

MINUTES OF LIVINGSTON COUNTY ETS BOARD

FINANCE COMMITTEE MEETING OF AUGUST 18, 2016

Chairman Woolford called the meeting to order at 10:00 a.m.

Roll call showed the following present, Jim Woolford, Bob Meiner, and Scot Wrighton showed up at 10:10 a.m. Also present were Alina Hartley, Livingston County Administrative Specialist; John Clemmer, Livingston County Financial Specialist; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the business of this meeting is the 2017 budgets for 911, dispatch and as well as looking ahead to the Vermillion Valley Regional Emergency Communications Center. Woolford stated he would like to simplify the budgets as much as possible. He stated we basically have our budgets but need to plug numbers from county into it. He stated the 911 budget, cutting it to where it is transfers over and maintaining the 911 budget for auditing purposes only. Wittenberg stated he thought that today he and Bradshaw need some direction as to what they want the two budgets to look like, if they feel we need to cut in some areas and the number of employees needed versus the number of calls handled, etc. He stated we would combine 911 and wireless into one budget. A long discussion was held on what would go into each budget. He also started a lengthy discussion on how they have to put together a plan to put money aside / budgeted for equipment replacement, upgrades and unfunded mandates. Wrighton brought up the sheet received from the county for items they have been subsidizing for LIV COM. The committee went through and discussed each item on the list of costs to be able to put these figures into the budget. Wittenberg stated he would get the costs of the services they do for the county and get them to Alina. A discussion was held on some of those services. Wrighton stated they need to determine what is in base services. A discussion was also held on what is included in base services. It was also discussed the need for a capital fund to save for future capital expenses and not have to go to the county. Wittenberg reported the telecommunicators are now in negotiations so the salaries have been predictable due to the current contract but the new increase is an unknown at this time. A discussion was held on the issues of contracts within the county. Wrighton

stated they need to come up with a capital amount, which would not be too much for this first year. It was talked about doing a 5 year budget initially and how that would work. A discussion was held on 3 years versus 5 years. It was also discussed how the increases would be determined if needed. Wittenberg stated he needed the committee to help with figuring out what to charge the ems/ambulances; come up with a formula. A discussion was held on the different ems/ambulances within the county. Wittenberg stated they could meet again next Wednesday at 1:00 p.m. right after the Governance Meeting.

Closing comments from the public – None.

Closing comments from Chairman or board members –There being no further business a motion to adjourn was made by Wrighton with a second by Meiner. Voice vote was unanimous. Meeting adjourned at 11:10 a.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw