

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF DECEMBER 10th, 2015

Vice-Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Allen, Arbogast, Flott, Holt, Shafer, Steichen, Vietti, Yoder
Absent: Fannin, Ingles
Also Present: Administrative Resource Specialist Alina Hartley

Young called for any additions or changes to the revised with none being requested. *Motion by Flott, second by Yoder to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the August 6, 2015 meeting. *Motion by Vietti, second by Allen to approve the minutes of August 6, 2015 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

2016 Strategic Planning / Goal Setting – Hartley reviewed the proposed outline for this year's Strategic Planning / Goal Setting work sessions. Hartley reported that the first phase of the process will be the education portion. Hartley reviewed proposed topics which included a financial report, information regarding the EAV's and how they have changed over the years, and overall education on the various taxing bodies. Discussion took place regarding possible addition topics; suggestions included information regarding enterprise zones, a breakdown of the revenues and how much funding comes from the State, and employee information. Hartley then reviewed the second phase of the work session which will be the planning and goal setting. Hartley reported that Fannin has indicated that he plans to begin at 6:00 p.m. and adjourn at 8:00 p.m. each day.

Other Business – Hartley reported that a notice had been received from Regions Bank indicating that the Pontiac branch will close effective March 25, 2016. Hartley stated that notice had not yet been received regarding termination of the current lease which runs through September 30, 2018. Hartley stated that a quick review of the lease did not reveal a termination clause, but she will forward the documents to the States Attorney's office for review.

Discussion then took place regarding action items for the full board agenda.

Motion by Yoder, second by Vietti to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:35 p.m.

Alina Hartley
Administrative Resource Specialist