

LIVINGSTON COUNTY BOARD
MINUTES OF March 17, 2016 MEETING OF THE COUNTY BOARD
(Revised)

OPENING

Chairman Fannin called the meeting to order at 6:00p.m., in the County Board Room of the Historic Courthouse, 112 W. Madison, Pontiac, Illinois.

Carolyn Gerwin presented the invocation, with Joe Steichen leading the Pledge of Allegiance.

The clerk called roll with the following **present:** Kathy Arbogast, Jason Bunting, Justin Goembel, Robert F. Weller, William Mays, Daryl N. Holt, John “Jack” Vietti, David W. Heath, Kelly Cochran Cohlman, Joseph D. Steichen, Tim Shafer, G. Michael Ingles, Bob Young, Carolyn Gerwin, William G. Flott, Vicki Allen, Marty Fannin, Ronald L. Kestner and William H. Peterson **Absent:** James A. Carley, Mark Runyon, Stanley R. Weber, John L. Yoder and Paul A. Ritter

Also Present: County Clerk- Kristy Masching, Administrative Resource Specialist-Alina Hartley, Public Health Administrator-MaLinda Hillman, County Highway Engineer-Clay Metcalf, Zoning Administrator-Chuck Schopp, Assessor-Shelly Renken, Jail Administrator Bill Cox, Chief Deputy-Earl Dutko and Bob Sear-Livingston County Historical Society

AGENDA

Chairman Fannin asked that item VII. Executive Session-5ILCS 120/2 (c) (11) Pending Litigation, be added to the agenda. He also stated that there would be no action on item 6.a. Resolution Amending Standing Rules – Timeline for submitting Committee Assignments, as there would be a thirty day informational period. *Motion by Young, second by Steichen to approve the agenda as revised.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

APPROVAL OF MINUTES

Chair Fannin noted that the February 11, 2016 minutes would be approved at the March meeting.

PRESENTATION

Resolution (#2016-03-09) Recognizing St. Mary’s 8th Grade Boys Basketball Team – Chairman Fannin congratulated the Saints on their IESA Class 1A State 8th Grade Boys Basketball Championship and read the resolution in their honor. They finished their year with a record of 28 wins and no losses and set two team records during the State Tournament. *Motion by Gerwin, second by Arbogast to approve the resolution recognizing the St. Mary’s Saints for winning the 2016 IESA Class 1A State 8th Grade Boys Basketball Championship.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

2015 Annual Public Health/TB Report - MaLinda Hillman-Administrator, Public Health Dept. highlighted the report. Joe Steichen is the County Board’s representative on her board. Her department is comprised of 31 full-time, 3 part-time and 5 PRN employees. The TB Clinic Fund ended with a November 30th balance of \$54,787., with local tax support being \$29,625. The last confirmed case of TB was in 2012. She explained that local tax support to the Public Health Department expenditures was \$396,296 or 18% of their total revenue source. She gave a brief overview of the following programs this funding helps to subsidize such as Maternal Child Health, Senior Services, Environmental Health, Animal Control, rent, Communicable Diseases, and School Vision and Hearing Clinics. She reviewed the various revenue sources and stated that personnel and insurance comprised 72% of their expenditures. MaLinda noted that \$270,674.00 (includes IMRF and FICA) was spent on the Livingston County Community Health Care Program. She was able to increase the carryover of her bottom line by about \$90,000.00 with the implementation of the accrual method of accounting. State and Federal Grant funding is 42% of their budget. MaLinda also noted that as of November 30th, the state was behind in grant payments totaling \$232,535.00, which as of February 29th, had grown to about \$337,000. She also provided information on the various services offered and the number of county participants. One other item she noted was that in the last five years, births in the county have decreased by about 100, with deaths decreasing by about 50. We are also an aging county with 36% of our population at the age of 50 or above, compared to 31% for Illinois.

On a positive note, she reported that only 8% of the county residents aren't covered with health insurance, which is a very good percentage. MaLinda also stated that after reviewing statistics compiled for a state assessment of needs project, the following statistics for Livingston County were noted, heart disease accounted for 28% of the deaths in the county, with cancer following at 26%. *Motion to approve the Public Health 2015 Annual Report by Steichen, second by Cohlman.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder and Ritter

At this time, Chairman Fannin presented MaLinda with a 35 year employee service award. She started her career with the county on August 18, 1980. Marty commended her on the fantastic job that she does as Public Health Administrator.

APPEARANCES

None

APPOINTMENT

Livingston County Coroner – Chairman Fannin stated that with the retirement of Mike Burke effective March 16th, consensus was that the appointment to fill the vacancy would be whoever won the March 15th Primary Election. The winner was Danny Watson. Marty also noted that Danny had been named by Mike Burke to fill the vacancy effective March 16th until the Board officially made their appointment. *Motion to approve the appointment of Danny Watson as Coroner by Kestner, second by Bunting.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder and Ritter

Danny Watson addressed the Board and thanked them as well as the citizens of the county for the trust they've shown in him. He looks forward to working with the County Board and the other county agencies.

CONSENT AGENDA

- A. Approval of Bills
- B. Appointment: **Public Aid Committee** – Patti Rosenbaum, Keith Coleman, Susan Curtiss, Robert Legner and Amanda Stipp (Alternate)

Chairman Fannin called for approval of the consent agenda. *Motion to approve the consent agenda by Ingles, second by Holt.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder and Ritter

HIGHWAY

Committee Chairman Daryl Holt reported that two candidates had been interviewed for the Assistant Highway Engineer position, with the job being offered to and accepted by Trent Ruestman. Clay Metcalf- County Highway Engineer, who reviewed the **Action Agenda** items as follows:

- a) **LETTING RESULTS:** March 8, 2016 Letting
- b) **BRIDGE PETITION:** Owego Road District – Replace existing 2, 60" ERS Pipes with 3, 48" X 42" ERS Pre-coated Steel Culvert Pipes @ 1864N, 2300E Road, Section 16-19000-00-AB. Estimated Cost = \$16,000.00.
- c) **RESOLUTION (#2016-03-10) & AGREEMENT:** Settlement Agreement between Illinois Extension Pipeline Company, L.L.C. (formerly known as Enbridge Pipelines (Illinois) L.L.C.) and Livingston County (Southern Access Extension Project - SAX)
- d) **QUARTERLY REPORT:** 1st Quarter FY 16

Motion to approve Highway Action items a-d (with one roll call vote) by Holt, second by Arbogast. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Abstain:** Goembel **Absent:** Carley, Runyon, Weber, Yoder and Ritter

AG & ZONING

Zoning Case: SF-1-16 Walter – Two Lot Subdivision – Zoning Administrator Chuck Schopp reported that this proposal pertained to a final plat of subdivision for a parcel of land located in Section 22 of Forrest Township, along Route 47. The proposal is to divide the 7.40 acre parcel of land into two lots. The north end (3 acres) has two buildings on it which are being rented out for a special use business which shreds old pallets for use as landscape and livestock bedding. The south part (4.4 acres) is farm ground. The subdivision needs to have approval on it, since both parcels are less than 5 acres in size. The Planning Commission as well the Ag & Zoning Committee have approved this proposal. It was noted that there was no opposition from the public.

Motion by Flott, second by Holt to approve Zoning Case: SF-1-16 Walter Two Lot Subdivision. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder and Ritter

Text Amendment: Regulations for Solar Farms – Committee Chairman Bill Flott noted that the committee had approved the text amendment for the regulation of solar farms. He explained that they started out with some boiler plate language, made minor changes to screening regulations and beefed up noise and lighting requirements for the transmission stations. Chuck explained there was a need to address solar farm regulations, there had been a resurgence of interest in this type of energy being developed within the county due to new technology in this field and since we didn't have any solar farm regulations in place. The Board would be authorizing the Zoning Board of Appeals to conduct public hearings upon favorable action tonight. The proposed text amendment would then be submitted back to the board for final approval. *Motion by Flott, second by Young to authorize the Livingston County Zoning Board of Appeals to send notice and conduct public hearings on the proposed text amendment for Solar Farm regulations.* Discussion followed with Chuck noting that the noise level was beefed up by being included in the regulations as most other entities' regulations did not address noise issues. Chuck stated that he selected 50 decibels after reviewing many other codes and their stated uses. Gerwin voiced her concern regarding the 50 decibel maximum level for the solar farms versus the 41 decibel set for the wind farms. She felt that it should be in line with the wind farm maximum of 41 and that fifty decibels from the property line was not sufficient to protect the residents in the rural areas. It was also stated that the solar farm noise regulation was measured from the property line whereas the wind farm noise level wasn't from the property line. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Shafer, Ingles, Young, Flott, Allen, Kestner and Peterson **Nays:** Steichen, Gerwin and Fannin **Absent:** Carley, Runyon, Weber, Yoder and Ritter

Wind Energy Ordinance Update – Committee Chairman Flott then proceeded to update the group on the wind energy ordinance. The changes to the ordinance will be finalized at their April Ag & Zoning committee meeting. Flott suggested that if anyone had strong feelings about any of the items, they should discuss them with any of the Ag & Zoning Committee members or attend the meetings. He noted that the proposed changes would assume that the issue would be on the November election ballot, with each township deciding if they would like WECS projects to be constructed in their respective townships. The actual wording for the ballot question will need to be drafted by legal counsel. If the proposed changes to the ordinance are approved, there would be specific regulations in place for townships voting to have windfarms as well as for townships voting not to have them. Flott presented highlights of the proposed changes to the document. Some of the proposed changes follow: verbiage that company is viable and capable of completing the project; inclusion of hearing facilitator to rule on questions of order and ensure meetings are run in an orderly and efficient fashion; applicant to provide marketing plan prior to the issuance of building permits; still under opinion that county shouldn't get involved in property value guarantee, it's between property owner and company; applicant shall provide some visual simulations of how proposed WECS project would appear in subject area; applicant could provide paperwork electronically rather than so many paper copies; visible warning signage at each access road entrance; emergency contact information signage; setback from primary structures of 3.75 times the height of the tower or 1,600 feet for townships that don't object to wind projects and 4,000 feet for townships that don't want wind towers; setback from adjacent property lines of 1.375 times the tower height for townships wanting wind farms and 4.0 times the tower height for townships not wanting wind farms; private air strip setbacks; compliance with a state approved

Agriculture Impact Mitigation Agreement; shadow flicker limited to 30 hours per year affecting primary structure; noise level not to exceed 40 decibels within 150 feet from center point of primary structure; conduct avian habitat study; and media blitz 90 days prior to submission of application, informing public of proposed project. It was noted that a copy of the conditions approved for the Deer Run WECS Project was included in the member's packets for their review and to use as a base to work from.

Chuck Schopp provided background information on the **Smith Douglass** property in South Streator which is the subject of a proposed Intergovernmental Agreement with the City of Streator. He noted that it had originally been a brick manufacturing plant which was turned into a fertilizer manufacturing plant with a series of owners. The last company went bankrupt with the bankruptcy judge basically clearing them of any responsibility, thus turning it into an orphan property. The site is host to numerous environmental issues such as landfill pollution, asbestos and hazardous chemicals, and has been sealed by the Illinois Environmental Protection Agency due to these environmental issues. It has been estimated that it would take about ten million dollars to reclaim this area. The City of Streator submitted a proposal to the county requesting that this property be annexed into the City of Streator. Our State's Attorney has indicated that the proposed document needs additional work. Further discussion on this proposal will take place at the April committee meeting. Chairman Fannin stated that Streator is looking to include that site in a TIF district and are investigating sources for grants to help clean it up.

Other items of interest – The County has requested that Republic, the landfill company be more diligent the next few weeks in cleaning up the debris that has accumulated in the fences along Interstate 55 and Rte. 66, due to the windy weather our area has recently experienced. It is anticipated that the Livingston County 911 center will be dispatching services for the City of Streator sometime in April. As a result, Livingston County will benefit from the revenue generated from this endeavor.

PUBLIC PROPERTY

Memorandum of Understanding for Facilities Management Agreement: Sheriff -Committee Chairman Mike Ingles addressed the two documents which had been distributed to the members, the Memorandum of Understanding for Facilities Management Agreement: Sheriff and the Resolution Authorizing the Separation of Facilities Services into Two Units. He noted that one is contingent upon the failure of the first. He reviewed the events leading up to the creation of these documents, starting with Sheriff Childress's notification to the Board last fall, demanding that he take control of maintenance for the Law & Justice Center as well as the Public Safety Complex (jail). Ingles noted that the County recognized that by Statute, the Sheriff does have authority over those two facilities. Up to this point, maintenance has been provided by the County's Facilities Department, with the employees working for the manager. Negotiations had been underway with numerous documents passing back and forth between the Sheriff's Office and the Administration of the county. Chairman Fannin and Superintendent Cox, on behalf of the Sheriff did some final negotiations after many meetings and came up with the Memorandum of Understanding. This document provides for continuation of Facilities Maintenance and management of systems by our Facilities Manager-Chad Carnahan. The employees will all report to him. The Memo of Understanding includes provisions that there will be on-going communications between Chad and a designee of the Sheriff, which appears at this time to be Superintendent Cox. If there are disagreements, there are provisions for that designee and the County Board Chairman to select a third party to resolve any disagreements. Ingles explained that if this Memorandum of Understanding does not pass, then they will move on to the resolution which would separate the Maintenance Department into two units, with some employees reporting to the Sheriff, and the remaining employees reporting to the Facilities Manager. Ingles does not feel that the last option would be in the best interest of the county, in that it's not the best utilization of the county resources and would financially cost more money. He stated that the Property and Sheriff, Jail and License Committees approved the Memo of Understanding in this past set of committee meetings. *Motion by Ingles, second by Weller that the Memorandum of Understanding as presented be adopted by the County Board.* Discussion followed with it being noted that the Sheriff agreed to this memorandum. Superintendent Cox noted that it was a cooperative effort with a lot of energy being put into it and was pleased with how they worked together on the whole project. **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Arbogast, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** Bunting and Steichen **Absent:** Carley, Runyon, Weber, Yoder and Ritter

Other Items of Interest –Ingles reported that Good Sam would be moving into their new facility in the near future. Once they move out, the County would resume care and custody of the **old Nursing Home** building.

Chad Carnahan, Stan Weber and Mike had recently toured the old Nursing Home in order to decide what to do with the building. They determined it was in terrible shape and would take huge amounts of expenditures to renovate it. The general consensus of the Property Committee was to solicit proposals for sale or gift. In the event there were no interested parties, the consensus was to start progressing towards demolition and the reclamation of the ground, rather than have it become an unattractive nuisance or maintenance burden.

Ingles also reported on the status of the **restoration of the cairn (monument)** on the southwest corner of the Historic Courthouse lawn. He noted that the endeavor was a joint effort between the Livingston County Historical Society, the City of Pontiac and the County. Abraham Masonry of Pontiac completed the extensive repair work which was started earlier in the year. Bob Sear-President of the Livingston County Historical Society explained that the cairn was erected in 1936-37 by the Historical Society for the commemoration of the 100th anniversary of Livingston County and Pontiac. He thanked the County and the City for their cooperation and invited everyone to stop and see the cairn.

Maintenance Department Update – Committee Chairman Ingles presented a synopsis of the activities taking place in this department and noted that significant progress is being made. Highlights follow. **Historic Courthouse** - Ingles stated that the utilities (heating, electrical) in the Historic Courthouse are generated by the systems in the Law & Justice Center. Air diffusers were installed above the windows in the Committee Room and Chuck Schopp’s office to channel the flow of warm or cold air in front of the windows, helping to eliminate warm or cold drafts created by the large windows. There was a substantial difference in mitigating those drafts with this project, with plans in the future to move on to other offices in this building as finances allow. **Law & Justice Center** – Ingles noted that there had been significant system related problems with this building, such as the cooling towers and with Courtroom noise issues. Chad has worked with Johnson Controls to get better assistance which has yielded a new technician who has a better understanding of the issues and is willing to work resolving the issues. Chad has identified a change in a sequence of operations for the two chillers on top of the building which will allow them to run more efficiently and quieter. He also had the panels that had been placed around the chillers removed since he felt they were forcing the towers to work harder thus increasing the noise levels, too. He also encountered a problem with the water fill in the units on top of the building in that the filters were significantly plugged which was reducing their efficiency and would need to be cleaned and possibly replaced. After researching systems, Chad found out that the current Dolphin system which uses untreated city water is not a commonly used system. It was felt that it would be better to chemically treat the water so that it maintains the proper chemistry needed to avoid the aforementioned problems. The committee authorized him to switch to the chemical system. The company contracted with will also chemically treat the filter parts to remove the built up sediment within the system in hopes that all of the filter parts won’t have to be replaced.

FINANCE

Intergovernmental Agreement for GIS Services: City of Pontiac – Committee Chairman Shafer reported that this agreement would help to alleviate some of our expenses with the fly overs for our aerial maps. Assessor Shelly Renken provided the following information. Her office has been contacted by Pontiac as well as some other villages, proposing that they be allowed to retrieve more mapping data such as imagery from new flights as well as parcel shape data and the tax data attached to it. They would like to use the proposed intergovernmental agreement as a template for other interested entities also wishing to participate. They will be drawing up a separate agreement for engineering or private firms who have also shown an interest in retrieving information on certain areas. All of these agreements would help to recoup costs associated with the fly overs. Sidwell is our mapping company and has scheduled the county’s fly over for the end of March or the first of April. Discussion followed. It was noted that the Sidwell is a leader in the field, has been used by the Assessor’s Office for years and integrates with the County Zoning and Highway Departments. The 911 Board chose a system that did not mesh with our system but was more functional for their needs. The fee for each entity will depend upon the number of parcels they are requesting information on, with a minimum fee of \$500. Shelly stated that they would like to set up a three year schedule for flyovers, with each one costing about \$80,000. Payment for the fly overs will come from the GIS Fund, which is derived from fees collected by the County Clerk’s office on recorded documents. The last fly over was done in 2007. *Motion by Shafer, second by Cohlman to approve the resolution to enter into an Intergovernmental Agreement with the City of Pontiac for GIS services.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder and Ritter

Resolution (#2016-03-12): Establishing Coroner Salary – Committee Chairman Shafer commented that after much discussion in committee and board meetings, with many proposals being considered, the committee elected to set the salary at its current level of \$55,000., and leave it at that level for four consecutive years. Shafer stated that by compromising at that level, they made both candidates aware that there was a certain level of analysis relative to other counties our size that we might be a little high in that respect, but we would encourage them and probably insist upon recouping some of the perceived overage through the budget process. *Motion by Shafer, second by Heath to set the Coroner's salary at \$55,000.00 on an annual basis for the next four years, commencing December 1, 2016.* Discussion highlights follow. With the exception of the Coroner, all other department heads would receive an increase in their salary each year. Danny Watson is receiving the same salary the former Coroner did, for the remainder of the current term which ends November 30th. One member felt that the \$55,000 figure was above average based on comparative information collected by the staff and that \$45,000 would be more consistent with the data presented. It was noted that adjustments could be made in the upcoming budget process. Another member agreed to leave salary where it was at since they didn't feel there was enough information to justify lowering or increasing it. Some also felt that the salary should be set prior to the filing of petitions so that all candidates would know up front what the salary would be. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Flott, Allen, Fannin, Kestner and Peterson **Nays:** Mays and Gerwin **Absent:** Carley, Runyon, Weber, Yoder and Ritter

Extension Agreement: Special Public Defender – William Bertram – Committee Chairman Shafer commented that this agreement is for a one-year extension of the current agreement in place for services provided by William Bertram as the Special Public Defender. *Motion by Shafer, second by Heath to approve the Extension Agreement for William Bertram as the Special Public Defender.* One member explained that they had requested information on the actual hours worked under this contract, because the contract states we will pay up to 72 court days, regardless of whether they work that many days or not. Data from last year shows that we paid 100% when approximately two-thirds of those days were actually charged. The contract may be terminated by either party upon giving thirty day's written notice. The salary for the extension was set at \$57,000., with no increase from last year. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder and Ritter

SHERIFF, JAIL & LICENSE

Sheriff's Semi- Annual Report – Chief Deputy Dutko reviewed the report with the members. He noted that the report was for the time period of June 1 to November 30, 2015 and that income of \$29,212.65 was received from Civil Process Papers, with FOI and Insurance Fees generating another \$390.00. *Motion by Peterson, second by Kestner to approve the Sheriff's Semi-Annual Report.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Cohlman, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder and Ritter

Sheriff's Annual Report - Chief Deputy Dutko reviewed the Annual Report with the members. He reported the following highlights. The Patrol Division consists of 2 lieutenants, four sergeants and 14 deputies working 12 hour shifts, 8 hour shifts for town contracts. The vehicle fleet is comprised of 44 vehicles, which were used to patrol 672,473 miles and consumed 50,043 gallons of gas. Fuel and maintenance costs totaled \$148,752.21. The Investigations Unit consists of three Detectives and a Sergeant, who were called out 60 times resulting in 200 hours of call out time. The Pro-Active Unit had 42 felony and 3 misdemeanor arrests. Earl reported that the Jail generated \$1,023,281.00 in revenue from Cook County and the federal government. There were 55,422 persons passing through Court Security in the Law and Justice Center, with a daily average of 243. Some discussion followed. *Motion by Peterson, second by Weller to approve the Sheriff's Annual Report.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Arbogast, Bunting, Goembel, Weller, Mays, Holt, Vietti, Heath, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder, Cohlman (left at 7:24 p.m.) and Ritter

ELECTION, RULES & LEGISLATION

Committee Chairman Jack Vietti reported on the proposed change to the Standing Rules. He stated that at the organizational meeting in December, the Chairman is elected on Monday and then comes back on Tuesday with the Committee Assignments. The proposed change will extend the time frame for Committee Assignments until 5:00 p.m. Wednesday of that week. It was approved by the Committee and will be voted on in April.

Vietti also reported that they had been notified by Reading Township that an appeal had been filed on a general assistance case. Chairman Fannin appointed four Township Supervisors and an alternate to sit on the Public Aid Committee to hear the appeal. The appointees were approved on the Consent Agenda.

PERSONNEL

Committee Chairman Kathy Arbogast reported that Linda Daniels had been receiving numerous requests from vendors wishing to speak with employees on supplemental insurances. As a result, she distributed a survey to the employees to see if there was any interest and if so, what types. There would be no cost to the county for these programs, with deductions going through payroll. She received 68 responses back with the most interest shown in cancer and critical illness plans. This information will be discussed at the May Employee Rep meeting.

INFORMATION & TECHNOLOGY

Chairman Vickie Allen reported that they reviewed the Monthly Department IT report supplied by Jon Sear, the Network & Computer Systems Administrator. He informed them that the door controls for the Historic Courthouse and the Law & Justice Center had been separated. They also reviewed and approved the bills.

VETERANS

Committee Chairman Joe Steichen reported the following. They have received their new van and were under budget by about \$2,000 on the purchase price. The intergovernmental agreement has been to the commission and committee with minor changes being proposed by both and has been forwarded on to the attorneys for their review. They hope to have it ready for action in April.

ADMINISTRATION

Chairman Fannin commented that they did not meet but did have a work session that night on their strategic plan. Information from the sessions will be coming out in a report in the near future. He thanked the members who attended and participated in those meetings.

LIVINGSTON COUNTY HOUSING AUTHORITY

Chairman Fannin (in the absence of Kelly Cohlman) reported that Kelly will present her report of their March 16th meeting at the April County Board meeting. Their next meeting is scheduled for Wednesday, May 18th at 1:00 p.m. at the Housing Authority office at 903 W. North Street in Pontiac.

RECREATION

Joe Steichen reported that even though they didn't have a meeting this month, Collins Miller had met with Chairman Fannin and others to discuss an issue with the bike path. Chairman Fannin stated that the issue stemmed from problems with the grant application. It was an extensive grant that did not cover all the costs and for the amount of work that was going to go into it, did not feel it was feasible for what we would receive. They passed on that grant and are looking for other funding sources.

PUBLIC COMMENT

Clerk Masching asked that the members review their per diem forms and submit any changes to her by 10:00 a.m. on Friday for the payroll on Friday, March 25th. She also reported that on Election Day the website experienced 3,225 visits, with 17,042 pages and 178,112 hits. Bob Young commended and thanked Clerk Masching, her staff, Election Day helpers and election judges for the great job they did on Election Day. She noted that they did 188 same day grace registrations in her office that day as well. Kristy stated that they used high school juniors and seniors as election judges this election and would expand the program to include more in November. She also answered questions board members had regarding the election process.

EXECUTIVE SESSION

Motion to go into Executive Session pursuant to 5ILCS 120/2 (c)(11) Pending Litigation was made by Steichen, second by Ingles. MOTION CARRIED ON ROLL CALL VOTE. Ayes: Arbogast, Bunting, Goembel,

Weller, Mays, Holt, Vietti, Heath, Steichen, Shafer, Ingles, Young, Gerwin, Flott, Allen, Fannin, Kestner and Peterson **Nays:** None **Absent:** Carley, Runyon, Weber, Yoder, Cohlman (left at 7:24 p.m.) and Ritter

Break was held from 8:00-8:12p.m. Executive Session commenced at 8:12 p.m.

Regular Session resumed at 8:20 p.m.

ACTION RESULTING FROM EXECUTIVE SESSION

No action taken.

COMMUNICATIONS/ANNOUNCEMENTS

None

ADJOURNMENT

The meeting adjourned at 8:23 p.m., on motion by Heath, second by Young. **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Marty Fannin, Chairman

Attest:

Kristy A. Masching
County Clerk

04-14-16 / 05-12-16
Approved / Revised

Minutes Bd 03-17-16.A.R