

**MINUTES OF LIVINGSTON COUNTY ETS BOARD
MEETING OF NOVEMBER 19, 2014**

Chairman Mike Ingles called the meeting to order at 4:00 p.m.

Roll call showed the following present, Mike Ingles, Al Metzke, Mike Frickey, Joe Stock, Al Lindsey, Dee Woodburn, Bob Meiner and Jim Woolford. Absent were William Peterson and John Tibbs. Also present were Candi Bradshaw and Randy Wittenberg.

Ingles led the Pledge of Allegiance.

A motion was made by Sheriff Lindsey with a second by Stock to approve the October 29th board minutes. Voice vote was unanimous.

A motion made by Metzke, and a second made by Woolford to approve the October financial reports. A roll call vote was unanimous.

OLD BUSINESS: Ingles gave an update on the software communications project and CAD system. He reported the events of the last county board meeting stating the budget was approved and after a discussion the 3 million dollar cap for the ETSB Capital Project Proposal was approved. He stated they have had some brief conversations with both Motorola and Supreme Radio. He stated as far as Spillman is concerned he has not had a chance to have an in depth conversation with them. Ingles reported that Motorola and Supreme were to come in Friday and lay out a plan / time table for implementation and they would be relaying that information to the police departments so law enforcement knows what it going on. He stated that Spillman would put them in a queue for implementation once they sign a contract. Ingles reported both contracts were on the States Attorney's desk for review. He also reported that both of the contracts would be with the ETSB. Ingles stated that as they get into the implementation of these projects he would like the ETS Board to be aware of what is going on and the progress being made. A discussion was held on whether a sub-

committee should be set up or not and how often they should meet. He finally asked for the board to think about this and if they thought they needed more meetings than the regular once a month board meetings to get updates to let him know. He also stated they could ask Motorola or Supreme to be at the meetings if need be. Wittenberg stated he thought they may need some type of weekly meeting with Spillman once that project gets started. Ingles stated they would come in under that 3 million dollars and he will be reporting expenditures separate from our financials every month. He also stated any significant changes would come back to the ETS Board and the County Board.

Ingles stated in trying to get ready for next year regarding the meeting schedule, they will run into the same problem of Thanksgiving and Christmas/New Year's Eve holidays conflicting with meeting dates. He asked for everyone to think about what to do about the meeting dates and let him know so they can take care of this up front when the board adopts the 2015 schedule.

A discussion was held again on the fire/ems side not going to Star Com at this time and therefore they would not be able to get out of the tower business in the near future. He also stated if we will continue to need the Com Ed tower for long term they may have to look at some improvements with the building housing their equipment. A discussion was held on the existing towers sites and equipment. Also he stated they could look at the possibility of moving their equipment to other towers if necessary. Bradshaw and Wittenberg gave a report on the equipment upgrades/repairs that have been done recently by Ragan Communications.

NEW BUSINESS:

CDs - Bradshaw reported they have two CD's coming due this month and with wireless and 911 checking accounts getting low she was asking the board to give her permission to cash them in. She reported one was for \$118,077.63 and the other is for \$22,471.71. She also stated at some point wireless money will have to help 911 along with dispatch. Bradshaw stated she checked with Barb Sear and the interest rates were extremely low so we would not be making any money with renewing the CD's. Meiner asked if we put any money into an Investment Money Market Account. He stated that an IMM would pay a little higher interest but also it is liquid so we could draw on it at any time. When asked about base amounts needed, he

reported they have tiers for different base amounts you need in each account. He suggested the board look into this. Ingles asked Bradshaw to talk to Barb Sear about it and they could call Mainer and he could tell them the details. A discussion was held on the topic about how often you can draw money out of the account. Woolford stated the bigger issue is that we no longer have money to put into these accounts anymore for the future. A motion was made to allow Bradshaw and Sear to decide on an investment strategy for cashing in CDs and investing into IMM accounts was made by Woolford with a second by Woodburn. A roll call vote was unanimous.

Ingles stated after the first of the year they need to sit down and do a 4-5 year budget projection for if and when it becomes necessary to increase fees more than what is specified in the current contracts.

By-Laws – Ingles stated he had not had time to look at them too much with the other projects going on. Woodburn stated until they set their meeting dates they should wait to update the by-laws. All agreed to look at this again in December.

Ingles reported they need to set up a personnel committee due to a provision in the FOP contract that if a grievance arises, it is to be heard by the personnel committee of ETS Board. He stated he has asked Tibbs if he would serve on this committee. He also asked if there were any volunteers from the board to be on the committee. He stated he thought they needed someone from public service side. Woolford stated he would like to be on the committee. The board stated they no conflict with Chief Woolford being on the committee. The board held a discussion and decided to ask Peterson, who was absent at the meeting, to be on the committee.

COORDINATORS REPORT: Bradshaw reported other than what was in her report she had received another survey from ICC to complete, which she has.

MANAGER OF COMMUNICATIONS REPORT: Wittenberg stated they have had some IT issues within the center, of which are not being resolved. He stated they cannot be down and he has been contacting Net Source to take care of some of these issues.

Closing comments from the public – None.

Executive Session - (5ILCS 120/2)(c)(1) Personnel – A motion to go into Executive Session (5ILCS 120/2)(c)(1) Personnel Matters was made by Meiner with a second by Frickey. A voice vote was unanimous.

Regular Session was suspended at 4:55 p.m. to go into executive session.

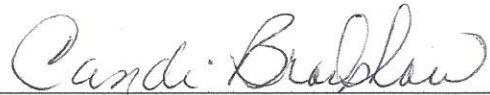
Regular Session resumed at 5:26 p.m.

Action resulting from executive session – There was no action taken.

Closing comments from chairman and board members – Lindsey stated this was his last meeting with the board and he enjoyed working with everyone. Wittenberg stated he learned a lot from Lindsey and appreciated everything he has done in the last year. Ingles also stated his appreciation and thanks to Lindsey. Woolford commended Lindsey on helping this board move forward into the future, and thanked him for many other things. Frickey also thanked Lindsey for all his help and mentoring. He also thanked him and everyone who came to their meetings and clarifying a lot of the confusion they had concerning the radio project. Stock stated he had known Lindsey for a long time and they have had some times in Peoria and thanked him for all he has done.

There being no further business a motion to adjourn was made by Stock with a second by Woolford. Voice vote was unanimous. Meeting adjourned at 5:32 p.m.

Respectfully submitted by Candi Bradshaw

A handwritten signature in cursive script, reading "Candi Bradshaw", written over a horizontal line.