



844 W. Lincoln St., Suite B
Pontiac, Illinois 61764
Ph: (815) 842-8081
Fax: (815) 844-6703

MINUTES OF LIVINGSTON COUNTY ETS BOARD
SPECIAL MEETING OF SEPTEMBER 24, 2014

Chairman Mike Ingles called the meeting to order at 4:00 p.m.

Roll call showed the following present, Mike Ingles, Al Lindsey, Al Metzke, William Peterson, Bob Meiner, Jim Woolford, Mike Frickey and John Tibbs. Absent were Dee Woodburn and Joe Stock. Also present were Marty Fannin, Livingston County Board Chairman; June Slagel, Financial Specialist; Louis Kehinde, Livingston County IT Specialist; Tony Childress, Livingston County Chief Deputy; Cyndi Grau, The Daily Leader; Candi Bradshaw and Randy Wittenberg.

Ingles led the Pledge of Allegiance.

A motion was made by Woolford with a second by Lindsey to approve the August 5th and August 27th board minutes. Voice vote was unanimous.

A motion made by Lindsey, and a second made by Metzke to approve the August financial reports. A roll call vote was unanimous.

OLD BUSINESS: Ingles gave an update on the software communications project and CAD system. He stated he submitted a capital project request to the county for \$3 million dollars based on some real preliminary figures for Star Com and some CAD figures. He stated he still doesn't have final numbers but they are working to get those down as low as they can. Ingles stated they had kind of narrowed the CAD down to Spillman but are still working on pricing to see if they can leave a module behind to buy later, etc. He said they have some attractive discounting in regards to maintenance. He stated as far as Star Com goes, Sheriff Lindsey has worked primarily with law enforcement to ensure they buy only what they need and no more. Ingles reported it still always comes down to paging for fire departments and right now there is not a good solution and it doesn't look like there will be one in near term. He stated they may have to concentrate on law

enforcement up front and leave some kind of a hybrid solution in place, but they will have some meetings on this issue. He stated he would be attending the special financial meeting following this meeting to report to them on the price for this capital project.

NEW BUSINESS: Ingles explained the reason for needing to change the date and time of the ETSB Meetings. He stated he would like to change them to the last Wednesday of the month at 4:00 p.m. A motion was made to adopt the new meeting dates by Lindsey with a second by Tibbs. A voice vote was unanimous.

Wittenberg reported on the copier/printer project he had been working on to see if they could save some money. He reported by leasing, it would cost them a \$143.35 a month more, which may make it a wash but would make it more efficient. He also explained how they could save some time and costs, and stated the ancillary savings on it is that they should save a significant amount of money on paper, ink/toner and losing some of the fax lines. He stated the Sheriff's department and bookkeeping have done a good job combining their copiers and printers all into one. Several questions were asked on what was included within the monthly price.

A motion to approve the copier/printer lease project was made by Metzke with a second by Peterson. A roll call vote was unanimous.

Ingles discussed future dispatch rate increases. He went through the new agreements that were made this last April. He stated they still don't have all of the signed agreements returned however; everyone is paying the new rate. He stated that built into those agreements is a mechanism for an annual increase. Ingles explained the language within the agreements which involves the CPI along with a cap on the amount it can be increased annually. He stated he felt doing this annually would be better than waiting and trying to ask for a larger increase later down the road. His suggestion to the board was to execute that increase on an annual basis, being April 1st. A lengthy discussion was held on this issue.

A motion to execute the dispatch increases at the limits set within the agreements on an annual basis was made by Tibbs with a second by Lindsey. A roll call vote was unanimous. Ingles stated he would be sending a letter out to all the agencies informing them of this action.

Ingles reported he looked at the board's by-laws and stated with all the small changes they have made in recent past he feels they need to look at them and update them. He said he would be sending copies to the board members and they will look at it at the next meeting.

COORDINATORS REPORT: Bradshaw reported that she had been working on finishing up her ICC report and June was going to go through it to check out her figures. She said she has spent many hours working on this report. She stated she had to split out some amounts from their budget line items along with going through the inventory to see which equipment is owned by 911/wireless and what is owned by dispatch. The report is due by October 1st or they will not receive their wireless surcharge.

MANAGER OF COMMUNICATIONS REPORT: Wittenberg stated Enbridge came in and they are going to train the telecommunicators on pipeline safety on October 23rd. He stated he will send out an e-mail to let the board know so if anyone wanted to attend. He said they will be giving out binders and are doing this training for free. He reported on the on-site visits to Effingham and Homewood to look at Spillman CAD and how it is being used in each location. Ingles added that after seeing Spillman software they are still impressed with it, however another vendor has been introduced. This vendor bought LEMS which the Sheriff's Office uses. They will be coming in to do a demonstration in October. He did say they have no users in the Midwest; they are primarily on the west coast. Ingles did state that Spillman provides, from a user's prospective, support 24/7 with live people and in their facility and they respond very well. He stated they have staff in the Midwest and everyone was very impressed with this along with the training provided.

Closing comments from the public – None

Executive Session - (5ILCS 120/2) (c) (1) Personnel – Not needed

Closing comments from chairman and board members – Lindsey commented he heard that our whole radio system could be fixed for \$70,000.00. He stated he didn't know where that figure came from but it was not true. He also stated if they could fix it with only that amount of money and make it workable for the future they would. Ingles stated how important intercommunication is and will be in the future. He also stated on the law enforcement side there seems to be no grants out there at this time. He

reported it appears there may still be some grants on the fire side along with some timing issues in order to apply for them. Metzke stated in regards to the paging issue with the fire department, he felt that someone will come up with a solution to the paging issue for this for Star Com. A discussion was held on how some other agencies handled this situation.

Woolford commented for the record, in the past they have heard calls for reducing the 911 coordinator and manager of communications into one position. He stated this meeting was a good example of why, the ICC reporting along with other issues which arise during the year is a reminder of why it is important to have the separation. He also stated this would be a good time for anyone who wanted to know if this should be one or two positions to visit the center. Ingles added in light of where they are going they will need to sit down with Wittenberg and Bradshaw to update job descriptions and separation of duties.

There being no further business a motion to adjourn was made by Woolford with a second by Tibbs. Voice vote was unanimous. Meeting adjourned at 4:47 p.m.

Respectfully submitted by Candi Bradshaw

A handwritten signature in cursive script, reading "Candi Bradshaw", written over a horizontal line.