

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF SEPTEMBER 8, 2015

Committee Chair Vicki Allen called the meeting to order at 4:00 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin, Goembel, Runyon, Weber

Absent:

Also Present: Chairman Marty Fannin, County Board Member John Yoder, Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Goembel, second by Cohlman to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the August 4, 2015 meeting. It was noted that Allen (as opposed to Cohlman) called for any additions or changes to the agenda. Other minor changes were discussed. *Motion by Cohlman, second by Goembel to approve the meeting minutes as amended.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Jon Sear reviewed the monthly department report with the Committee. Sear also provided a breakdown of the hours spent within each department.

Network Consolidation – Hartley reported that there were five proposals received in response to the RFP. Hartley and Sear reviewed the distinctions between the proposals with the Committee. Hartley reported that in comparing the proposals that most closely met the requirements of the RFP and the needs of the County, VIA presented the lowest bid at \$67,498. Sear reported that he had notified VIA of the award and they were in the process of reviewing contract details.

The Committee reviewed the bills presented. *Motion by Gerwin, second by Weber to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Goembel, second by Arbogast to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 4:19 p.m..

Alina M. Hartley
Administrative Resource Specialist