

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JULY 7, 2015

Committee Chair John Yoder called the meeting to order at 5:00 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Yoder, Peterson, Heath, Kestner, Weller

Absent: Allen, Mays

Also Present: County Board Members Kathy Arbogast and Mark Runyon
Sheriff Childress, Sup. Cox, Chief Dutko, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Seth Uphoff (States Attorney),

Yoder called for any additional changes to the agenda with none being requested. *Motion by Weller, second by Peterson to approve the agenda.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed minutes of the May 5, 2015 meeting. *Motion by Kestner, second by Peterson to approve the minutes of the May 5, 2015 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Superintendent Cox reported an average daily jail population of 99, with an average stay of 32 days.

Cook County Report - Superintendent Cox reported a Cook County billing of approximately \$30,200, for a total of \$346,500 year to date. Cox further reported a monthly federal billing of approximately \$33,770, for a year to date total of \$198,880.00. Cox reported that this is just slightly less (approximately \$20,000) than where we were last year.

Animal Control – Sheriff Childress presented the monthly animal control report. No highlights were made.

Town Contracts – The Committee continued discussions regarding the town contracts. Heath stated that he felt it should be communicated to the towns that the full cost of the officers assigned to each town will need to be recovered if the county is going to continue to offer the service. *Motion by Heath, second by Kestner to authorize the board chair to speak with the towns individually regarding the committee's position regarding any further continuation of the contracts.* It was further requested that this be completed by the time of the next committee meeting. **MOTION CARRIED WITH ALL AYES.**

FY 2016 Capital Requests – The Sheriff reviewed two requests submitted on behalf of the Sheriff's department. The first request, estimated at \$45,600, was for in car computer tablets (approximately 28 tablets) that will work with the new CAD system. Sheriff Childress noted that

deputies will be able to clock in and out on the tablets. The ongoing cost of the system is estimated at \$400-\$500 per month for the data package.

The second request, estimated at \$23,270, was for the purchase of body cameras for deputies. It was noted that this may be a requirement going forward. It was also noted that federal procedures would also need to be adopted.

Superintendent Cox reviewed capital requests submitted on behalf of the jail and security at the Law & Justice Center. Cox reported that these requests have been submitted to the property committee for their consideration.

Cox reported that at the Law & Justice Center, he submitted requests for additional cameras in the elevators, as well as, an access control system for the back door to the States Attorney's office. States Attorney Uphoff was present to discuss those requests with the Committee.

Cox further reported that for the Public Safety Complex, he submitted a request for the addition of fisheye cameras to allow for full view in the C&D units. Cox stated that currently the cameras in that area are tilt, pan, zoom, but they do rotate and do not always catch incidents. Cox stated that he felt this was a high priority item. Cox further submitted requests for epoxy flooring in the kitchen and in the booking area. Cox stated that with the budget concerns, he would be willing to wait on the flooring requests.

Discussion took place. *Motion by Peterson, second by Weller to recommend approval of the in car computers for the Sheriff's department, the additional cameras and access control for the Law & Justice Center, and the additional cameras for the Public Safety Complex.* **MOTION CARRIED WITH ALL AYES.**

FY 2016 Budget – Clemmer reported that the Finance Committee had met and had approved the budget allocations for FY 2016. Clemmer further reported that he had been working with Dutko, Glowacki and Cox on the figures for salaries based on current contracts.

2016 Holiday Schedule – Hartley distributed a copy of the 2016 holiday schedule as approved by the 11th Judicial Circuit Court. Hartley stated that there had been discussions in prior years regarding switching one of the February holidays for Christmas Eve. Consensus of the Committee was that Christmas Eve falls on a Saturday in 2016 and therefore no changes would need to be made. *Motion by Weller, second by Heath to approve the 2016 Holiday Schedule as submitted.* **MOTION CARRIED WITH ALL AYES.**

Raffle Licenses – St. Paul School, Class B raffle license – The Committee reviewed an application for a Class B raffle license submitted by St. Paul School. *Motion by Peterson, second by Heath to approve the raffle license application for St. Paul School as submitted.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Heath, second by Weller to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Kestner, second by Peterson to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 5:45 p.m..

Alina Hartley
Administrative Resource Specialist