

## **MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**

### **MEETING OF JANUARY 11, 2017**

Chairman Woolford called the meeting to order at 11:25 a.m.

Roll call showed the following present, Jim Woolford, William Flott, Mark Travis, Robert Turner and Scot Wrighton. Robert Young is sitting in for Mike Ingles. Absent were Al Metzke, Mike Ingles Paul Johnson, and Jerry Causer. Also present were Alina Hartley, Livingston County Administrative Specialist; John Clemmer, Livingston County Financial Specialist; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford asked if there were any questions or corrections on the December 20th Minutes presented to the board. There were none. A motion was made to approve the December minutes by Flott with a second by Turner. Voice vote was unanimous with all ayes.

#### **NEW BUSINESS:**

Ratification of Liv. Co. as Fiscal Agent for Vermillion Valley – Woolford stated as discussed before one of their entities has to be the fiscal agent. He also stated that since Livingston County is already the fiscal agent of the Livingston County ETSB it seemed prudent to leave them the fiscal agent for Vermillion Valley. A motion to ratify Livingston County as fiscal agent for Vermillion Valley was made by Wrighton with a second by Travis.

A discussion was brought up by Wrighton concerning how the county as being their fiscal agent and a paying per capita entity would be handled. It was finally agreed upon that the county would pay their agreement per capita amount and Vermillion Valley would pay out a separate check to the county for being Vermillion Valley's fiscal agent.

A roll call vote for the above motion was all ayes with the exception of Bob Young passing.

Adopt By-Laws – Wittenberg passed out copies of the by-laws he received back from the attorney. He asked the board to approve this based on the final approval of the State's Attorney. A discussion was held on what was red lined or taken out. Clemmer stated it also reflects changes made between the Treasurer and himself on duties. Wittenberg added a lot of the changes are in the by-laws. A motion was made to approve and adopt the by-laws with the condition they be effective upon the review of the State's Attorney by Flott with a second by Turner. A roll call vote was unanimous with all ayes.

Assignment of terms – Woolford stated the assignment of terms would include 3 board members each with 3 year terms, 3 with 2 year terms and 3 with 1 a year term. Woolford stated he preferred each entity not be on the same schedule. He asked if there were any volunteers to take a 1 year term. Wrighton, Ingles, and Travis either volunteered or were volunteered to 1 year terms. Johnson, Flott and Causer either volunteered or were volunteered for 2 year terms. Turner, Metzke and Woolford either volunteered or were volunteered for 3 year terms. Wrighton made a motion to ratify the Assignment of Terms as listed by the Chairman with a second by Travis. A voice vote was unanimous with all ayes.

Director's Report – None.

Clemmer wanted to point out they are making headway, they now have a FEIN number for Vermillion Valley and move forward with other items needing to be done.

Closing comments from the public – None.

There was a motion made to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters by Flott with a second by Turner. Roll call vote was unanimous.

Regular session suspended at 11:40 a.m.

Regular session resumed on January 11, 2017 at 1:48 p.m.

Action resulting from executive session – There was no action taken.

Closing comments from Chairman or board members – Woolford stated they are going to put together a special meeting on Tuesday, January 17, 2017 at 9:30 a.m. for both boards.

There being no further business a motion to adjourn was made by Flott with a second by Turner. Voice vote was unanimous. Meeting adjourned at 1:50 p.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw