

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF OCTOBER 4, 2016

Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin (arrived at 3:33 p.m.), Goembel,

Absent: Runyon, Weber

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Arbogast, second by Goembel to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the September 6, 2016 meeting. *Motion by Goembel, second by Arbogast to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Jon Sear reviewed his monthly department report with the Committee. Sear reported that the server project is progressing. Sear stated that the Time Zone Program is the last program to be transferred to the new server. Sear stated that once that transfer is made the will have consolidated the six servers down to one. Sear reviewed other minor repairs and actions that occurred throughout the month.

Sear reported that he did an advance purchase of paper with remaining budgeted funds within this fiscal year. Sear also reported that he was able to purchase two years' worth of online training for approximately \$2,000.

Gerwin questioned the status of the Facebook usage. Sear reported that usage was down significantly with there being approximately 150,000 hits within the last two and a half months compared to the 140,000 in one month previously.

John Clemmer reported that the IT budget is in great shape for this fiscal year.

FY 2017 Capital Requests – It was reported that all requested capital projects are still included in the draft FY 2017 budget. Sear stated that he is in the process of obtaining estimates for the battery project.

Sear also reported that he had received an offer from Bennett to complete the Sheriff's door server project for a 6% discount (approximately \$1,000) if the project can be done this fiscal year. Sear stated that without the discount the project is estimated at \$17,000. Discussion took place. It was recommended that Sear request a greater discount amount. *Motion by Arbogast, second by Goembel to recommend the Finance Committee approve move forwarding this fiscal year in order to receive the discount. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the bills presented. *Motion by Arbogast, second by Cohlman to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Goembel, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 3:55 p.m..

Alina M. Hartley
Administrative Resource Specialist