

**MINUTES OF LIVINGSTON COUNTY ETS BOARD  
MEETING OF MAY 13, 2015**

Chairman Ingles called the meeting to order at 4:01 p.m.

Roll call showed the following present, Mike Ingles, Joe Stock, Mike Frickey, Jim Woolford, Bob Meiner, William Peterson and John Tibbs (showed up at 4:10). Absent were Al Metzke, Tony Childress and Dee Woodburn. Also present were Marty Fannin, County Board Chairman; John Clemmer, Finance Specialist; Rick Baier, Todd Snedecor, Gab Vincent and Eddie Prendergast, Duffy-Baier-Snedecor Ambulance Service, Candi Bradshaw and Randy Wittenberg.

Ingles led the Pledge of Allegiance.

A motion was made by Meiner with a second by Peterson to approve the April 15<sup>th</sup> board minutes. Voice vote was unanimous with all ayes.

A motion made by Frickey, and a second made by Woolford to approve the April financial reports. A roll call vote was unanimous with all ayes.

**OLD BUSINESS:**

Update on software communications project – Wittenberg reported the new Intrado phone system is in and most of the problems with it have been resolved including the printer issue. Bradshaw stated they were still working on the transfers with the phone company. He stated on the Star Com Radio Project the consoles are set up downstairs at LIV COM. He also reported they are waiting on the T1 line from Frontier to be put in which should be around April 20<sup>th</sup> and then they will be able to move forward starting with installation upstairs and in the cars. Wittenberg stated as far as the talk groups, they have met with most everyone but still need to meet with Fairbury. He stated Lindsey sent out an e-mail with a vehicle list which they need back because that is what they use to determine the types of brackets

they need to bring and what they need to do to install the radios. He reported the Spillman project is moving along. He stated they met with RK Dixon and are waiting on a server issue. He stated they have completed the MOU's with all the police agencies. He reported they will be having an open house on July 7<sup>th</sup> from noon – 8:00p.m. with a continuous demo throughout the day. Everyone will be able to come out and see what the new CAD system will look like. Woolford stated he was unable to open Lindsey's spreadsheets. Wittenberg stated he would send them out again to him.

Ingles reported they did send the RFP's out to 3 vendors in regards to what they need to maintain moving forward with the Star Com project involving towers for paging / communications. He stated they are asking these vendors what would be the best solution, the least number of towers they need and the most cost effective. He also stated they can then see what they can do if there is any money left over from the Star Com Project or what they may have left in contingency to do this or some part of this plan. Wittenberg stated he has had conversations with two out of the three vendors asking questions about the RFP.

#### NEW BUSINESS:

Generator Alarm Systems – Wittenberg stated they have had some issues with the generators running and they did not know it. He reported he has talked with Cummins Crosspoint and they have sent him a quote for a generator alarm system. He decided he did not need the alarm system at Chatsworth because if it fails they can still go off of the Fairbury Tower and they could get to Chatsworth and have that fixed in a short amount of time. However, he reported they do need an alarm system at Odell and Pontiac because if they go down they are completely down. Wittenberg reported on the problem they had at the Pontiac Tower. He stated the cost would be \$1600.00 for hardware, \$730.00 a year for monitoring and \$1317.08 for installation. He would take it out of the contingency fund due to being an unplanned event which is important. A discussion was held on this topic. He stated it would also notify himself and Bradshaw by text and an e-mail would be sent to the dispatch center. He reported that they have had to refill the fuel tanks several times this month due to not knowing the generators were running which is a significant cost. He reported the alarm system would also send out a message when the generators are doing their weekly testing. Another discussion was held on how they will know the

Chatsworth tower is down along with the possibility of alternative alarm systems. A motion was made to approve the purchase of the generator alarm system from Cummins Crosspoint for a total of \$3,647.08 by Stock with a second by Woolford. A roll call vote was unanimous.

Selcas / Duffy's Call Volume – Ingles reported they have had contact with both ambulance services concerning their rates which they pay for dispatch services. Ingles went through the history of the rates and stated no one here now knows exactly how the rates were set as being equal for these two entities. He did state how they had agreed to split both ambulance services increases from last year and implement  $\frac{1}{2}$  of it last year and  $\frac{1}{2}$  of it this year along with the CPI increase this year. Ingles stated they would entertain a discussion with both entities during the meeting at which time he was informed that SELCAS was not present. Duffy's had four in attendance. It was confirmed that SELCAS was invited to the meeting. A discussion was held on the formulas used for dispatch fees for municipalities and the rural fire departments. Gab from Duffy's asked several questions, one being the difference between what a rural fire department pays and what Duffy's pays for their dispatch fees. He asked more questions about fees based on the number of calls. A discussion was held on that topic (call volume) and all agreed that would be a logistic nightmare to figure out. Gab stated they would have some issues with dual pages also. A long discussion was held. It was discussed that the State's Attorney has not gotten the contracts out to these two agencies. Ingles stated he would contact the SA to get those contracts. Ingles stated he hopes the increases built into the contracts will hold dispatch for a while. A discussion was held on this issue. Wittenberg asked how much taking calls for Odell and Flanagan has added to their call volume. Gab stated together it is about 10% of their call volume at this time.

CD's – Bradshaw reported they had 3 CDs maturing in June and July of this year. She stated she was asked to bring this to the board to see what they wanted her to do with them since the interest rate is so low. Bradshaw asked about it making a difference that the one coming due in June is a dispatch depreciation CD and she was told they could figure out how to keep track of the interest. After some discussion a motion was made by Tibbs with a second by Woolford that as CDs mature and come due to roll them over the Money Market Account we already have in place.

COORDINATORS REPORT: Bradshaw reported that last month she was asked to look up past outages for manning call boxes. She stated her and TC Higgins each looked up these outages. Higgins went back through CAD records and Bradshaw went through her files. From 2010 through to date 2015 there have only been 8 outages. There was 1 in 2010, 4 in 2011, 1 in 2012, 1 in 2013, 1 2014 and 0 in 2015 so far. Out of all of these Strawn has only manned once. She also stated this issue has been on the 911 advisory board agendas. She stated Representative Moffitt has stated they have a possible resolution they are working on at this time. We will have to wait and see what they decide. A discussion was held on this issue and costs.

MANAGER OF COMMUNICATIONS REPORT: Wittenberg reported that he has attended several meetings about 911 committees and it looks like they are on track with having only 1 PSAP within the county. He stated he and Bradshaw are hopeful that it looks like they could get some additional funds if this gets finalized. Bradshaw stated they were having an advisory board meeting today at 1:30 p.m. in Springfield. Woolford asked if they could send them notices of when this goes to legislation so they can support the bill and Wittenberg stated he would.

Executive Session - (5ILCS 120/2)(c)(1) Personnel – There was no need to go into executive session.

Closing comments from the public – County Board Chairman Fannin reported the State's Attorney says the contracts for SELCAS and Duffy's should be done tomorrow.

Closing comments from board members – None.

There being no further business a motion to adjourn was made by Woolford with a second by Frickey. Voice vote was unanimous. Meeting adjourned at 5:06 p.m.

Respectfully submitted by Candi Bradshaw

Candi Bradshaw