

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JULY 12, 2016

Committee Vice-Chair Bill Peterson called the meeting to order at 5:00 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Peterson, Allen, Heath, Kestner, Weller

Absent: Yoder, Mays

Also Present: Chairman Marty Fannin, (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Sup. Cox, Asst. Sup. Inman, Cpt. Glowacki, Sgt. Hamilton

Peterson called for any additions or changes to the agenda with none being requested. *Motion by Heath, second by Allen to approve the agenda.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed minutes of the June 7, 2016 meeting. *Motion by Weller, second by Heath to approve the minutes of the June 7, 2016 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report

Cook County / Federal Report – Cox reported that for the month of June they billed a total of \$61,900 to Cook County, \$19,690 to the Northern Federal District and \$20,185 to the Central Federal District for a grand total of \$101,775. Cox further reported that they also received \$9,285.20 in transport fees. Inman reported that there are currently 35 Cook County, 34 federal and 48 Livingston County detainees

Pro-Active Report – The Committee reviewed the monthly pro-active report.

Animal Control – The Committee reviewed the monthly animal control report.

Sheriff's Semi-Annual Report – The Committee reviewed the Sheriff's semi-annual report. *Motion by Kestner, second by Allen to recommend approval of the Sheriff's semi-annual report.* **MOTION CARRIED WITH ALL AYES.**

FY 2017 Budget & Capital Requests – The Committee reviewed the submitted Sheriff's department budget. Hartley noted that the finance committee had recommended that the Sheriff's department submit only the non-personnel related expenses, but provide a narrative of current staffing levels, as well as how those staffing levels have changed in relation to the workload. Hartley further noted that for the non-personnel expenses, the department submitted a request slightly over the allocation. It was also noted that there was an error when the initial paperwork was submitted by the finance department.

Cox reported that the jail budget had been submitted to John Clemmer requesting an allocation of \$582,548 for non-personnel expenses, compared to the allocation given of \$501,049. Cox attributed the increase to meals and medical. Hartley will forward a copy of the jail and animal control budgets to the Committee for review. Hartley noted that the responses regarding the town contracts have been forwarded as they come in. Fannin noted that he had also had conversations with Flanagan, Odell and Chatsworth, and there was still a possibility that Odell and Chatsworth may share in an officer. Fannin requested two volunteers from the Committee to meet with the board office to review the information provided by the Sheriff's Department including budget and staffing levels, and review those prior to the next meeting. Volunteers were Weller and Mays (volunteered by Fannin in his absence).

Liquor License – Deez 4 Corners - The Committee reviewed a liquor license application submitted by Deez 4 Corners (formerly 4 Corners) for a Class B liquor license. *Motion by Heath, second by Weller to recommend approval of a Class B liquor license for Deez 4 Corners.* **MOTION CARRIED WITH ALL AYES.**

Raffle License Applications – The Committee reviewed Class B raffle license applications submitted by St. Paul School. *Motion by Allen, second by Heath to approve a raffle license application for St. Paul School.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Weller, second by Heath to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Motion by Heath, second by Kestner to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 5:27 p.m..

Alina Hartley
Administrative Resource Specialist