

LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
MINUTES OF JANUARY 7th, 2015

Committee Chair Kathy Arbogast called the meeting to order at 5:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Arbogast, Cohlman, Heath, Mays, Shafer, Vietti
Absent: (1) Vacancy
Also Present: Marty Fannin, Alina Hartley, Linda Daniels, June Slagel, Sup. Cox,
Barb Sear, Jason Bunting

Arbogast called for any additions or corrections to the agenda with there being none requested. *Motion by Shafer, second by Vietti to approve the agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the October 8, 2014 meeting. It was noted that first sentence under the health, dental and vision insurance would need to be amended to read, "Gilmore stated that he has been with the County since 2009 and the county has had decent claims and premium histories...". *Motion by Mays, second by Cohlman to approve the minutes of the October 8, 2014 meeting.* **MOTION CARRIED WITH ALL AYES.** The Committee will review the December 3, 2014 meeting minutes in February.

Promotion & Elected Official Policy – The Committee reviewed a draft Promotion & Elected Official Policy submitted by Linda Daniels. Daniels stated that these issues have come up over the last few years and will continue as individuals such as Winters and Kiesewetter retire. Daniels stated that this policy would apply to individuals who are being promoted and coming out of the union and into management or an elected position and also individuals in a non-union position that are being promoted into management or an elected position. Discussion took place. Consensus of the Committee was to forward the draft to the States Attorney's office for review.

Employee Profile Discussion – Mays stated that he would like employees to be provided information regarding their full compensation and benefits package. Daniels stated that this could be done, but a crystal report would have to be developed to do it. Slagel stated that she believed the software had already been developed that would be compatible with the county software. Daniels will investigate what would need to be done to complete this task.

Motion by Mays, second by Vietti to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:13 p.m..

Alina M. Hartley
Administrative Resource Specialist