

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF FEBRUARY 2, 2016

Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman (arrived at 3:41), Arbogast, Gerwin, Goembel, Runyon, Weber

Absent:

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist), Facilities Services Director Chad Carnahan

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Arbogast, second by Goembel to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the January 5, 2016 meeting. *Motion by Gerwin, second by Goembel to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Jon Sear reviewed the monthly department report with the Committee. Sear stated that he spent quite a bit of time this month working on the laptop encryptions. Sear reported that there was an issue with the duress alarms on the 2<sup>nd</sup> floor of the Law & Justice Center; the alarm would go off, but the warning would not show up on the security screen. Sear stated that the issue has been resolved.

Sear reported that he had been working with Frontier to renegotiate the contracts for the PRI's. Sear stated that he was able to get a three year agreement at \$369 per month, compared to the \$600 per month currently being paid. Sear estimated the savings for the two contracts at \$550 per month or \$6,600 per year.

Sear stated that he continued to work on the connection between the Law & Justice Center and the Public Safety Complex. Sear stated that the issue is with CIRBN, but to resolve the problem the county could either a. purchase its own fiber connection between the two buildings (estimated at \$5,000 one-time cost, plus \$50-\$100 per month service) or CIRBN could install a new line and the county would pay a monthly cost yet to be determined.

Sear reported that there were some issues with last month's live stream of the county board. Sear stated that he believes he has the issue resolved for now, but the microphones must be used. Discussion took place regarding the wireless microphone. Sear also reported that a new video camera had been purchased for the recordings since he had been using his own personal.

Sear reported that he is working with Dutko on the purchase of the netbooks for the squad cars. Sear stated that he is recommending surface tables with gorilla cases that are water-proof.

Discussion then took place regarding the use of social media during work hours. It was felt that the policy regarding personal use may need to be tightened. The Committee requested a report be provided at the next meeting regarding usage for each department.

The Committee reviewed the bills presented. *Motion by Weber, second by Cohlman to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Gerwin, second by Arbogast to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
Meeting adjourned at 4:16 p.m..

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Alina M. Hartley  
Administrative Resource Specialist