



**LIVINGSTON COUNTY
EMERGENCY
TELEPHONE
SYSTEM BOARD**

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**MINUTES OF LIVINGSTON COUNTY ETS BOARD
MEETING OF DECEMBER 14, 2016**

Vice-Chairman Metzke called the meeting to order at 11:00 a.m.

Roll call showed the following present, Al Metzke, Mike Ingles, William Flott, Mark Travis, Robert Turner and Scot Wrighton. Absent were Jim Woolford, Bob Meiner, Paul Johnson and Tony Childress. Also present were Robert Young, Livingston County Board Chairman; Alina Hartley, Livingston County Administrative Specialist; John Clemmer, Livingston County Financial Specialist; Ben DuBois, Supreme Radio Communications; Candi Bradshaw and Randy Wittenberg.

Metzke led the Pledge of Allegiance.

Metzke asked if there were any questions or corrections on the November 15th Minutes presented to the board. There were none. A motion was made to approve the November minutes by Wrighton with a second by Turner. Voice vote was unanimous with all ayes.

Wittenberg requested to amend the meeting agenda by adding Streator's Reconciliation to agenda as discussion only to be added to new business. It was stated they would take action at the next meeting.

Metzke asked if there were any comments or corrections on the November Financials. There were none. A motion was made by Turner with a second by Wrighton to approve the financials for November. A roll call vote was unanimous with all ayes.

Flott introduced the new Chairman of the Livingston County Board, Bob Young to the ETS Board. The ETS Board members welcomed him.

OLD BUSINESS:

Dwight Radios – Wittenberg reported they spent most of the day before with Motorola. They have finally found a tower that is acceptable to the Village of Dwight, Motorola and Wittenberg. They are starting the engineering work on the tower. He reported the tower actually sits in Grundy County. It is an abandoned FAA Tower and we can sit on the tower at no cost. He reported the old equipment on the tower will be removed this spring and they will be

able to get on the top of the tower (350 feet). He reported they believe they will be able to get good building coverage for the Village of Dwight. Wittenberg reported he believes they are close to a resolution to their problem. A discussion was held on whether they would need an agreement with the FAA, which Wittenberg stated Grundy already has an agreement with them. A discussion was also held on the location of the tower. Wittenberg stated this should fix the majority of the problems in the northern part of the county. DuBois of Supreme Radio gave the board a brief explanation of how the radio system works/networks. DuBois then introduced himself to the board and explained his purpose for attending the meeting was to make himself available and to answer any questions. Flott inquired if they could look at making a change with the tower in Fairbury to try to get rid of the \$500.00 monthly fee. Wittenberg stated they are looking at the cost of moving all the equipment versus the tower rental fee. Travis discussed a serious situation with radio traffic inside a building that occurred in Fairbury last weekend and how it could have caused officer safety issues. Wittenberg stated once Dwight's issues are fixed then they could possibly transfer the in car repeaters to Fairbury to help solve their issue. A discussion was held on this issue and Travis stated he just wanted this on the record for going forward.

Governance Agreement – Wittenberg reported the Governance Agreement has been approved by Pontiac, Dwight, Fairbury and Streator based a review that Hartley and he will be having this afternoon and the County has it on their agenda for their meeting on Thursday. He stated there was no action needed at this time. He reported amended copies will be given out once completed and will have to go back to the other entities for their final review. Ingles started a discussion on issues that could come up from this revision. A lengthy discussion was held. The agreement was tabled for now.

NEW BUSINESS:

2017 Meeting Schedule – Metzke asked the board if anyone had any discussion on any of the dates. A motion to accept the 2017 Meeting Schedule was made by Ingles with a second by Travis. A voice vote was unanimous.

Mapping Maintenance Agreement – Wittenberg stated they have a maintenance agreement with GeoComm which is in the budget for approximately \$3,500.00 and would ask the board to approve the 6 months agreement. A motion was made to accept the maintenance agreement with GeoComm for 6 months by Turner with a second by Flott. A roll call vote was unanimous with all ayes.

Streator Reconciliation – Wittenberg reported the agreement with Streator when we brought them into our center was the money they had in their 911 fund would be used for their conversion. Once the conversion was done they would start making monthly payments to LIV COM which they have done. He reported there was a little over \$30,000.00 left in their 911 fund which will be transferred to us once the agreement is signed off on. He stated we will have to do this at the next meeting. He reported he has been meeting with Turner and Wrighton monthly and Wittenberg has signed off on all the bills to make sure they were 911 related. He stated this information will be presented at the next meeting for everyone to see what they have. Wrighton stated it did cost them (Streator) a lot more than they thought it would cost. He also stated the experience of this will be very useful to the board for the future when they bring in another agency down the line. Both Wrighton and Wittenberg stated everyone worked hard to get this project done and they appreciated Turner's hard work. Wittenberg also stated the cooperation from Streator was outstanding. Ingles stated he appreciated Wrighton's work coordinating everything from his side.

COORDINATORS REPORT: Bradshaw reported other than what was in her report; she has been working on the Call Handling Agreements and making the requested name changes.

MANAGER OF COMMUNICATIONS REPORT: Wittenberg reported he was out most of last month with shoulder surgery. He stated he really appreciated the really hard work of the LIV COM staff while he was out. He stated they continue to work with mapping and starting to have discussions with potential partners. A lengthy discussion was held on who possible partners could be with Wittenberg stating it changes daily.

Wittenberg reported he did have a discussion with the State 911 Director and she thought LIV COM would have a good chance of recouping some of the consolidation costs with Streator after the first of the year. Ingles stated when applying for grants make sure the Senator and the 2 representatives are aware of the grant because often times it is amazing how much they can do to help with grants. Wittenberg reported they will be meeting with their representatives shortly on some other matters also. Turner added they have had previous meetings with them also.

Closing comments from the public – Flott stated he and Metzke talked a while back and they were still operating dual systems as far as radios were concerned. He asked if that was still happening and was told yes.

Wittenberg stated that would stop happening once they get the tower up in Dwight. A discussion was held on how the patch between the 2 systems has

helped EMS. Ingles asked the time frame for the tower in Grundy County. Wittenberg gave the run down on what is happening right now with a guess on a time frame of March / April as a date. Another discussion was held on getting repeaters for Fairbury as soon as possible with DuBois explaining distance and how the repeaters work.

There was no need to go into executive session.

Closing comments from Chairman or board members – None.

There being no further business a motion to adjourn was made by Wrighton with a second by Flott. Voice vote was unanimous. Meeting adjourned at 11:55 a.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw