

**MINUTES OF LIVINGSTON COUNTY ETS BOARD  
INFORMATIONAL MEETING OF JANUARY 13, 2016**

Chairman Woolford called the meeting to order at 11:00 a.m.

Roll call showed the following present, Jim Woolford, Bob Meiner, William Flott and William Peterson. Absent were Mike Ingles, Al Metzke, Mike Frickey, Tony Childress, Paul Johnson and John Tibbs. Also present were John Clemmer, Financial Specialist; Candi Bradshaw and Randy Wittenberg.

Roll call showed there was not enough in attendance to have a quorum so Chairman Woolford stated they could have a short informational meeting and could not vote on anything at this meeting.

Chairman Woolford asked those attending to take some time on their own to look through the financials and the minutes of the last meeting and they will look at those the next meeting when they have a quorum to vote on these.

Woolford reported there is a lot of training going on right now and they are into the Law Training, which is an 8 hour class for all the users to learn how to enter cases into the Spillman System. He stated other departments are working on getting their equipment ready for the transfer over. He also stated his department is working on being able to VPN into the Spillman Software and being ready when it's time to launch. Wittenberg stated they had to adjust some schedules with Streater coming in. He stated it's gone fairly smooth. He reported John Sear is working with VIA on the system with them. Wittenberg stated he will be buying GPS devices shortly and they will go into the computers in the cars. He reported there are a few things to purchase yet and they have a couple payments left to be made to Spillman. He reported everyone has been taking the training seriously and working hard to get things where they need to be.

Woolford reported there is still the issue with radio communication up in Dwight and in some areas of the county. He stated there is some testing

still going on. He reported Chief Henson and Motorola did a lot of testing and they were not encountering a lot of the problems the officers were having. He reported they feel a lack of a repeater or tower up there is going to hinder foot or bike patrols. Woolford stated they are having weekly meetings now with Motorola and are looking at solutions and Motorola is willing to work with them. Wittenberg stated Motorola has committed to re-train everybody and go through all the radios they are having problems with and re-program them if need be. A discussion was held on what may have to be done to make the communication better. The Dwight tower was also a topic of that discussion.

Woolford said they all have a copy of the proposed 2016 meeting schedule but without a quorum they cannot vote on it. However, he stated they will continue to follow that outline until they get one.

Bradshaw reported the UPS Maintenance Agreement is up for renewal. She reported it had gone up \$261.00 dollars this year to \$4561.00. It previously was \$4,300.00.

Woolford reported a little bit on the grant for Dwight and Pontiac Fire. Chief Johnson is working on this project. Flott suggested one thing that needs to be hit hard in the grant is the fact of mutual aid and how much area both Dwight and Pontiac Fire have to cover for mutual aid.

Bradshaw reported they were getting their wireless checks from the State. She stated once the surcharge money for January starts they will have to look at combining 911 and wireless checking accounts together if they do not separate the money with the checks from ISP. Bradshaw stated there was a CD that came due on January 8<sup>th</sup> and Barb Sear deposited that money into our Money Market Account as the board had voted to do. The CD was for approximately \$107,000.00. She stated she is still working on the Annual Report for ICC/ISP which has to be turned in by January 31, 2016. Bradshaw also stated she needed the maintenance for the UPS to be approved which was on the agenda.

Wittenberg stated he spoke with Scott Wrighton of Streator earlier in the week. He stated they had talked about an April 1<sup>st</sup> start date for Streator but would have to push that date back to May 1<sup>st</sup>. He stated there are several reasons for this decision which he explained to the board. Flott asked about mapping for Streator. Wittenberg stated he has not talked to

them about mapping as of yet. A discussion was held on what parts of Streator were in Livingston County and what is not. Wittenberg reported they will start having meetings on Tuesdays with all the police departments involved so that dispatching is all done the same for everyone. He reported we had a bad weather event on the 28<sup>th</sup> where we lost electricity. He stated the generators worked well for them and the new notification system installed worked as it should. He reported he came in and contacted Hicksgas the next day to get more fuel taken out to the generators. Bradshaw stated her and Donna Higgins looked up the calls for the winter storm and they handled over 800 calls during that 24 hour period and while checking the Saturday before there were only 200 and some calls. Wittenberg reported those working did a great job handling all of the calls with 1<sup>st</sup> shift staying over to help 2<sup>nd</sup> shift until everything slowed down. Woolford stated with the generators working as well as they did you would never notice they had lost power because it appeared seamless. Wittenberg reported the Odell and Pontiac Towers ran for approximately 15 hours. A discussion was held on putting out more public relations information to the public in regards to events such as the storm, the number of calls, and how well LIV COM worked during this event.

There being no further business it was a consensus of those attending to end the meeting. Meeting adjourned at 11:26 a.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw