

**MINUTES OF LIVINGSTON COUNTY ETS BOARD
INFORMATIONAL MEETING OF MARCH 11, 2015**

Chairman Ingles called the meeting to order at 4:03 p.m.

Roll call showed the following present, Mike Ingles, Al Metzke, Joe Stock, and Dee Woodburn. Absent were Jim Woolford, Mike Frickey, William Peterson, Tony Childress and Bob Meiner. Tibbs showed up at 4:15 p.m. Also present were Tom Blakeman, Attorney; John Clemmer, Financial Specialist; Alina Hartley, Administrative Resource Specialist; Sandy Whittle, Enbridge Representative; Candi Bradshaw and Randy Wittenberg.

Roll call showed there was not enough in attendance to have a quorum so Chairman Ingles stated they could only have an informational meeting and could not vote on anything at this meeting.

Ingles stated John Clemmer had replaced June Slagel and he was in attendance at the meeting along with Alina.

Ingles introduced Sandy Whittle from Enbridge, who was at the meeting with good news. She presented a check to LIV COM on behalf of Enbridge coming from the grant that was applied for by Wittenberg. She stated she believed this would help with the communications project they are working on. She stated that the good news is they could apply again in 2015 since the grant for the check she was presenting was actually done in 2014. A picture was taken of her presenting the check to Chairman Ingles and Vice-Chairman Metzke for Sandy to use in the corporate office for their public awareness program. Ingles stated that Enbridge has been very generous to public safety.

Blakeman reviewed the status on the grievance they have been handling.

Wittenberg stated he had a maintenance agreement due by the end of the month for the recorder. He stated they have a 12 month or a 36 month

option. A consensus of the board was to go ahead with the 12 month and they would bring it up again next month when they can vote on it.

Ingles reported on his annual written report he is required to give to the AZES Committee in March of each year through the governance agreement signed between the ETSB and the County. He passed out some copies to the board to read later. Ingles went through the report he gave to the AZES Committee. He also reported that he was told from several different people that they thought his report was very informative and are impressed with what they are doing.

Ingles stated he has given Seth, State's Attorney the information on the figures for the dispatch agreements with Duffy's and SELCAS. He stated sometime in the near future they should be getting those agreements. Ingles asked Bradshaw to get him a list of those who have still not sent back signed dispatch agreements. He stated he would draft a letter to those agencies asking them to sign and return those agreements. Ingles stated they will be raising the dispatch fees on April 1, 2015 and the CPI is only .8%. Ingles stated he would be sending out courtesy letters to the agencies to give them notice of the increase.

Ingles also stated he would like to get started on next year's budget along with trying to make a 5 year budget projection. He stated this would help with if and when they will need to increase the fees. He stated he asked Meiner and along with Bradshaw and Wittenberg to start on this project. He explained about narratives / footnotes on the county budget and that perhaps they should do this on their budgets also. A discussion was held on how to go about doing this.

Ingles reported that Wittenberg has stated they need a new laptop computer and they could use the Enbridge grant to make that purchase. Wittenberg stated the need for a more robust laptop to help with training and use at the consoles to input data, etc.

Ingles also led a discussion on the Governors visit a week or so ago. He stated the County Board Chairman along with other local officials are invited to join the Governor and his staff at a roundtable next week on what should be on his agenda. Ingles stated he would be talking to Fannin on some of his thoughts. He asked Bradshaw how many hours she has spent on completing the big report she had to send to the ICC. Wittenberg and

Bradshaw reported on what has been going on with the 911 Advisory Board and different plans they are working on to make 911 surcharges the same for the whole state. Bradshaw also explained some of the different incentives the Advisory Board is talking about possibly giving PSAPs for consolidation, NG, etc. Nothing is final as of now. A discussion was held on what some other counties are doing.

Wittenberg gave an update on the communications project. He stated most of the radio equipment is installed and the electrical work is done. The Intrado equipment is here and they will start installing the new phone system on Monday and it will go live next Thursday at 4:00 a.m. He stated there will be a Chief's Meeting tomorrow with all the chiefs in the county to finalize all the radio counts and make sure everyone has what they need with the inventory they have. He stated he hopes that no later than June 1st the phone system and radio system will be up and running. He feels they will be done closer to the first or second week of May.

Ingles stated he received an e-mail from Chris at Ragan's stating he has been talking to a lot of our users in regards to their concern about towers, etc. He stated he feels like there is a technology out there and by using the little towers at the some of the remote fire stations we could get better communications on the paging side. Ingles stated he would like to ask Ragan and Supreme to make a proposal telling us the best solution for that portion of our communications which is not going to be replaced by Star Com. Metzke stated it shows a lot of promise and there is redundancy in that technology, Swiss Phone. A discussion was held on this type of technology.

There being no further business a motion to adjourn was made by Stock with a second by Woolford. Voice vote was unanimous. Meeting adjourned at 4:58 p.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw