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MINUTES OF LIVINGSTON COUNTY ETS BOARD
MEETING OF AUGUST 12, 2015

Chairman Ingles called the meeting to order at 4:20 p.m.

Roll call showed the following present, Mike Ingles, Al Metzke, William Flott, Tony Childress, William Peterson and John Tibbs (showed up at 4:20). Absent were Jim Woolford, Mike Frickey, Paul Johnson and Bob Meiner. Also present were Marty Fannin, Livingston County Board Chairman; John Clemmer, Livingston County Finance Specialist; Alina Hartley, Livingston County Administrative Specialist; Colleen Fogarty-Metzke, Dwight ESDA; John Slagel, Citizen, Candi Bradshaw and Randy Wittenberg.

Ingles led the Pledge of Allegiance.

A motion was made by Flott with a second by Childress to approve the July 15th board minutes. Voice vote was unanimous with all ayes.

Chairman Ingles asked John Clemmer, Financial Specialist if the ETSB/LIV COM financials were on track and Clemmer stated the budget figures looked good. A motion made by Metzke and a second made by Childress to approve the July financial reports. A roll call vote was unanimous with all ayes.

OLD BUSINESS:

Update on software communications project – Wittenberg reported they are done with Intrado with no issues within the last couple weeks. He reported on Star Com radio projects as of the end of the day all the mobiles should be installed except one which will be done tomorrow. He stated they will start handing out mobiles on Friday and will finish up inside the com center sometime later this week or next week. He stated they should be off premise by the end of next week. He stated the only thing left to install is Dwight EMS. Wittenberg stated on the Spillman CAD project; they have

been here the last two weeks doing the administrative training with 13 downstairs and doing well. He reported they will have a map expert in after September 1st. Ingles requested Wittenberg to draft a letter to all the agencies outside of law enforcement to let them know the minimum equipment they will have to have in order to write reports, etc. within the new CAD system.

Duffy / SELCAS dispatch fees – Ingles reported on discussions at the last meeting with Duffy/SELCAS. He stated he asked Wittenberg to check and make sure we have written agreements for stacked paging. A discussion was held on stacked paging. Ingles asked the board members to look at a paper he handed out concerning the Duffy/SELCAS dispatch fee issue. He explained his sheet and asked for opinions from the board and if anyone had a better idea to let him know. A discussion followed. He stated after he waits a couple of weeks to see if anyone on the board has another idea, he will then notify the two agencies to come to the another board meeting.

As brought up on the floor – Ingles reported that Chief Johnson, at the last meeting had volunteered to work for grant money on the communication side, paging radios for ems and fire. He stated he didn't think Johnson should do this alone and asked Pontiac Fire Chief Runyon and the head of LCMAA Sam Schmidgall to help on this. Ingles stated he will let Chief Johnson know this when he comes back from vacation.

NEW BUSINESS:

Committee Appointments – Ingles stated he would like to have a Finance Committee to work on next year's budget along with John Clemmer to also be working on a 5 year budget projection. He also would like to have a Personnel Committee, because of the changing technology and the things Bradshaw and Wittenberg do on a daily basis are constantly changing. He would like this committee to sit down with the both of them and completely rewrite the job descriptions for them. Ingles stated he would send an e-mail out to the board since there are several members not at the meeting. However, he asked that anyone on the board who would be interested in being on one of these two committees to please let him know.

UPS Battery Replacement - Bradshaw reported she had a quote for the battery replacement for the big UPS downstairs. She reported it is in this year's budget. The quote was for \$9,345.00 from Robert Ruff at Mid-Illinois

Electric, Inc. She reported he did the last replacement. A discussion was held. A motion was made by Flott to accept the quote from Mid-Illinois Electric to replace the UPS batteries for \$9,345.00 with a second by Tibbs. A roll call vote was unanimous with all ayes.

COORDINATORS REPORT: Bradshaw commented on the dates for the call boxes being disconnected at the phone buildings by the phone companies as beginning 1/1/16. A discussion followed. A discussion was held on this topic and how notification should be done. Bradshaw stated the phone companies are supposed to be notifying their landline customers. More discussion was held on the issue. She also reported that if the State doesn't get their budget issues straightened out, August may be the last surcharge check we get until they do.

MANAGER OF COMMUNICATIONS REPORT: Wittenberg reported the air conditioner went out at the ISP Tower last week. He stated it needed some parts and they are coming in to finish the repair. He also reported they did get the Gen Tracking software installed for the generators. He stated it is working well and he is getting messages all the time on his phone.

A discussion was held on what happens and how we will operate when the new law takes over next year along with consolidations. Most of this is unknown at this time.

Executive Session - (5ILCS 120/2)(c)(1) Personnel – There was no need to go into executive session.

Closing comments from board members – None.

There being no further business a motion to adjourn was made by Metzke with a second by Tibbs. Voice vote was unanimous.

Meeting adjourned at 5:10 p.m.

Respectfully submitted by Candi Bradshaw

A handwritten signature in cursive script that reads "Candi Bradshaw". The signature is written in dark ink and is positioned to the right of the typed name "Candi Bradshaw".