:

Budget 2017 – Wittenberg stated the budget had been posted for the required 10 days. Turner inquired about what was decided on vacation time for the employees. Wittenberg stated it had been decided to pay out for vacation time. Flott asked about sick time at which Wittenberg stated it had been decided to roll their sick time over to the new entity.

Henson asked if there was money in the budget for the new tower in Grundy County and Wittenberg stated there was. He also stated they would be starting that project once the weather warms up. He also stated Grundy holds the license for that tower so it is already licensed.

A motion was made to adopt the Vermilion Valley 2017 budget by Turner with a second by Metzke. A roll call vote was unanimous with all ayes.

Hartley brought up as to whether they wanted to carry over all of the sick time because it would be based on that liability for the new rate. A discussion was held on this topic. It was discussed if they would want to limit the amount of sick time to carry over.

A motion was made to amend the employee policies stating employees may carry over with at least 6 weeks of sick time from their bank and anything over that would be credited to IMRF as part of their termination from Livingston County was made by Wrighton with a second by Flott. A roll call vote was unanimous.

Participating Agencies Annual CPI Increase – Wittenberg stated the CPI was 1.7% for 2016. A discussion was held on what that increase would be per capita and fire departments. It was discussed that new Intergovernmental Agreements would need to be done for Vermilion Valley. It was decided to put it on the agenda for February's meeting. Wrighton stated he thought Flott had wanted to set up one standing committee that was budget and finance to deal with increases and development of formulas for ambulances and fire districts so there would be an extra level of review. A discussion was held on who they thought would be on this committee. Wrighton made a motion that CPI be tabled until the February Meeting and in the interim to verify if this committee has to act to make a recommendation to the full board with a second by Flott. A voice vote was unanimous.

Closing comments from the public – None.

There was no need for executive session.

Wittenberg passed out job descriptions for Director, Coordinator of 911 and for the Dispatch Supervisor position which was discussed. Wittenberg gave a summary of the 3 job descriptions stating the differences between them. Woolford asked if Wittenberg had sought out input from other JETSB's on job descriptions. Wittenberg stated he had contacted Logan County and Grundy County who both have similar positions. Flott inquired if the budget reflected the Supervisor position. Wittenberg stated it did. Woolford directed the board to take the job description, review it and to talk about it at the February 15th board meeting.

Closing comments from Chairman or board members – Chairman Woolford stated as Wrighton and Flott talked about a finance committee under the provision of the by-laws; if some of the board members would like to work on that as far as talking to the agencies. He stated this is ultimately what LIV COM has been doing all along. A discussion was held on the activation of the committee. He asked if Wrighton and Flott want to head this up the committee. Wrighton then asked the chairman if he would like to contact

those that he would like to have on this committee, perhaps city managers. Woolford stated he would be reaching out.

Flott stated he brought copies of The Paper for those who would like to see the article of the interview Wittenberg gave. It was discussed by several board members they need to put the message out there is a need for regionalization but also it is the most efficient use of money to try to keep the incline of costs down.

There being no further business a motion to adjourn was made by Flott with a second by Turner. Voice vote was unanimous. Meeting adjourned at 4:17 p.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw