

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF APRIL 6, 2015

Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin,

Absent: Goembel, Runyon, Weber

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), Sup. Cox, Treasurer Barb Sear and County Clerk Kristy Masching.

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Arbogast, second by Cohlman to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 3, 2015 meeting. *Motion by Gerwin, second by Arbogast to approve the March 3, 2015 meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

Department Report – Hartley distributed a copy of Cate’s monthly report of activities in the office. Hartley reported that RK Dixon had been on site the week prior and it was discovered that the backups had not been completed since March 15th. It was also discovered that some backups had not been completed at all. Hartley expressed concern with the RK Dixon agreement in that two of their responsibilities included the backups and the virus protection, both of which were not functioning properly. Hartley stated that the agreement that Kehinde had previously signed will expire in May and questioned the need to continue the agreement. Discussion took place. *Motion by Gerwin, second by Arbogast to terminate the agreement and request a refund for failure to fulfill the terms of the agreement. MOTION CARRIED WITH ALL AYES.*

Other Business as Needed– The Committee reviewed the draft agreement with Sear Computer Services. The Committee had previously approved moving forward with Sear Computer Services on an agreement to provide IT services during the interim period for approximately 30 hours per week. Consensus of the Committee was to forward to the Personnel/Finance Committees for review and approval. It was noted that the agreement would be subject to final attorney review and approval.

Barb Sear and Kristy Masching were present to express concern regarding the IT server room within the Historic Courthouse being a wet sprinkler system. The Committee will take this item under advisement and work towards resolution as the upcoming projects are complete.

The Committee reviewed the bills presented. *Motion by Cohlman, second by Arbogast to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

Motion by Arbogast, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 4:05 p.m..

Alina M. Hartley
Administrative Resource Specialist