

**LIVINGSTON COUNTY BOARD - HIGHWAY COMMITTEE  
MINUTES OF OCTOBER 6, 2016 MEETING**

Committee Chair Holt called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Holt, Runyon, Peterson, Weber (4:15 pm), Weller, Young  
Absent: Carley  
Other Board Members Present: Fannin  
Others Present: Metcalf, Ruestman

Motion to approve the agenda as presented by Peterson, second by Runyon. MOTION CARRIED WITH ALL AYES.

Motion by Young, second by Peterson to approve the minutes of the September 8, 2016 meeting as presented. MOTION CARRIED WITH ALL AYES.

**COUNTY BOARD ACTION ITEMS:** No Board Action Items

**PERMIT FEES FOR OVERSIZE AND/OR OVERWEIGHT VEHICLES:** A draft resolution was shown to the committee that allows permit fees to be charged by the Highway Department. The permit fee schedule was also presented and compared to what surrounding counties have been charging for several years. Ruestman went through a spreadsheet to show how much would have been generated since the beginning of 2016. Ruestman has developed a database to easily generate and track the status of payment for the permit fees. Metcalf explained that a few more details need to be worked out in the wording of the resolution and that if necessary, he would have the State's Attorney's office review it before bringing to the full board for approval. The committee expressed a desire to continue working towards the adoption of permit fees for the Highway Department.

**SALT STORAGE SHED:** Metcalf explained that only one quotation was provided to date and that time is running out for this construction season. Ryan Stone of the maintenance crew was looking at the damage and stopped in with an idea for a repair that could be accomplished by our own staff which should last until a new salt storage shed can be built as decided last month. The committee commended our maintenance crew for their willingness to take on the project. Materials have been ordered to proceed with the repair plan as suggested.

**CLOSED SESSION MINUTES:** Motion by Weller, second by Runyon to approve the content and open the closed session minutes of the April 7, 2016 meeting; and to destroy the recordings of closed session minutes older than 18 months. MOTION CARRIED WITH ALL AYES

**MAINTENANCE POSITION STATUS:** Metcalf informed the committee that interviews were conducted and offers made to two individuals that turned the position down. More interviews have been scheduled with the potential for re-advertisement if the position remains open.

**BUILDING ADDITION - GRANT UPDATE:** No new information.

**OTHER ITEMS:** A bid tab was presented showing the results of the Sale of Used Equipment (two pickups) that took place on October 4, 2016. Metcalf shared two quotations with the committee for an automatic backup generator with a built-in transfer switch for the maintenance shed. Motion by Weller, second by Young to purchase the automatic 12/11 KW Kohler generator. MOTION CARRIED WITH ALL AYES

**PUBLIC COMMENT:** None

**REVIEW AND APPROVAL OF CLAIMS:** Motion by Young, second by Young to approve the bills. MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Weller, second by Peterson. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 4:40 pm.



Clay A. Metcalf,  
County Engineer