



844 W. Lincoln St., Suite B
Pontiac, Illinois 61764
Ph: (815) 842-8081
Fax: (815) 844-6703

MINUTES OF LIVINGSTON COUNTY ETS BOARD

MEETING OF OCTOBER 29, 2014

Chairman Mike Ingles called the meeting to order at 4:00 p.m.

Roll call showed the following present, Mike Ingles, Al Metzke, William Peterson, Mike Frickey, Joe Stock, Dee Woodburn and John Tibbs. Absent were Al Lindsey, Bob Meiner and Jim Woolford. Also present were June Slagel, Financial Specialist; Tony Childress, Livingston County Chief Deputy; Tom Kulasik, Citizen; Candi Bradshaw and Randy Wittenberg.

Ingles led the Pledge of Allegiance.

A motion was made by Peterson with a second by Frickey to approve the September 24th board minutes. Voice vote was unanimous.

A motion made by Peterson, and a second made by Metzke to approve the August financial reports. A roll call vote was unanimous. Ingles stated there were some budget questions they will need to talk about.

OLD BUSINESS: An update on the software communications project and CAD system was given by Ingles. He stated at the last County Finance Committee Meeting they approved the CAD project but did not choose to include the Communication's piece. He stated neither he nor the Sheriff were able to attend the finance meeting. The finance chairman agreed that they needed a special finance meeting to get questions and concerns answered before they could vote. Ingles stated they had that special meeting and Stoller from SELCAS and Schmidgall from Forrest Fire also attended. He stated there was a lot of discussion centered on Fire & EMS and they were opposed to the new communications system for Fire/EMS. Ingles also reported they had a long discussion on moving forward with law enforcement on this project for one major reason being the dead spots around the county. Woodburn asked if she could get a list of other counties who are using Star Com to see how they are getting along with the system.

A discussion was held on which counties had Star Com. Wittenberg stated he would get Woodburn a list.

Ingles stated they had already met with police chiefs and would be meeting with fire departments again on Thursday night to discuss this again. Expenses were also discussed, including upfront costs and monthly costs. Ingles stated we would have no short term reduction in expenses due to having to keep the towers for now. A long discussion was held on maintaining two systems, one for police and one for fire and the costs of maintaining the towers for a while. Tibbs asked if there was a cost for a T1 line. Wittenberg and Ingles were going to look into that issue.

NEW BUSINESS: A motion was made by Tibbs with a second by Stock to approve the GeoComm Maintenance Agreement for \$7,100.00 for 2015. A roll call vote was unanimous.

A motion to approve the yearly Generator Maintenance Agreement for \$1,861.23 was made by Stock with a second by Woodburn. A roll call vote was unanimous.

Payroll reporting – Slagel requested that Ginger Harris be authorized to file the quarterly reports and the end of year reports for payroll. Slagel stated she has been doing them since she started and they are trying to transition so bookkeeping is in charge of payroll and finance would be taking over the accounting, coding, and checking. Slagel stated this would work out better if Harris could take that over, but she needed authorization from the board to do so. A motion was made to authorize Ginger Harris to be able to file the quarterly reports and the end of year reports for payroll by Woodburn with a second by Metzke. A roll call vote was unanimous.

By-Laws - Ingles asked the board if everyone had a current copy of the by-laws. Ingles asked Bradshaw if she would e-mail all the board members a copy of the by-laws. He asked the board to look them over and see what they may need to change. He also asked that they e-mail any changes to Bradshaw and himself and they could work up the changes.

Ingles asked Slagel about her cover sheet on her report on her financials. She explained that before an invoice should be approved and written it should be in budget and if not, it should be brought to the committee prior to its payment. She stated some would be over and she tried to identify some of them from the October expenses to see where they might be short

at the end of the year. She stated what she sent today was a potential of what they may be looking at. At next month's meeting they will need to do transfers from contingency to the line items and an amendment if necessary.

COORDINATORS REPORT: Bradshaw reported the INENA Conference was good. She stated there is a lot of new technology coming that they will have to get up to date on.

MANAGER OF COMMUNICATIONS REPORT: Wittenberg stated he spent time at the conference with vendors we are working with right now. He stated they are still looking at a new telephone system with a couple of additional vendors for that. He stated he is looking at some off-site, in the cloud scenarios for hosting the Spillman software.

Ingles acknowledged the countless hours Wittenberg, Sheriff and Chief have put in on the communication's project. He also discussed a little more about the CAD system from Spillman.

Closing comments from the public – Tom Kulaski of Dwight was introduced. He gave a few suggestions on things to look at with the Star Com system. He suggested they should have a good back up plan. He explained some of the experiences he is aware of with this system. A discussion was held on the system with board members.

Executive Session - (5ILCS 120/2)(c)(1) Personnel – A motion to go into Executive Session (5ILCS 120/2)(c)(1) Personnel Matters was made by Woodburn with a second by Frickey. A voice vote was unanimous.

Regular Session was suspended at 5:00 p.m. to go into executive session.

Regular Session resumed at 5:31 p.m.

Action resulting from executive session – There was no action taken.

Closing comments from chairman and board members – None.

There being no further business a motion to adjourn was made by Tibbs with a second by Frickey. Voice vote was unanimous. Meeting adjourned at 5:33 p.m.

Respectfully submitted by Candi Bradshaw

