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MINUTES OF LIVINGSTON COUNTY ETS BOARD
MEETING OF OCTOBER 14, 2015

Chairman Ingles called the meeting to order at 4:03 p.m.

Roll call showed the following present, Mike Ingles, Al Metzke, William Flott, Jim Woolford, Paul Johnson and John Tibbs. Absent were, Mike Frickey, Tony Childress, Bob Meiner and William Peterson. Also present were Alina Hartley, Livingston County Administrative Specialist; John Clemmer, Livingston County Finance Specialist; Seth Uphoff, Livingston County State's Attorney; Candi Bradshaw and Randy Wittenberg.

Ingles led the Pledge of Allegiance.

A motion was made by Flott with a second by Woolford to approve the September 16th minutes and September 30th Special Board minutes. Voice vote was unanimous with all ayes.

A motion made by Woolford and a second made by Tibbs to approve the September financial reports. A roll call vote was unanimous with all ayes.

OLD BUSINESS:

Update on software communications project – Wittenberg stated they have a few radio issues and they are trying to work through those with Motorola. He stated most of them revolve around Dwight and they are trying to resolve those as quickly as possible. He reported they are through with the administration training with the CAD System. Wittenberg stated they are working on the web mapping training now and will start the user training on Tuesday, December 15th with every police officer in every department doing a 4 hour class. He stated he received the new training schedule which he stated starts December 15th and goes until the start live date. He said he would send out to all departments their specific training dates and times. He

reported that CAD training for the center staff is two weeks and they each have to go for three straight days.

NEW BUSINESS:

Budget – Ingles reported that at the Special Board Meeting they went through the budget and made some minor changes. Ingles stated to Clemmer that the salaries needed to be correct with budgeting for 12 dispatchers and the increases they were to receive according to the contract. Wittenberg stated he was a little concerned if the figures were correct. Clemmer stated he would get together with Wittenberg and Bradshaw in the morning to go over them and make sure they were correct. A discussion was held on having this budget ready for the county finance meeting tomorrow. He stated the county budgets have to be posted for 30 days before it can be adopted. Clemmer also discussed the beginning balances.

A motion to adopt the budgets with the assurance the current salaries plus any adjustments approved in the contract and the cash balances of 2014 be inserted was made by Woolford with a second by Metzke. A roll call vote was unanimous with all ayes.

Ingles reported that as of last night the decision of bringing Streator into the LIV COM Center is a done deal. Wittenberg stated he went to a meeting in Streator with the "Committee as a Whole" yesterday and gave a presentation to them and they approved it. He stated they have approved to bring agreements forward and have their attorney look at them. He also stated approval still has to be done by the whole board. Ingles stated he has asked Seth Uphoff, Livingston County State's Attorney to work with Streator to work things out. Ingles explained why, with the new legislation, that it is important to have this done before the end of the year when the ICC control switches to ISP control. Uphoff stated getting the intergovernmental agreements done by the end of the year is doable. He also stated the larger question is structuring the organization and management of the ETSB. A discussion was held on the structuring of how the ETSB is appointed. Uphoff also discussed the Intergovernmental Agreement between the ETSB and Livingston County Board. A discussion was led on adding a seat to the board for Streator and the makeup of the ETS Board by Ingles and Woolford. The filing with ICC, which has to be done before the end of the year was also discussed. Ingles stated he would contact Scott at Streator to discuss the board seat and get a name from

him. Several issues were discussed that has to be done on the technical side of things for bringing in Streator along with getting a new backup for our system. Ingles also discussed how they are budgeting for 12 dispatchers and that number should be able to handle adding Streator to the system. A discussion was held on the possibility of hiring two dispatchers from Streator once this is all completed to bring them up to twelve.

Tower Sites - Ingles reported on the annual tower costs for the current UHF tower sites, which totals over \$18,000.00 to maintain those towers. He stated Chief Johnson who is working on a fire grant for the fire departments and he will suggest to Streator they may want to do this at the same time as well. A discussion was held on this topic. Johnson reported on the leg work he has been doing on the fire grant and the equipment needed. He also discussed the matching funds that would be needed from each department.

Money Market Transfer Approval – Bradshaw reported that the Wireless Checking Account was down to \$5,000.00 and they are not getting any more surcharge money until the State's budget is finalized. She asked for board approval for her or Wittenberg in her absence, to be able to transfer funds from the Wireless Money Market Account when necessary for the other accounts. A motion was made to allow Bradshaw and Wittenberg to transfer funds from the Wireless Money Market Account as needed to pay bills by Woolford with a second by Flott. A roll call vote was unanimous with all ayes.

Generator Maintenance – Bradshaw reported she has the new maintenance agreement from Cummins Crosspoint for the 3 generators, Odell, Chatsworth and Pontiac. She stated the cost is \$1,861.23 the same as last year. She stated it is in next year's budget and she explained what they do. A motion to approve the generator maintenance agreement for \$1,861.23 was made by Tibbs with a second by Metzke. A roll call vote was unanimous with all ayes.

COORDINATORS REPORT: Bradshaw gave an update on HB4305. She stated it was assigned to the Executive Committee and they have extended the date on the bill until October 31st. However, the Executive Committee says they will meet on October 20th so she asked everyone to be ready to send in witness slips to support the bill. Ingles asked the board if they have any contact with their legislators to take the opportunity to talk to them.

MANAGER OF COMMUNICATIONS REPORT: Wittenberg stated most of his time has been taken up with the Streator project. He reported on the 911 Advisory Board Meeting Bradshaw and he attended in Springfield. A discussion was held on the meeting which he reported was a very disappointing meeting. He also reported he has contacted Tony Cannon on McLean County PSAP about being our backup. A discussion was held on this topic.

Executive Session - (5ILCS 120/2)(c)(1) Personnel – A motion to go into Executive Session (5ILCS 120/2)(c)(1) Personnel Matters was made by Woolford with a second by Tibbs. A voice vote was unanimous.

Regular Session was suspended at 5:08 p.m. to go into executive session.

Regular Session resumed at 5:14 p.m.

Action resulting from executive session – There was no action taken.

A discussion was held on a possible date of when they would be able to bring Streator on. Wittenberg stated the biggest obstacle will be the telephone companies and technical issues.

Ingles asked Bradshaw and Wittenberg to start looking at their job descriptions and see what will change with all the new technology.

Closing comments from the public – None.

Closing comments from board members – Flott asked if the village board meetings Ingles attended, if they were receptive and Ingles stated they were. Ingles stated he got a few generic questions but all went well. Woolford stated in being a part of the budget committee that John Clemmer is very easy to work with. He feels Clemmer is going to make this process so much easier. Ingles also stated Clemmer is easy to work with and keeps you informed.

There being no further business a motion to adjourn was made by Flott with a second by Woolford. Voice vote was unanimous.

Meeting adjourned at 5:20 p.m.

Respectfully submitted by Candi Bradshaw 