

MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY COMMUNICATIONS JOINT AUTHORITY

ETSB RECESSED SPECIAL MEETING

MEETING OF JANUARY 18, 2017

RECONVENED ON JANUARY 23, 2017

Chairman Woolford reconvened the Vermilion Valley Regional Emergency Communications Joint Authority recessed meeting of January 18, 2017 at 9:34 a.m.

Roll call showed the following present, Jim Woolford, Al Metzke, William Flott, Mark Travis, Robert Young and Robert Turner. Jerry Causer joined the meeting at 9:36 a.m. Absent were, Mike Ingles, Paul Johnson, and Scot Wrighton. Also present were Barb Sear, Livingston County Treasurer; Alina Hartley, Livingston County Administrative Specialist; John Clemmer, Livingston County Financial Specialist; Colleen Fogarty-Metzke, Candi Bradshaw and Randy Wittenberg.

Woolford stated he would entertain a motion to go into executive session and continue the business recessed at the last meeting and allow Sear, Hartley and Clemmer to be present at the executive meeting.

There was a motion made to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters and to let Sear, Hartley and Clemmer stay for the executive session by Turner with a second by Flott. Roll call vote was unanimous.

Regular session suspended at 9:40 a.m.

Regular session resumed on January 11, 2017 at 10:22 p.m.

Action resulting from executive session – A motion to accept the Personnel Policies as discussed and amended was made by Wrighton with a second by Turner. A roll call vote was unanimous.

Budget discussions then began. Wittenberg was asked what the uniform reimbursement line item was. Wittenberg explained the old uniform expense line item and how the new uniform expense would be implemented and handled. He also explained how this would save money for them going

forward. Wittenberg went through the budgets answering all questions asked. He explained this budget was an 11 month budget not a 12 month budget. He also explained Vermilion Valley's year is January – December not Dec – Nov as it had been. A lengthy discussion was held on employee wages and overtime and the use of part-time employees. Wittenberg explained the new 12 hour shifts and how that relates to the budget's wages and over-time. Questions were asked on the supervisor position in the budget. Wittenberg explained this position would be 40 hours per week with weekends off. He also explained what some of the duties would entail for this position. A discussion was held on this. Wrighton stated he thought the board needs to spend some time understanding how this new position would work and then to approve the job description. Wrighton stated next year he would like to look at the two budgets becoming one, trying to do away with the transfers. Further discussion was held on the budget. A motion to adopt the proposed budget with the stipulation to not fill the supervisory role at this time and make the administrative changes at the top of the budget for the description of the LIV COM budget history was made by Wrighton with a second by Turner. A roll call vote was unanimous.

A Special Meeting date of Thursday, February 2, 2017 at 3:30 p.m. was set for the Vermilion Valley Regional ETSB to adopt the proposed 2017 Vermilion Valley budget.

A discussion was held on the end of LIV COM payouts and whether it had been decided to carry over half of the employees' vacation or pay the employees out and let them start with a negative balance. Woolford stated they could review it later.

Closing comments from the public – None.

Closing comments from Chairman or board members – Flott mentioned there was a very good article in the Dwight paper about the center, "The Paper".

There being no further business a motion to adjourn was made by Flott with a second by Turner. Voice vote was unanimous. Meeting adjourned at 10:55 a.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw